

WILLAMETTE UNIVERSITY

1986-1987



STUDENT
HANDBOOK

& LOOK
BOOK

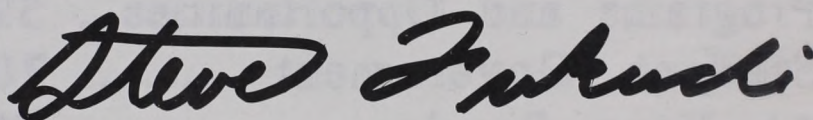
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Produced by the Office of Student Activities,
Jeannette Pai-Thompson, Director, in cooperation
with the News/Publications Office, Office of
Residence Life, A.S.W.U., the Breakfast Club,
Media Center, and the *Collegian*.

EDITOR'S NOTE

Done. Well done, hopefully. This is a student handbook for every kind of student. Even some faculty and administrators may find it useful. Your handbook is a source of information about the campus, activities, policies, dates, you name it. It is the last student publication I will ever edit. I have tried to make it the perfect publication. Yes, the pages are numbered this year. I'm sure there is a tyop (I'm joking) here or there, but I challenge anyone to find a misspelt word or an inaccuracy. If you are the first person to find that error, I'll buy you a drink at the *Bistro*, but if you find an error which turns out to be correct, you owe me a drink. While this handbook attempts to be informative and functional, it is also meant to be funny and enjoyable.

A stylized, handwritten signature in black ink that reads "Steve Fukuchi". The script is fluid and cursive, with the first name "Steve" and last name "Fukuchi" clearly legible despite the cursive style.

Steve Fukuchi
1986-87 Editor

IMPORTANT DATES

Monthly Highlights:

September

Alcohol Forum
Hatfield Library Dedication
Bistro Grand Opening
ASWU Committee Applications due
Dr. Mary Frances Berry

October

Paulus/Goldschmidt Debate
Family Weekend
Mid-semester Day

February

Founder's Day
Mark Russell

March

Freshman Glee

April

Ellen Goodman
ASWU Elections
Awards Weekend

May

Alumni Weekend
Baccalaureate &
Commencement

ACADEMIC CALENDAR

Fall 1986

Sept. 2, Tuesday

Sept. 2, Tuesday

Sept. 15, Monday

Oct. 3, Friday

Oct. 23, Thursday

Oct. 24, Friday

Oct. 27, Monday

Nov. 7, Friday

Nov. 20, Thursday

Nov. 26, Wednesday

Nov. 26, Wednesday

Dec. 1, Monday

Dec. 6, Saturday

Dec. 12, Friday

Dec. 13, Saturday

Dec. 14, Sunday

Dec. 15, Monday

Dec. 17, Wednesday

Dec. 20, Saturday

Dec. 20, Saturday

Registration for new students
and returning students who
did not pre-register.

Classes begin at 8:00 a.m.
One hundred forty-fifth anniversary
of the founding of the University.
Last day to add first half and full
semester courses. Last day to drop
first half and full semester courses
without a W appearing on the
transcript. Last day to designate
first half and full semester courses
Credit/No Credit.

Last day to drop first half
semester courses.

End of first half semester courses.

Mid-semester Day-
No classes!

Beginning of second half
semester courses.

Last day to drop full semester
courses. Last day to add second
half semester courses. Last day
to drop second half semester
courses without a W appearing
on the transcript. Last day to
designate second half semester
courses Credit/No Credit.

Spring vacation begins.

Spring vacation ends.

Academic advising begins.

Last day to drop second half
semester courses.

Thanksgiving vacation begins.

Thanksgiving vacation ends.

Advance class selection.

Classes end.

Study day.

Study day.

Final examinations begin.

Study day.

Final examinations end.

Christmas vacation begins.

Baccalaureate and

Commencement.

Spring 1987

Jan. 19, Monday

Jan. 20, Tuesday

Feb. 1, Sunday

Feb. 2, Monday

Feb. 20, Friday

Mar. 9, Monday

Mar. 10, Tuesday

Mar. 20, Friday

Mar. 20, Friday

Mar. 30, Monday

Apr. 13, Monday

Apr. 17, Friday

Apr. 25, Saturday

May 5, Tuesday

May 6, Wednesday

May 7, Thursday

May 8, Friday

May 10, Sunday

May 13, Wednesday

May 17, Sunday

THIS WEEK . . .

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AUGUST '86

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24 SUNDAY

99) I'll return to school.

25 MONDAY

Law classes begin.
Sorority rush begins.

26 TUESDAY

27 WEDNESDAY

28 THURSDAY

Bistro Willamette opens.

29 FRIDAY

Residence Halls open
for new students (noon).

30 SATURDAY
OPENING DAYS

SEPTEMBER '86

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31 SUNDAY

OPENING DAYS

Halls open for returning students.

THIS WEEK ...

- 1)
- 2)
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1 MONDAY

Law- no classes.

99) I'll go in the library.

2 TUESDAY

CLA classes begin 8 p.m. Fee payment day.

3 WEDNESDAY

GSM classes begin,
registration and fee payment.
Fraternity Rush begins, rush dinner.

4 THURSDAY

Convocation, 11 a.m.

**Mark O. Hatfield Library
Dedication, 2:30 p.m.
Bistro Willamette Grand
Opening, 8 p.m.**

Volleyball vs. Multnomah School
of the Bible, 4 p.m.

5 FRIDAY

Law- last day to add classes.

6 SATURDAY

Men's Soccer vs. Alumni, 1 p.m.
Women's Soccer vs. Boons, Noon.
Fraternity Rush Alcohol Program
ASWU Movie- Pee Wee's Big Adventure
Smith, 7 & 9 p.m.

THIS WEEK . . .

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SEPTEMBER '86

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7 SUNDAY

Men's Soccer vs. UPS, (tent.)

99) I will go to the
Alcohol forum!

8 MONDAY

Alcohol Forum.
Cat Cavern. 7 p.m.

9 TUESDAY

CLA Faculty Mtg.. 4 p.m.
Volleyball vs. L&C, 7 p.m.

10 WEDNESDAY

11 THURSDAY

Convocation, Alumni Lounge, 11 a.m.

12 FRIDAY

Roundtable, DR 3, Noon.

13 SATURDAY

Football vs. Alumni, 1 p.m.
X-Country Alumni Run, 11 a.m.

SEPTEMBER '86

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THIS WEEK . . .

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14 SUNDAY

99) I'll think about studyin

15 MONDAY

CLA last day to add first half & full semester courses. Last day to drop first half & full semester courses w/out a W appearing on the transcript. Last day to designate credit/no credit courses.

16 TUESDAY

ASWU COMMITTEE
APPLICATIONS DUE.

17 WEDNESDAY

Volleyball vs. Linfield, 7 p.m.

18 THURSDAY

Convocation, Alumni Lounge, 11 a.m.
Oregon Symphony, Smith Aud. 8 p.m.

19 FRIDAY

Roundtable, DR 3, Noon.
Greek leadership retreat, Thetford lodge.

20 SATURDAY

Women's soccer vs. U of Seattle, Noon.
Football vs. Whitworth, 1:30 p.m.

THIS WEEK ...

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SEPTEMBER '86

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99) I'll have fun
Tuesday night.

21 SUNDAY

22 MONDAY

Volleyball vs. Chemeketa, 3:30 p.m.

23 TUESDAY

24 WEDNESDAY

Women's soccer vs. L&C, 4 p.m.
Oregon Symphony Pops, Smith 8 p.m.

25 THURSDAY

Convocation, Alumni Lounge, 11 a.m.
EXPRESSIONS KEYNOTE
SPEAKER: Dr. Mary
Frances Berry, Smith 8 p.m.

26 FRIDAY

Roundtable, DR 3, Noon.

27 SATURDAY

Men's soccer vs. Linfield, 1 p.m.
Volleyball vs. Whitman, 4:30 p.m.

OCTOBER '86

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THIS WEEK . . .

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28 SUNDAY

99) I promise to start
studying.

29 MONDAY

30 TUESDAY

Women's Soccer vs. Linfield, 4 p.m.
Sigma Chi Derby Days begin.

1 WEDNESDAY

Volleyball vs. George Fox, 7 p.m.

2 THURSDAY

Convocation, Alumni Lounge, 11 a.m.

3 FRIDAY

CLA last day to drop first
half semester courses.
Roundtable, DR 3, Noon.

4 SATURDAY

Willamette Invitational X-country meet,
Bush Park, 11 a.m.
Football vs. WOSC, 1:30 p.m.
ASWU Movie, "Rocky IV,"
Smith, 7 & 9 p.m.
Sigma Chi Derby Days end.

THIS WEEK . . .

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OCTOBER '86

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5 SUNDAY

99) I promise to be nice
to my family.

6 MONDAY

7 TUESDAY

Women's soccer vs. Pacific, 4 p.m.

8 WEDNESDAY

Men's soccer vs. Concordia, 3:30 p.m.
Oregon Symphony, Smith, 8 p.m.

9 THURSDAY

Convocation, Alumni Lounge, 11 a.m.
Update Lunch, DR 1 & 2, Noon.

10 FRIDAY

FAMILY WEEKEND

Roundtable, DR 3, Noon.
"The Alchemist," Kresge, 8 p.m.

11 SATURDAY

FAMILY WEEKEND

Women's soccer vs. NNC, 11 a.m.
Volleyball vs. PLU, 1 p.m.
Football vs. Linfield, 1:30 p.m.
"The Alchemist," Kresge, 8 p.m.

OCTOBER '86

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THIS WEEK . . .

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12 SUNDAY

FAMILY WEEKEND

"The Alchemist," Kresge, 2 p.m.

99) I'll go see the play.

13 MONDAY

14 TUESDAY

CLA Faculty Mtg., 4 p.m.

15 WEDNESDAY

Women's soccer vs. L&C, 4 p.m.

Volleyball vs. Pacific, 7 p.m.

Paulus/Goldschmidt Debate,
Smith Aud., (TBA)

16 THURSDAY

Convocation, Alumni Lounge, 11 a.m.

Volleyball vs. Whitworth, 7 p.m.

"The Alchemist," Kresge, 8 p.m.

17 FRIDAY

Law last day to withdraw from courses,
exercise credit/no credit or audit.

"The Alchemist," Kresge, 8 p.m.

18 SATURDAY

X-country vs. L&C, Bush Park,
(last home meet) 11 a.m.

Women's soccer vs. PLU, 11 a.m.

"The Alchemist," Kresge, 8 p.m.

THIS WEEK . . .

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OCTOBER '86

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19 SUNDAY

Choir concert, Smith, 8 p.m.

99) I'll have a great
Schwartz Day!

20 MONDAY

21 TUESDAY

Volleyball vs. Warner Pacific, 7 p.m.
Greek Serenades

22 WEDNESDAY

23 THURSDAY

CLA end of first half semester courses.
Convocation, Alumni Lounge, 11 a.m.
Volleyball vs. WOSC,
(last home game) 7 p.m.

24 FRIDAY

Mid-semester Day

25 SATURDAY

Men's soccer vs. PLU, (tent.) 1 p.m.
Women's soccer vs. Evergreen St., 1 p.m.

OCTOBER '86

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THIS WEEK . . .

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26 SUNDAY

99) I'll scare the #\$\$@!%
out of my roommate.

27 MONDAY

CLA beginning of second half semester
courses.

28 TUESDAY

Greek Serenades

29 WEDNESDAY

Atkinson Lecture Series,
Philip Habib, Smith, 8 p.m.
Red Cross Blood Drive, Cone, all day

30 THURSDAY

Convocation, Alumni Lounge, 11 a.m.
Swimming vs. L&C, 6 p.m.

31 FRIDAY

Men's soccer vs. C of I, 3:30 p.m.
Costume Dance (TBA)
Halloween Jazz (TBA)

1 SATURDAY

Women's soccer vs. Whitman, 11 a.m.
Men's soccer vs. NNC, 1 p.m.
Football vs. Oregon Tech, 1 p.m.
Last home games.
ASWU Movies, "Ghost Story" and "Godzilla
vs. King Kong," Smith, 7 & 9 p.m.

THIS WEEK . . .

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NOVEMBER '86

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2 SUNDAY

Choir concert, Smith, 3 p.m.

99) I'll get ready for
finals. Really.

3 MONDAY

4 TUESDAY

Greek Serenades
Senior/Junior orientation program (TBA)

5 WEDNESDAY

Oregon Symphony, Smith, 8 p.m.

6 THURSDAY

Convocation, Alumni Lounge, 11 a.m.

7 FRIDAY

CLA last day to drop full semester courses
and add second half semester courses. Last
day to drop second half semester courses
w/out a W appearing on the transcript.
Last day to designate second half semester
courses credit/no credit.

8 SATURDAY

NOVEMBER '86

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THIS WEEK . . .

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9 SUNDAY

Band concert, Smith, 3 p.m.

99) I'll have a make a snowman(person).

10 MONDAY

11 TUESDAY

Greek Serenades
Dickens Theater, Cat Cavern, time TBA
CLA Faculty Mtg., 4 p.m.

12 WEDNESDAY

13 THURSDAY

Convocation, Alumni Lounge, 11 a.m.
Update lunch, DR 1 & 2, Noon

14 FRIDAY

MPRE Law D & E
Swimming vs. Linfield, (TBA)
Lanford Wilson Play, Kresge, 8 p.m.

15 SATURDAY

Swimming vs. OSU, (last home meet) 10 a.m.
Lanford Wilson Play, Kresge, 8 p.m.

THIS WEEK . . .

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NOVEMBER '86

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16 SUNDAY

Lanford Wilson Play, Kresge, 2 p.m.

99) I'll look at the course
schedule for the spring.

17 MONDAY

18 TUESDAY

Greek Serenades

19 WEDNESDAY

Willamette Singers Program (TBA)

20 THURSDAY

Willamette Singers Program (TBA)
Convocation, Alumni Lounge, 11 a.m.
CLA academic advising begins.
Lanford Wilson Play, Kresge, 8 p.m.

21 FRIDAY

Lanford Wilson Play, Kresge, 8 p.m.
Willamette Singers Program (TBA)

22 SATURDAY

Lanford Wilson Play, Kresge, 8 p.m.
Willamette Singers Program (TBA)

NOVEMBER '86

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THIS WEEK . . .

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23 SUNDAY

99) I'll gain 20 pounds.

24 MONDAY

25 TUESDAY

26 WEDNESDAY

CLA, GSM, & Law Thanksgiving
vacation begins.
GSM & Law last day to drop
second half semester courses.

27 THURSDAY

28 FRIDAY

29 SATURDAY

THIS WEEK . . .

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DECEMBER '86

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30 SUNDAY

99) I will not party,
too much.

1 MONDAY

Thanksgiving vacations ends.
Law Study Day

2 TUESDAY

Law Study Day
Greek Serenades

3 WEDNESDAY

Law finals begin

4 THURSDAY

Convocation, Alumni Lounge, 11 a.m.
WISA Faculty Dinner, Cat, 5 p.m.
Women's Basketball vs. George Fox,
7 p.m.

5 FRIDAY

Emeritus Lunch (TBA)
Jazz Night (TBA)

6 SATURDAY

CLA Pre-registration, Cat, 8 a.m.
Women's Basketball vs. WOSC, 7 p.m.
ASWU Movie, "Pinnocchio,"
Smith 7 & 9 p.m.

DECEMBER '86

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THIS WEEK . . .

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7 SUNDAY

Band & Choir Concert, Smith, 3 p.m.

99) I'll read the entire
Standards of Conduct.

8 MONDAY

9 TUESDAY

CLA Faculty Mtg., 4 p.m.

10 WEDNESDAY

11 THURSDAY

Convocation, Alumni Lounge, 11 a.m.
Update Lunch, DR 1 & 2, Noon.
GSM classes end

12 FRIDAY

Christmas Roundtable, DR 3, Noon
Women's Basketball vs. NNC, 3 p.m.
John Lewis Classic
CLA classes end.

13 SATURDAY

CLA Study Day
The Nut Cracker, Smith, Matinee, and evening
John Lewis Classic.

THIS WEEK . . .

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DECEMBER '86

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14 SUNDAY

CLA Study Day

99) I'll pray.

15 MONDAY

CLA & GSM finals begin

16 TUESDAY

Law finals end.

17 WEDNESDAY

CLA Study Day

18 THURSDAY

GSM finals end

19 FRIDAY

20 SATURDAY

CLA finals end, Christmas Vacation begins

DECEMBER '86

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THIS WEEK . . .

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21 SUNDAY

99) I won't be a Scrooge.

22 MONDAY

23 TUESDAY

24 WEDNESDAY

25 THURSDAY
MERRY CHRISTMAS

26 FRIDAY

27 SATURDAY

THIS WEEK . . .

- 1)
- 2)
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DECEMBER '86

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28	29	30	31			

28 SUNDAY

99) I promise not to make
any New Year's promises.

29 MONDAY

30 TUESDAY

31 WEDNESDAY

1 THURSDAY
HAPPY NEW YEAR!

2 FRIDAY

3 SATURDAY

JANUARY '87

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THIS WEEK ...

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- 4)

4 SUNDAY

99) I won't even think
about Willy U.

5 MONDAY

6 TUESDAY

7 WEDNESDAY

8 THURSDAY

9 FRIDAY

10 SATURDAY

THIS WEEK . . .

- 1)
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JANUARY '87

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25	26	27	28	29	30	31

11 SUNDAY

99) . . and still no school!

12 MONDAY
Law & GSM classes begin

13 TUESDAY

14 WEDNESDAY
Oregon Symphony, Smith, 8 p.m.
Women's Basketball vs. Pacific, 7 p.m.

15 THURSDAY
Martin Luther Kings Birthday.

16 FRIDAY
Women's Basketball vs.
Whitman, 5:15 p.m.
Men's Basketball vs. Whitman, 7 p.m.

17 SATURDAY
Women's Basketball vs. Columbia
Christian, 5:15 p.m.

JANUARY '87

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THIS WEEK . . .

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- 2)
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18 SUNDAY

99) I'll get back to the grind

19 MONDAY

20 TUESDAY

CLA classes begin

Men's Basketball vs. L&C, 7 p.m.

21 WEDNESDAY

22 THURSDAY

Convocation, Alumni Lounge, 11 a.m.

23 FRIDAY

Roundtable, DR 3, Noon

Law last day to add classes

Men's Basketball vs. SOSC, 7 p.m.

24 SATURDAY

Women's Basketball vs. Concordia, 5:15 p.m.

Men's Basketball vs. OIT, 7 p.m.

ASWU Movie, "View to a Kill,"

Smith, 7 & 9 p.m.

THIS WEEK . . .

- 1)
- 2)
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JANUARY '87

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25 SUNDAY

99) I'll keep my ears open
for the ASWU Forum

26 MONDAY

27 TUESDAY

Men's Basketball vs. Linfield, 7 p.m.

28 WEDNESDAY

29 THURSDAY

Convocation, Alumni Lounge, 11 a.m.

30 FRIDAY

31 SATURDAY

Men's Basketball vs. Western
Baptist, 7 p.m.

FEBRUARY '87

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THIS WEEK . . .

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- 2)
- 3)
- 4)

1 SUNDAY

145th FOUNDER'S DAY

99) I'll sing "Old Historic Temple"

2 MONDAY

School of Theological Studies (TBA)
CLA last day to add first half and full semester courses. Last day to drop first half and full semester courses w/out a W appearing on the transcript. Last day to designate courses credit/no credit. Financial Aid Forms due.

3 TUESDAY

Women's Basketball vs. L&C, 7 p.m.

4 WEDNESDAY

Men's Basketball vs. Pacific, 7 p.m.

5 THURSDAY

Convocation, Alumni Lounge, 11 a.m.

6 FRIDAY

Forensics Tournament (TBA)

7 SATURDAY

Forensics Tournament (TBA)

THIS WEEK . . .

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FEBRUARY '87

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8 SUNDAY

99) I'm going to go see
Mark Russell.

9 MONDAY

School of Theological Studies

10 TUESDAY

CLA Faculty Mtg., 4 p.m.

Men's Basketball vs. Columbia

Christian, 7 p.m.

11 WEDNESDAY

Oregon Symphony Pops, Smith, 8 p.m.

12 THURSDAY

Convocation, Alumni Lounge, 11 a.m.

Update Lunch, DR 1 & 2, Noon

Mark Russell, Smith, 8 p.m.

13 FRIDAY

Women's Basketball vs. EOSC, 7 p.m.

14 SATURDAY

Women's Basketball vs.

Warner Pacific, 7 p.m.

Jazz Festival, Smith, all day

FEBRUARY '87

1	2	3	4	5	6	7
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23	23	24	25	26	27	28

THIS WEEK . . .

- 1)
- 2)
- 3)
- 4)

15 SUNDAY

99) I'll go see the ASWU
movie, maybe.

16 MONDAY

School of Theological Studies

17 TUESDAY

Women's Basketball vs. Linfield, 7 p.m.

18 WEDNESDAY

19 THURSDAY

Convocation, Alumni Lounge, 11 a.m.

20 FRIDAY

CLA last day to drop first semester courses.

Men's Basketball vs. PLU, 7 p.m.

"Tango," Kresge, 8 p.m.

21 SATURDAY

Women's Basketball vs. PLU, 5:15 p.m.

Men's Basketball vs. Warner Pacific,
7 p.m. Last home games.

ASWU Movie, "Mask," Smith, 7 & 9

"Tango," Kresge, 8 p.m.

THIS WEEK . . .

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FEBRUARY '87

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22	23	24	25	26	27	28

22 SUNDAY

"Tango," Kresge, 2 p.m.

99) I'll plan for Spring
Break!!!!!!!!!!!!!!

23 MONDAY

School of Theological Studies

24 TUESDAY

25 WEDNESDAY

26 THURSDAY

Convocation, Alumni Lounge, 11 a.m.
"Tango," Kresge, 8 p.m.

27 FRIDAY

"Tango," Kresge, 8 p.m.

28 SATURDAY

"Tango," Kresge, 8 p.m.

MARCH '87

1	2	3	4	5	6	7
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THIS WEEK . . .

- 1)
- 2)
- 3)
- 4)

1 SUNDAY

Choir concert, Smith, 3 p.m.

99) I'm getting psyched for
GLEE.

2 MONDAY

3 TUESDAY

Mr. Poe, Kresge, (TBA)

4 WEDNESDAY

Band Concert, Smith, 8 p.m.

5 THURSDAY

Convocation, Alumni Lounge, 11 a.m.
Update lunch, DR 1 & 2, Noon
Oregon Symphony, Smith, 8 p.m.

6 FRIDAY

Law last day to withdraw from courses,
exercise credit/no credit or audit.

7 SATURDAY

Will. U. Dance Concert, (TBA)

THIS WEEK ...

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- 2)
- 3)
- 4)

MARCH '87

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22	23	24	25	26	27	28
29	30	31				

8 SUNDAY

Will. U. Dance Concert, (TBA)

99) I'll practice, and
practice, and practice..

9 MONDAY

PDQ Bach, Oregon Symphony, (TBA)
CLA end of first semester courses.
Glee Week begins...

10 TUESDAY

CLA Faculty Mtg., 4 p.m.
CLA beginning of second half
semester courses.

11 WEDNESDAY

12 THURSDAY

Convocation, Alumni Lounge, 11 a.m.
GSM Spring break begins.

13 FRIDAY

Senior Skits, Smith, 8 p.m.

14 SATURDAY
Freshman Glee,
Cone Fieldhouse, 7 p.m.

MARCH '87

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THIS WEEK . . .

- 1)
- 2)
- 3)
- 4)

15 SUNDAY

99) I'll give blood.

16 MONDAY

17 TUESDAY

Jazz Night, Cat, 7 p.m.

18 WEDNESDAY

Red Cross Blood Drive, Cone, all day.

19 THURSDAY

20 FRIDAY

CLA & Law Spring break begins.

CLA last day to add second half semester courses. Last day to drop second half semester courses w/out a W appearing on the transcript. Last day to designate second half semester courses credit/no credit. Last day to drop full semester courses.

21 SATURDAY

THIS WEEK . . .

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- 2)
- 3)
- 4)

MARCH '87

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29	30	31				

22 SUNDAY

99) I'm out of here.

23 MONDAY

GSM Spring break ends.

24 TUESDAY

25 WEDNESDAY

26 THURSDAY

27 FRIDAY

28 SATURDAY

APRIL '87

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THIS WEEK . . .

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- 2)
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- 4)

29 SUNDAY

99) I'll read some of Ellen Goodman's columns.

30 MONDAY

CLA & Law Spring break ends.
Greek Week begins.

31 TUESDAY

1 WEDNESDAY

2 THURSDAY

Convocation, Alumni Lounge, 11 a.m.
Update lunch, DR 1 & 2, Noon

Atkinson Lecture Series,
Ellen Goodman, Smith, 8 p.m.

3 FRIDAY

Roundtable, DR 3, Noon

4 SATURDAY

ASWU Movie, "Year of the Dragon," Smith,
7 & 9 p.m.

THIS WEEK . . .

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- 2)
- 3)
- 4)

APRIL '87

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5 SUNDAY

99) I'm going to the
Big band dance.

6 MONDAY

7 TUESDAY

8 WEDNESDAY

Oregon Symphony, Smith, 8 p.m.

9 THURSDAY

Convocation, Alumni Lounge, 11 a.m.

10 FRIDAY

Roundtable, DR 3, Noon.
Big Band Dance, Cat, 8 p.m.

11 SATURDAY

Conference on Entrepreneurship, all day.

APRIL '87

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THIS WEEK . . .

- 1)
- 2)
- 3)
- 4)

12 SUNDAY

99) I will do my taxes!

13 MONDAY

Academic advising begins.

14 TUESDAY

CLA Faculty, Mtg., 4p.m.

15 WEDNESDAY

Oregon Symphony Pops, Smith, 8 p.m.
TAX DAY!

16 THURSDAY

Convocation, Alumni Lounge, 11 a.m.

17 FRIDAY

CLA last day to drop second half semester courses.

18 SATURDAY

THIS WEEK . . .

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- 4)

APRIL '87

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26	27	28	29	30		

99) I'll check out the
International Extravaganza

19 SUNDAY

20 MONDAY

21 TUESDAY

22 WEDNESDAY

23 THURSDAY

Convocation, Alumni Lounge, 11 a.m.

24 FRIDAY

Roundtable, DR 3, Noon.
Law classes end (2nd & 3rd year).
"Skin of Our Teeth," Kresge, 8 p.m.

25 SATURDAY

CLA pre-registration, Cat, 8 a.m.
"Skin of Our Teeth," Kresge, 8 p.m.
International Extravaganza, (TBA)

APRIL '87

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THIS WEEK . . .

- 1)
- 2)
- 3)
- 4)

26 SUNDAY

Awards Weekend, (TBA)

Band and Choir concert, Smith, 3 p.m.

"Skin of Our Teeth," Kresge, 8 p.m.

99) I will finish that
term paper.

27 MONDAY

Law finals begin (2nd & 3rd year)

28 TUESDAY

29 WEDNESDAY

Opera performance, Smith, 8 p.m.

Senior Banquet, (TBA)

30 THURSDAY

GSM classes end.

Convocation, Alumni Lounge, 11 a.m.

"Skin of Our Teeth," Kresge, 8 p.m.

1 FRIDAY

Law classes end (1st year)

Roundtable, DR 3, Noon.

"Skin of Our Teeth," Kresge, 8 p.m.

Opera performance, Smith, 8 p.m.

2 SATURDAY

"Skin of Our Teeth," Kresge, 8 p.m.

ASWU Movie, "Just One of the Guys,"

Smith, 7 & 9 p.m.

THIS WEEK ...

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MAY '87

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24 31	25	26	27	28	29	30

99) will be intense.

3 SUNDAY

Opera performance, Smith, 3 p.m.

4 MONDAY

Law Study Day (1st year)
GSM finals begin.

5 TUESDAY

CLA classes end.
Law Study Day (1st year).
Senior women's retreat, (TBA)

6 WEDNESDAY

CLA Study Day.
Law finals begin (1st year).

7 THURSDAY

CLA Study Day.
GSM finals end.

8 FRIDAY

CLA finals begin.
Law finals end (2nd & 3rd year)/

9 SATURDAY

MAY '87

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24 31	25	26	27	28	29	30

THIS WEEK . . .

- 1)
- 2)
- 3)
- 4)

10 SUNDAY

CLA Study Day.
Mother's Day

99) I'll see the alums.

11 MONDAY

12 TUESDAY

13 WEDNESDAY

CLA finals end.

14 THURSDAY

15 FRIDAY

Board of Trustees Mtg.
Law finals end (2nd & 3rd year).

16 SATURDAY

Alumni Weekend.

THIS WEEK . . .

- 1)
- 2)
- 3)
- 4)

MAY '87

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24 31	25	26	27	28	29	30

99) is it.

17 SUNDAY

Baccalaureate, Smith, 10 a.m.
Commencement, McCulloch,
3 p.m. (Cone in case of rain)

18 MONDAY

19 TUESDAY

20 WEDNESDAY

21 THURSDAY

22 FRIDAY

23 SATURDAY

A BRIEF HISTORY OF THE UNIVERSITY

In 1834 about a dozen farm families in the lower Willamette Valley and a handful of settlers at Astoria constituted the entire white population of what is now Oregon. In this year Jason Lee and several missionary associates started a school for Indian children beside the Willamette River about 10 miles south of Salem.

Within a few years, the slowly growing group of settlers felt the need for a more advanced school to serve their own children "in order to secure the best education of the pupils in science, morality and piety." To meet this need, a group of earnest citizens met in the home of Jason Lee in what is now Salem. At a second meeting on February 1, 1842, a body of bylaws was adopted and a Board of Trustees appointed.

The state purpose of the meeting was to establish a "collegiate institution" which would "become a University." The Board thus constituted, has existed as a corporate entity from that day to this and the date of the action is accepted as marking the founding of Willamette University- the oldest college in the west.

The school was known at first as the Oregon Institute. After a territorial government had been established, a charter was granted to

the institution in 1854 under the name of "Wallamet University." The original building (first occupied by the Institute in 1844) was a three-story frame structure which served the community as well as the school, since it was considered the most imposing edifice in the Northwest. It housed the first session of the legislature to meet in Salem and sheltered the first court under United States auspices.

Willamette University is therefore closely associated with the very inception of law and government for the whole vast region now comprising the states of Oregon, Washington, Idaho, and parts of Montana and Wyoming- the original Oregon Territory.

In facing its responsibilities in this remote area, Willamette attempted to serve the needs of the time. In addition to the College of Liberal Arts, a College of Medicine was established in 1866, the first north of San Francisco. It operated continuously until 1913 when it was merged with the medical school of the University of Oregon. The College of Law, now a major division of the University, opened its doors in 1883 and was the first in the Northwest. The first degrees in music were granted by the College of Liberal Arts in 1872, and by 1898, the

music department had become the College of Music; music is now again a department in the College of Liberal Arts. The Geo. H. Atkinson Graduate School of Management began classes in 1974.

Although Willamette's first century was a period of slow growth, her educational strength was revealed in the achievements of her graduates, who reflected honor and prestige on the pioneer school. More recent years are marked by the development of academic programs

and facilities. Many new study opportunities and options and many new buildings have been added on a campus that has expanded to 57 acres.

With the completion of the Mark O. Hatfield Library, Willamette University enters a new era; an era tempered by quality students and sharpened by a dedicated faculty. In the years ahead, Willamette will not only be regarded as the "oldest in the west," she will also be recognized as one of the best in the nation.



Old Liberal Arts Building

TRADITIONS

Many of Willamette's traditions go back a long way- even before Buzz Yocom. Some of these traditions date back as far as 1842, some have been around for decades, and others are modern-day activities hoping to prove they are worthy of Willamette University.

Chapels, the victory bell, flunk days, and kangaroo kourt are things of the past. Kangaroo kourt was an activity held every Friday when the Freshmen would have to obey all the orders of the Sophomores, Juniors and Seniors. The victory bell was struck once for every point in WU's athletic victories. One must wonder why it is no longer used.

Freshman Glee is still around as is betting. There are even a few new activities trying to debut as trend setters: Willamette Week and the Midnight breakfast. The following is a list of the traditions presently at Willamette.

Freshman Glee

Anyone can tell you that Glee is the king of all the traditions on campus. In its seventy-ninth year, Glee started as a singing competition between classes. The name indicates that it is a challenge set forth by the Freshmen Class each year. Most people believe that it was an activity to give the freshmen a chance to have the upper hand on the upper-classmen. Eventually, Freshman Glee became a marching, singing, and formations competition with four standard themes (Alma Mater, Fight Song, Serenade, and Novelty) and sub-themes decided upon each year by the Glee managers. This year's main theme is Serenade.

Each class has one week of practice consisting of as many as four practices: a total of six hours in one day. Needless to say, finding time to study is very difficult this week. Students practice marching, singing, and doing formations in the U.C., Cone Fieldhouse, and Waller. Saturday is Glee night and it arrives all too soon for the participants. Each of the classes, beginning with the Seniors, perform in front of an audience of 2,000 people in the hope of winning the Glee banner. **Buzz** has the final word from the judges, it just takes him a while to remember why he is standing on stage.



Blue Monday

This fateful day is a direct result of Glee week. During the week, students make bets with peers from other classes with regards to who will place the highest on Saturday night. **All bets must be paid in full.** Bets range from human Sundaes to classroom antics. An added incentive to avoid losing is the ominous Mill Stream; you see, on Blue Monday, the fourth place class must march the Mill Stream at 11:00

a.m., for more practice. If you plan on watching the losing class march down the Mill, rest assured that you might see more than you bargained for.



Millstreaming

Appropriately, this section follows the one on Blue Monday; there tends to be a lot of this tradition happening on that day. Buzz tries to remember when the first "millstreaming" ever occurred, but it goes back even as far as Jason Lee. Some people speculate that Jason and his wife, Anna, never really got to celebrate his twenty-first birthday before coming to Oregon. Upon their arrival to the Willamette Valley, Anna picked Jason up and doggone plopped him into the Mill Stream. Little did she know that this action would someday become a major selling point for the oldest school in the west.

Nowadays, millstreaming happens all the time: Birthdays, finals stress, victories, and many times for no reason at all. Students, faculty, staff and administrators all fall victim to this old, wet tradition. There is only one person who has not been thrown in so far: Dr. Jerry Hudson; so what if he wears a suit everyday, that's his problem.

Founders' Day

February First is Founders' Day at Willamette. Years ago there used to be quite a bit of excitement and activity surrounding this day, but as time passed, the spirit slowly went away. However, this does not mean that the day should be overlooked. This year Willamette will be 145 years old.

Family Weekend

Family Weekend is a time to let parents and the family see the campus and where you are living and going to classes. During their three day stay they can visit with faculty and administrators and feel like a member of the Willamette community. This year the Hawaiian Luau is scheduled to appear and Willamette faces Linfield in football on Saturday.

Alumni Weekend

This event takes place during the commencement weekend. Activities range from class reunions to campus tours; alums get a chance to see old classmates, see the campus, meet people at Willamette today, and reminisce about the past. The Alumni Office sponsors this annual event.

Opening Days

Opening Days is a program meant to make the transition to college life as smooth as possible for the new student. Academic and social programs planned during the first few days of school help inform new students, make them feel at home, and allows parents to rest easier.

Mid-semester Day

Created by Dr. Richard Schwartz, this day comes in the Fall to give the Willamette community a chance to relax and escape from stress. It could even be called Willamette's answer to *Ferris Bueller's Day Off*. This year, Mid-semester Day is on October 24; it is always on a Friday to allow for a three-day weekend. Thanks Dr. Schwartz.

Expressions

Expressions is an annual series of ethnic events sponsored, developed, and run by the Intercultural Student Organization advised by the Intercultural Coordinator. It includes guest artists and speakers presenting the struggles, achievements and ongoing issues of importance to Black, Hispanic, Asian and Native Americans. During this program, guest lectures in the classroom, convocations, and evening entertainment are all open to the Willamette community.

Freshman Leaf Rake

On a fine, early morning in the Fall the Freshmen are awoken before dawn to compete in a leaf rake with their peers. Upperclassmen are present to assure that every freshman

is there to join in on the fun and help rid the school of all those ghastly leaves. Freshmen are grouped according to the rules set by the Office of Student Activities and prizes are awarded to the group with the biggest pile of leaves. Administrators are there to do the judging and see the **quantity** of the new students, not the quality!

Willamette Days

An enhancement of campus community feeling is the main goal of this new tradition. Groups are divided up according to rules set by A.S.W.U. Wiffle-ball games, ultimate frisbee, Mill Stream races, and a dance are the highlights of this program.

Midnight Breakfast

At the end of each semester Saga prepares a special meal for those of us who are burning the midnight oil, studying for finals: It is the Midnight breakfast (which is really served around 10:30 p.m. or so). Sometimes there will be a comedian or band or just a lot of people with bloodshot eyes. Staff members from Student Affairs are on hand to serve up OJ, pastries, and eggs.

Senior Skits

These "skits" take place before the Friday night practice at the end of Glee week. There have been many variations of the skits over the years, but most of all they can be described as sheer chaos. No one really knows when they started (although many have an idea of when they should end), nonetheless, each Senior Class promises to be better next year. We'll see.

ALMA MATER

Old Historic Temple

Words by Perry Reigleman, '12

Music by F.S. Mendenhall, Dean of the School of Music

There's an old Historic Temple
Rising grandly through the years
Where the oaken-hearted fathers
Drew their strength for strong careers;
Down the years its portals open,
Gather wise ones to its fold;
Breathed the spirit of the Westland,
Card'nal emblem 'bossed with gold.

Dear old School: How strong we love thee!
'round thy mem'ries how we cling!
Glad some hearts beneath thy shadow,
loyal hearts to thee we bring.
Old Willamette how we cherish
All thy legends and thy lore,
Born upon the calm Pacific,
Guides us onward evermore.

Spirit of the Golden Westland,
breathing through the fathers tears,
Tells the story of the temple,
bids us hope a down the years,
Sing, oh, sing of old Willamette
Sing while hearts are young and true:
Sea to sea the chorus swelling,
Dear old school, our W.U.

LEXICON

Students as new as incoming freshmen, or administrators as *mature* as Buzz Yocom will hopefully find this WU vocabulary list helpful, entertaining, and insightful. Right, Buzz!?

access code five numbers that allow the phone system direct access to your checking account
all-nighter an extended study session that is required because of your procrastination
A.S.W.U. not a bureaucratic behemoth, but rather the Associated Students of Willamette University
Barney (the Bearcat) mascot of the school; mystery animal to everyone- ask Anna Brief what one looks like, or how much one costs



Beta Pond also known as the Capitol Fountain- its shape resembles a Beta Theta Pi pin
big screen located in the student lounge, the perfect TV for blockbuster vids, football games, or Dallas
bill as in "phone..." the worst four letter word you will ever hear at WU
Bistro (Willamette) the hot new place to eat and meet on campus;

totally student-run and organized, their menu rivals the ordinary and undercuts the rest; located on the ground floor of the UC
Blue Monday the Monday following Glee; designated for paying off and receiving of Glee bets and reminiscing about the Class of '86 marching down the Mill Stream
Bob's once upon a time known as Vip's; home of french fries, milkshakes, and the incredible, edible, breakfast bar; west of campus on Liberty St.

boom box a college necessity; used at all hours of the day, from the bathroom to the beach

Brice's great sandwiches, salads and soups

Bush Park stretch of green park south of WU; contains walking/jogging trails, tennis courts, playground, Bush House Museum, picnic tables, McCulloch Stadium and WU's track and baseball fields
Buzz (Richard A. Yocom)

University Registrar, Assistant to the Hud, psychology prof., and Glee emcee; friend of everyone and the walking WU almanac

CLA College of Liberal Arts- an undergrad

Capital Market the store on State St. which everyone has been to at least twice (except Larry Didway); the most complete selection of imported beers and ramen noodles in Salem

Capitol that big gray building underneath the gold man (not Jason Lee (contrary to popular belief)); work-place of such notable people as Gov. Vic Atiyeh, Rep. Jim Hill, and on a good day, WU grad and tour guide John Sagoe; the place is really quite harmless and they're in session

this year- you know the old saying,
"when in Oregon, do as the
Oregonians do"

care package not a box with a
Care Bear in it- a box, usually sent
from home, containing everything
from cookies to underwear; be very
weary of your roommate when you
receive such a package

Cat, the the Bearcat Cavern in the
UC; contains snack bar, tables, and
banquet rooms

clock tower the most expensive
brick per buck Big Ben built by the
Board of Trustees; keeps great time,
but now you're four times as late for
class

Collegian the campus student
newspaper produced weekly

convo a weekly, hour long
presentation addressing the concerns
and interests of the Willamette
community

cupola the white wood and glass
structure on the top of Waller Hall;
insignia of excellence and trademark
of the University

Dub, the A&W; oreo shakes,
onion rings, and all that's fast

EPC educational programs
committee; sponsor of many campus
events and speakers

endowment the large sum of
money that allows the University to
earn income from the interest; you
don't spend it because in a short time
the University would not have any
auxiliary funds to draw upon and
then tuition would really be
expensive

FAE Fine Arts East; the east hall of
Smith Auditorium

FAW you guessed it!

final the worst five letter word
you'll ever hear at WU; take it
literally because it has the final say
frat party where one goes
expecting beer and sex, but ends up
lost in the rush

function not only a mathematical
equation, also any organized activity
for fun at your house or dorm
Fusser's Guide WU's answer to
Ma Bell and the white pages
GDI gosh-darned independent, or
something to that effect

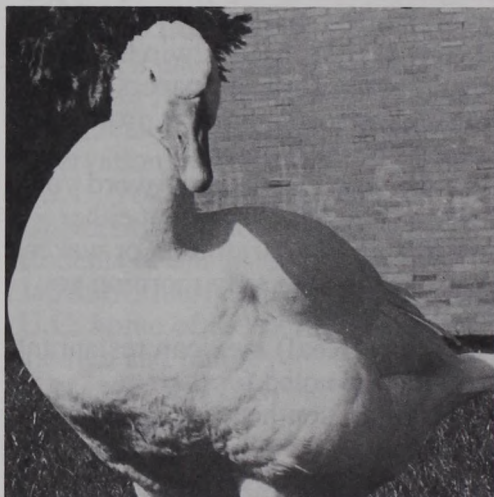
Glee a 79 year old tradition
consisting of an all campus
competition between classes judged
on marching, singing, original
music, and formations

GPA grade point average- number
"1" does not mean you're number
"one"

greek those persons who are
affiliated with one of the campus
fraternities or sororities

GSM Graduate School of
Management; the brick building west
of the main campus next to the Law
school

Guido the large and aggressive
goose once inhabiting Hudson's
Bay; the Hud once said Guido was
of "oaken-hearted *feather* " lineage



HazelDorm the new name for the
"University apartments" recently
purchased

Hatfield Library, The Mark O.
it has everything except popcorn and
a matinee show

hi-liter why you have all the those yellow lines in used books

hot pot Mr. Coffee impersonator

house dance the ritual of going to a function with a member of the opposite sex, to have fun

H.R. Head Resident; the person who lives in your dorm but looks too old to be a student

Hud, The President of our University, Jerry E. Hudson; Yes, we are Jerry's kids

Hudson's Bay the section of the Mill Stream which curves towards the Hud's office at the UC
IFC Interfraternity Council; the governing body of the fraternities on campus

IHA Independent Hall Association; organization aimed at bring GDIs together

ISO Intercultural Student Organization, the new name for TWSO

Jason (not the pioneer, although that was his name) the literary magazine containing prose, poetry, short stories, and art

Jason II (not Jason's twin brother) the journal of student papers, written during the academic year, from all aspects of the University

lab the worst three letter word you'll ever hear at WU because it either messes up your afternoon or wakes you early on the only morning you could have slept in

La Casa (Real) mexican restaurant and lounge noted for their margaritas; southeast of campus on 12th St.

laser-printer the technological wonder used by student publications and responsible for the typesetting of this book

Law School WU's other graduate school next to the GSM

laundry a must twice a semester (see quarters), because if you do not

do it you must go out wearing only sunglasses and shoes in mid-Winter
loft the greatest engineering feat known to mankind: Two college students creating less space with three nails, one screw, and five pieces of lumber; don't ever finish it all the way- ORL will come and tell you to take it apart because it violates building code

mail a luxury enjoyed only by freshmen the first four months they are here at school (the rest of us come to expect *air mail*); if you ever see someone get five pieces of mail in one day, see millstreaming
major what you're majoring in, of course; usually requires at least eight credits in one field of study and a senior project

MemoRandom a bad pun, a truly bad pun is the name of the weekly flyer with info about coming events, guest speakers, etc.; it really cuts down on the junk mail you get and it should be utilized even more; you can find it at the UC and select places around campus

Mill Stream the body of water which cuts across campus
millstreaming the art of showing your admiration and respect for someone by throwing them in the Mill Stream



minor moreover, a much more measly major
mouse any course requiring little

effort, attendance, and/or intelligence; sorry, no majors in this area

N.A.P. Nutritional Awareness Program; an alternative meal program

non nobis solum nati sumus

not onto ourselves alone are we born

non-trad a student who did not enter college immediately after high school

parking place no such thing except between the hours of 5:00 p.m. Friday and 5:00 p.m. Sunday; the Class of '87 pleads *not guilty*

pimping the art of practical joking; i.e., short sheeting, hiding your roommates underwear, penny-locking, etc.

Panhel Panhellenic Association; the sorority equivalent of IFC

Plaza, the Glenn L. Jackson skateboard heaven, official ASWU dance floor

quad the large rectangular section of grass located in the center of campus bordered on all sides by buildings such as Eaton, Doney, Smith, Waller, and Bishop; new students-note the difference between plaza and quad, please

quarters a must twice a semester (see laundry); other uses: pop machines and occasional high-tech intoxication device

R.A. Resident Assistant and expert room-unlocker

rain Salem's favorite season

Ram an extinct pub across from Sparks; given a choice, would you rather go to an oyster bar or the Ram? That's what I thought

runner a good friend who promises to register you for classes because you're too out of it, but then he/she winds up oversleeping too

rush a tactic used by greeks to recruit new members

Saga not Stuart Anderson's

Gourmet Association nor Soviet Attempt to Gag America; it's the campus food service
serenades a greek tradition of singing to living organizations of the opposite sex

sorority row the section of Mill St. which runs in front of the sororities and the UC

Sparks the athletic center; contains Cone Fieldhouse, Henkle Gym, Curry classroom, racquetball courts, weight room, and lots of pain, for gain

special deposit the \$50 you initially pay to allow the University to collect for anything "special" you might do

Star trees the five pines northeast of Collins Science Hall that form a star when viewed from the center
student lounge home of the big screen TV, located on the third floor of the UC

Taj Ahmad Tajwall, director of Campus Safety; don't hesitate- call 4911

Thetford Lodge retreat site owned by WU; located east of Salem near the North Fork of the Little Santiam River; call the Business Office for reservation information

T.I.U. Tokyo International University; the new name for the students of our sister college in Japan (formerly known as I.C.C.E.)
U.C. home of the excitement and the rich and famous

vids everyone's favorite means to procrastinate

Waller Hall almost burned down for the third time this summer; what is the future of this historic monument of our University? Stay tuned . . .

Wallulah WU's yearbook and time capsule

W.I.S.A. Willamette International Student Association

HELPFUL HINTS

This section is not only for Rooks: it is also meant to inform and inspire the seasoned veteran. It may give you some food for thought. Or it may give you indigestion.

Academic Advising

One of the keys to a successful academic career at Willamette starts with your adviser. Your adviser is not just a person to sign your Add/Drop card or registration slip; he/she is there to help you plan your class schedule and answer any academic policy questions. Your adviser is usually a faculty member in the major field of study you have chosen. If you have yet to decide on a major, your intended field of study will be used to select someone for you.

Unlike a large university, Willamette allows for a close adviser/advisee relationship to develop while you are attending school. You should feel at ease with your adviser in discussing academic or social subjects. Keeping constantly in touch with your adviser will afford you the most successful academic life at WU. If you feel your adviser has not fulfilled your needs or you have changed your major, you can obtain a change of adviser form at the Registrar's Office.

Student ID Cards

It is true that everyone thinks their ID picture is the worst one around. Maybe. Whether that really is true or not, you should keep your ID card with you at all times, even when you go skinny-dipping in the Mill Stream at midnight. But

seriously, your ID card is your pass to a dining hall, check cashing, going to campus events, using Sparks Center, checking out library books, etc. In other words, **don't leave home without it.**

Pre-registration

What is the mystery behind class registration? Could it be the fear of a class closing that you desperately need to graduate, the fear of oversleeping, or hoping you did not forget to get your adviser's signature? No one is really sure of how one receives the registration time one is assigned- the Registrar guru, Buzz Yocom, may know. Whatever the reason, it is imperative that you get to the U.C. before your scheduled registration time on Saturday morning. Classes close and times change without any warning; thank goodness your adviser is usually there to clear up any emergencies.

There are a few things you should probably do to prepare for pre-registration: First, see your adviser early and discuss what classes **you think you** should take. Second, have plenty of alternative schedules planned out just in case you cannot get the classes you wanted. Next, don't go out to any late night parties on Friday; you might regret it for months if you wake up late this Saturday morning. If you know you cannot make it to registration, have a friend register you. Just make sure your friend does not sign you up for Genetics, Numerical Analysis, Econometrics, and Opera Theatre, unless of course, that is your schedule. Finally, show up on time with your **signed** registration slip- I pity the fool who forgets that.

Study Areas

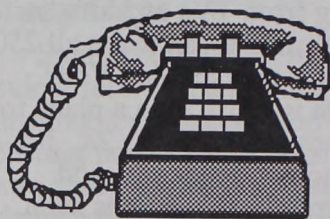
Last year I wrote about the pluses and minuses of studying in your room, the lounge, the Cat, the basement, classrooms, and conference rooms. This year, I have to admit that all those places have become quite inferior. Inferior to what, you say. The Mark O. Hatfield Library.

Our new library will change the concept of studying as we know it today. **Although the entrance looks somewhat like a theater marquee**, once within the doors, the student is overwhelmed with a sense of "neo" everything. Carpet. Lights. Glass. Shelves. Chairs. Rooms. Everything is new. The card catalog is now a dinosaur: Mark has the first computerized index system in the Northwest. There are individual study rooms, video/audio rooms, and group studies galore. The building's architectural beauty is rivaled only by the landscaping surrounding it.

Believe it or not, studying can now be a pleasure, even 24 hours a day if one chooses. There are places to study in the library for every kind of person. The 24 hour study room is plush beyond your wildest dreams. Lavender (yes, lavender) and blue chairs are the decor for this study area overlooking the plaza and Mill Stream; the hardwood tables and marble complement the rest of the room.

Students have a place to study and enjoy. A 6.4 million dollar price tag and another million for the endowment paid for the library. Not a single dollar of tuition money was spent on the project: The money came from alums, friends, and businesses. So the next time you feel like hitting the books and studying someplace that doesn't

smell like a pizza, or look like the State Pen., just stroll down to the Mark O. Hatfield Library, pull up a seat, and study until your mind is content. Remember, they're always open.



Phones

You can call all across campus and locally for free using any of the campus phones. Any extension starting with a "6" can be reached from on or off campus; those numbers beginning with a "4" can only be reached directly from on campus (in most cases). Pay phones are located at the U.C., Sparks, Kresge, and next to Doney, Belknap, and W.I.S.H. If you have a problem with your phone or your check book begs you to cancel your access code, call ext. 6210, and Nancy will be more than happy to try and correct the problem. P.S. You cannot dial using a calling card directly, you must use an off-campus operator to do so.

Copy Machines

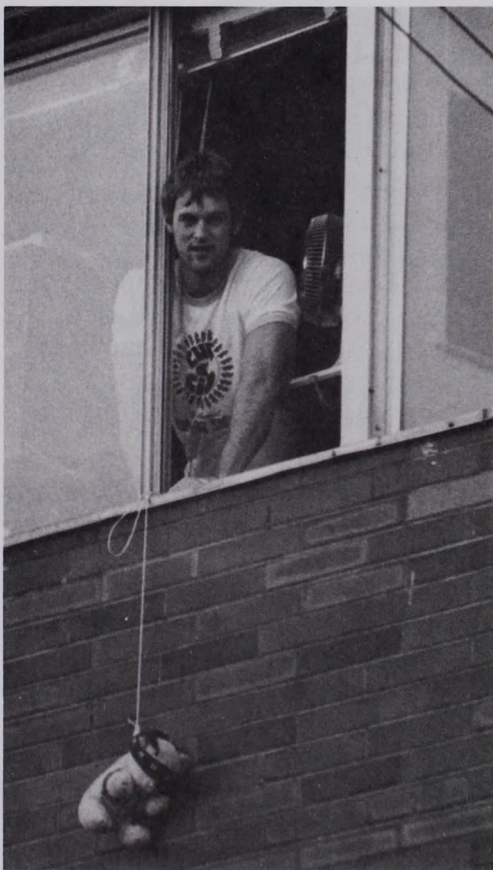
Need to copy a passage from a book, send a copy of your grades to your parents, or just xerox your face? Well, there are plenty of places that will take care of it quickly and cheaply. There are copy machines located at the library, U.C., and the media center. For lots of copies or big projects, the media center will gladly do it for you.

Residence Hall Living and Growing Space

A dorm room is your home for over seven months during the year. And there are many custom changes you can make to have a more homely and comfortable environment.

Everything from TVs and lofts to paint and furniture can make all 250 square feet a cozy abode. Your dorm room is **more** than a place for dirty clothes and catching Zs. It is a place for social, academic, and spiritual growth. Treat it as such.

R.A.s and H.R.s are not such bad guys either. They can answer many of your hall policy questions and even make very good friends. They are here to make campus life as exciting, fun, and painless as possible.



Faculty Responsibilities

Although there are no written responsibilities of the faculty to the students, there are certain expectations that must be recognized by both groups. Most of the students' responsibilities are outlined in the Standards of Conduct. Here is a list of reasonable expectations of your professors: 1) Course objectives and the means to fulfilling them should be made clear. 2) Organized lectures and presentation of materials aimed at achieving instructional objectives. 3) A fair, well defined, and impartial grading system. This includes the relative importance of papers, quizzes, and tests, dates for mid-terms and papers, and the method of computing the final grade. 4) Promptness to class (unless the absence is unexpected). 5) Regular office hours should be posted and adhered to. 6) Examinations and papers should be returned in a reasonable amount of time.

Willamette is famous for its dedicated faculty. Their performance is a direct result of the students' commitment to the class. However, each semester students have the chance to praise and criticize their instructors on their job. Faculty evaluations are a viable and tangible means to inform the University of a professor's exemplary or poor performance. The evaluation has plenty of bearing on the tenure of faculty members as well as the future of the school.

Student Payroll

There is some information you should know if you are a student on the University payroll. You need to fill out W-4 and SEAR forms at the beginning of each year and pay checks come out on the **first working day** of each month. The pay

period runs from the 15th to 14th of each month. If you are expecting to receive a check during one of the vacation periods, you should leave a stamped, self-addressed envelope at the Payroll Office in Bishop to insure that you will get the check when you're gone.

Lost & Found

You will probably lose something during the four years you are at Willamette, just hope that it's not your sanity. There are places you can look to see if someone has turned in your keys, ID card or coat. Each academic building has a lost and found and R.A.s are usually designated as check-persons in the halls. Campus Safety, the U.C. and Sparks are also "key" places to look.

Computer Time

Students taking computer and computer-related classes are automatically assigned accounts on the PRIME computer. Terminals, microcomputers and Macintoshes are all available on a first-come, first-serve basis at York Hall and G.S.M. Start up disks can be checked out from the lab assistant on duty. More memory on the PRIME can be acquired by talking to your professor or Nick Liepins, University computer director.

Declaring a Major and/or Minor

In order to graduate (hopefully you want to) you must have a major. That doesn't mean you have to declare a major the first day of classes, but you will eventually need to choose a field of study. The forms for declaring a major and/or minor

are located in the Registrar's Office. You must have the signature of the Department Chairperson in your major and your adviser must be in the same department. Declaring a minor also requires the Chairperson's signature.

Study Days

Study Days are set aside for review sessions, cramming, finishing term papers, and even relaxing before finals begin. The extra study time is set a year in advance for scheduling purposes. These days can come before finals or be split up to fall before and in the middle of finals. It is important that you express your preference of times for study days to your A.S.W.U. senators so that the following year can be scheduled accordingly. It is even more important to use the extra time efficiently so we will always have the luxury of some breathing time between finals and the end of classes.

Grades

Willamette goes by a 4.0-0.0 grading system. A 4.0 is an "A," 3.7 is an "A-," 3.3 is a "B+" and 3.0 is a "B," etc. You are allowed to take one class credit/no credit per semester and you can take only one class in your major as credit/no credit. There are no "inflated" grade point averages at Willamette and very few professors grade on a strict "bell curve." If you feel you have received an unjust grade, check with the Registrar's Office and see if it was a typographical error. If it is not, and you feel you have a legitimate complaint, you can petition to have the grade changed. Complete information about grades and copies of transcripts can be found at the Registrar's Office.

Should I Stay Or Should I Go

At Willamette University, faculty and administrators believe they should help students make sound decisions. If you ever find yourself seriously questioning whether Willamette is meeting either your academic or personal needs, the University will respond to your concerns. It is their intent to aid you in finding ways to stay at Willamette if you really do not want to leave but see no other choice. Additionally, if you believe you need to seek either educational or personal growth elsewhere, they want to help make the transition from Willamette a smoother, more positive experience.

If you ever perceive that your needs are going unmet or your concerns unaddressed, the University's faculty and administrators would like to encourage you to seek out any of the following people to discuss your situation:

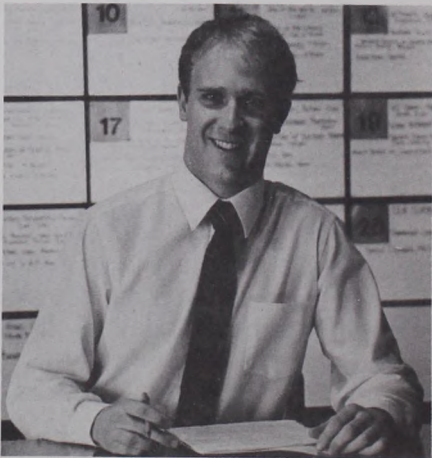
Academic Advising..Your Academic Adviser	
Admissions.....	Frank Meyer, Teresa Hudkins, Sue Rauch, Shelley Sump, Dawn Hoff
Career Development.....	Pat Alley
Chaplain's Office.....	Charles Wallace
Counseling Center.....	Jon Frew, Gwenellyn Anderson
Dean's Office.....	Jerry Berberet, Tom Hibbard
Financial Aid.....	Jim Woodland
Intercultural Office.....	Jorge Espinosa
Registrar's Office.....	Buzz Yocom
Residence Life.....	Tim Pierson, Steve Beardsley-Schoonmaker
Student Affairs.....	Rosemary Hart, Jeannette Pai-Thompson

Meeting with any of these people would be of assistance in gaining some possible alternatives or insights that would be helpful to you in

making a decision about staying at Willamette. Of course, if there was someone else on campus with whom you would be more comfortable discussing this matter, you would not be limited to meeting with just these people. The important thing is that you have the opportunity to take advantage of the best resources that are available to you in making a critical decision. At Willamette you will discover that when a student is in need of advice, faculty and administrators will give first priority to serving the students rather than the institution. In this way, they can best guarantee that you will receive the help needed to make a decision that is best for you.

Check Cashing

Before you get to find out where you can do it, you should know some of the policies: 1) You must have your ID card. 2) No two party checks (except at the Business Office). 3) Only even dollar amounts. 4) At the Business Office, no checks over \$50; at the U.C., no checks over \$20. 5) If you bounce one check it will cost you \$10 more. 6) If you bounce two, check cashing privileges will be revoked. Now go out and have a fun weekend, **but hey, let's be careful out there.**



PROGRAMS AND OPPORTUNITIES

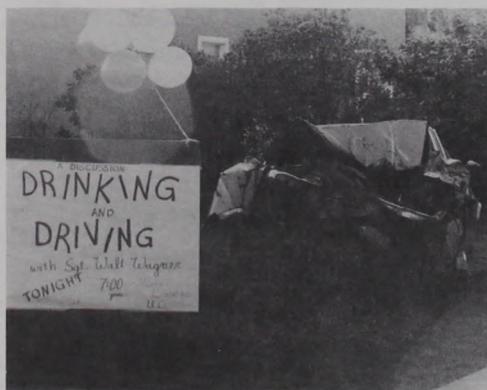
When you're bored with your "4.0" grades or you feel the need to release some excess energy, just flip through this section to find the activities or organizations that best fits your interests.

Activities and Events

Alcohol Consumption Education

Office of Residence Life, ext. 6212

A.C.E. is a group of students, faculty and staff committed to educating students about alcohol, its effects on the body, common myths about it, and ways to promote a responsible attitude toward its use. Each living organization has one member elected as their A.C.E. representative. A.C.E. members talk with students both individually and in small groups to help them make responsible decisions about the use of alcohol and to create a responsible attitude about drinking for themselves and among others.



Alumni Weekend

University House, ext. 6340

Barbara Mahoney,

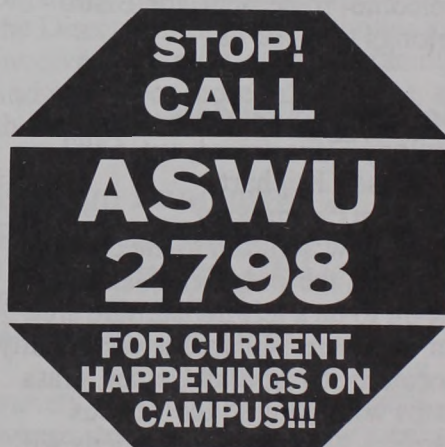
Director of Alumni Relations

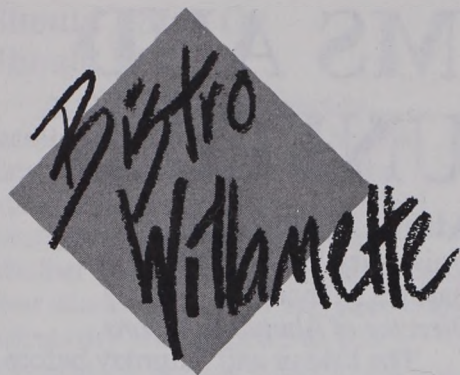
The Friday and Saturday before Commencement are the days for Willamette Alumni to return to their alma mater and reminisce about "the good old days." Someday you may return for your 5th, 10th, 25th, or even 50th year reunion. It is a time for alums to catch up on the news of old friends and receive alumni citations. Volunteers are always welcome to help on this special weekend. Besides, it is a great opportunity to meet students who went here years ago.

A.S.W.U. Senate

A.S.W.U. Office, ext. 6058

See the **STUDENT GOVERNMENT** section for all the details.





Bistro Willamette

Bistro, ext. CAFE

John Donovan and Eric Fishman,
Bistro Managers

Bistro Willamette is a completely student-run café located on the ground floor of the U.C. The Bistro offers the Willamette community coffees, teas, juices, espresso, pastries, sandwiches, and a variety of other unique and fine foods. Live student performances and the display of student, alumni, and faculty art truly make Bistro Willamette a unifying center on campus. The prices are low at the Bistro because they want to provide good food and good fun on a student's budget. Profits will go towards improving the Bistro and Student Activities. Suggestions and comments are welcome- remember, the Bistro belongs to all of us.

Botanical Garden

Biology Department, ext. 6482

Dr. Susan Kephart,
Program Coordinator

A new addition to the campus this year, the Botanical Garden is a meant to be a leisure/learning area for the entire Willamette community. Located by Sparks Center, grass paths wind around the various gardens. All kinds of gardens will be located here: Old English;

cutting; native plants; fruit and seed; fragrance and herb; rare plants; and an ethnobotany garden. The garden is still in the process of being finished and any questions or suggestions are encouraged.

Combined Degree Programs

Dean's Office, ext. 6285

Jerry Berberet,

C.L.A. Dean

Willamette offers five combined degree programs with its own colleges and other universities. In most cases, admission into the program is similar to applying as a transfer student. The advantage of a combined degree program is two degrees from two universities. Those interested should contact the specific program advisers.

Computer Science

Dr. George Struble, ext. 6122

Three years at WU, two at the University of Oregon or the Oregon Graduate Center.

Elementary Education

Dr. Joanne Engel, ext. 6343

Two years at WU, then two integrated years with WU and Western Oregon State College.

Engineering

Dr. Daniel Montague, ext. 6422

Three at WU, two years at Columbia or Stanford University. A 4-2 program is also available with Columbia.

Forestry

Dr. Scott Hawke, ext. 6181

Three years at WU, two at Duke University.

Management

Dr. Mark Choate, ext. 6444

Three years at WU's College of Liberal Arts, two at the Atkinson Graduate School of Management.

Commencement

University House, ext. 6340

Jim Sumner,

Director of University Relations



It takes four years to finally get there, but it is well worth the wait. It is the last program you attend as a Willamette student; it is a beginning and an ending. If you do not graduate this year, it is a wonderful event to attend or even volunteer your service to wish the Seniors good luck in the years ahead.

Convocations

Office of the Chaplain, ext. 6213
Dr. Charles Wallace Jr.,
University Chaplain

This weekly program is meant to inform and inspire discussion at the Willamette campus on topics of particular interest to the community. A convocations planning committee, chaired by the Chaplain, is open to suggestions and encourages organizations and departments to help sponsor films, speakers, performers, and debates. Convocations are held every Thursday at 11:00 a.m.- check the MemoRandom for topics and locations.

Entrepreneurship Conference

Atkinson Graduate School of Management, ext. 6440
The Student Entrepreneurship

Association is composed of C.L.A., G.S.M., and Law students interested in the development of entrepreneurial activities in the Pacific Northwest economy. The group holds monthly brown bag luncheons featuring chief executive officers and managers of various emerging and growing companies. The major event for the group is the Conference on Entrepreneurship which draws 700-800 business and government leaders and aspiring entrepreneurs to campus.

Expressions

Intercultural Affairs Office, ext. 6463

For a complete explanation of this event, see the **TRADITIONS** section of this book.

Family Weekend

Office of Student Activities, ext. 6463

Jeannette Pai-Thompson,
Director of Student Activities

Family Weekend, a slight variation of the traditional Parents Weekend, is designed to allow the entire family to become better acquainted with the campus and its community. The program is organized by student managers and the Director of Student Activities to involve the family, students, faculty and staff. For more information, see the section titled **TRADITIONS**.

Foreign Language Programs Abroad

Dean's Office, ext. 6285
Prof. Tom Hibbard,
Associate C.L.A. Dean

Willamette is proud to offer a variety of foreign study programs where students spend a few weeks, a semester or a year learning

firsthand about another country. The programs include: France, Japan, London, Mexico, Munich, and Spain. China has recently been added and a program with a sister college in Korea is in the making. You may wish to stay in the states and study in Washington or at the United Nations Center for a semester. Plenty of preliminary work must be done to insure the transfer of credits and fulfillment of financial obligations.

Greek Week

Office of Residence Life, ext. 6212
Stephen Beardsley-Schoonmaker,
I.F.C. Adviser

This week is dedicated to talent shows, recreation, and just plain fun. The program is a time for members of the greek community to show their spirit and unity. Members from each of the sororities and fraternities plan and run the daily events.

International Extravaganza

Intercultural Affairs Office, ext. 6463

Jorge Espinosa,
Intercultural Coordinator

Cultural diversity is the object of this program held every spring. In the atmosphere of a bazaar, exotic and appetizing food is prepared by students, faculty, and staff from all ethnic backgrounds. Members of



the Willamette community set aside the day for cultural dances, singing, and the modelling of traditional attire.

Internships

Dean's Office, ext. 6285
Jerry Berberet,
C.L.A. Dean

Many of the University's academic departments cooperate in well developed, ongoing internships in the Salem community. Salem offers the perfect location for many internships with the state institutions in the area. Depending on the extent of the involvement in the program, the student can earn anywhere from half a credit to two credits. Before embarking on an internship venture, you should check with the Dean's Office and find out what options or programs are available.

Intime

Eric Fishman, Box B-293

An informal showcase of student talent. This is not a competition; it is for fun and charity. Last year Intime (pronounced ON TEEM) raised over \$250 for USA for Africa. A very small entrance donation is recommended.

Music Performances

For times and locations call ext. 6255 or ext. 6267. Students sometimes forget that Willamette has one of the top music departments in the Northwest and this often makes them overlook the musical talent surrounding them everyday. There is usually one performance a week in Smith Auditorium and at least two concerts a semester. You will find any kind of music your heart could desire- concerts by the choir, band,

chamber orchestra, opera theater, jazz band, and recitals. So when you've had enough musak, go listen to some **music**.

Nutritional Awareness Program

Leah Johnson, Box B-283
N.A.P. Student Coordinator

Located in Shepard House, N.A.P. is an alternative eating option and educational program sponsored by Saga and the Office of Residence Life. Fruit juices and fresh fruit and vegetables are served at all meals. Vegetarian entrees are served and all food is self-portioned. The student coordinator plans menus, programs, and events with the assistance of participating N.A.P. members. A small membership fee is required, but it amounts to less than a small Domino's pizza.

Opening Days

Office of Student Activities, ext. 6463

Jeannette Pai-Thompson,
Director of Student Activities

Who can forget their first days at Willamette? Scared, alone, quiet, and lost. Well maybe it was not that bad, and maybe the students on the Opening Days staff helped make the transition a little easier. None of us can or want to go back to those first few days, but if you think you have the stuff that would make it easier for a freshman to make the transition to college, apply for next year's staff and help those poor Rooks.

Recitals, Projects, Etc.

Word of Mouth Office

Throughout the school year there are numerous student projects and presentations in every field of

study. Most of them are done by Juniors or Seniors as a part of their academic curriculum. These sessions are usually open to the Willamette community and always prove to be interesting or entertaining. See the different academic departments for more information.

Roundtable

Office of the Chaplain, ext. 6213
Dr. Charles Wallace Jr.,
University Chaplain

The weekly Roundtable is held Friday at noon. It is an hour of reading or performance of a piece of literature or poetry. Faculty and staff members usually do the recitals, however, students are welcome to attend and spend some out-of-the- classroom time with others.

School of Theological Studies

Office of the Chaplain, ext. 6213
Dr. Charles Wallace Jr.,
University Chaplain

An annual event sponsored by the Office of the Chaplain is aimed at making the community more aware of the different religious beliefs and approaches to religion. For more information and a schedule of events, visit the office in the U.C.

Study Days

A.S.W.U. Office, ext. 6058

During the final examination period there are three days set aside for extra studying time and review sessions. See the **HELPFUL HINTS** section for a more complete description.

Theater Productions

Kresge Theater, ext. 6222

Each semester two major student

productions are held in the arena and/or Kresge Theater. The student performances are usually outstanding and well worth the ticket price. Other minor productions and performances take place as well, often with free admission. This year's major productions are; *The Alchemist*, by Ben Johnson; a play by Lanford Wilson; *Tango*, by Slawomir Mrozek; and *Skin of Our Teeth*, by Thornton Wilder.



Willamette International Studies House

Office of Residence Life, ext. 6212

W.I.S.H. is a unique opportunity for the serious student to practice his/her foreign language conversation on a daily basis with fellow bilingual students. Special dinners and lunches are held periodically where those dining at the table can only speak the language of the day. Space is limited in W.I.S.H. and interested students should contact O.R.L.

Willamette Days

A.S.W.U. Office, ext. 6058

Office of Student Activities, ext. 6463

For more details, see the **TRADITIONS** section.

Women's Week

Office of Student Activities, ext. 6463

Jeannette Pai-Thompson,
Director of Student Activities

Women's Week is organized by

the Office of Student Activities and Network along with other student organizations on campus. Keynote speakers, lectures, films, forums, concerts; and much more highlight this week of informative and sometimes controversial topics.

Athletics

Athletic Department, Sparks Center,
ext. 6420

Dick Kaiser,
*Athletic Director and Assistant
Football Coach*

Men's Sports

Willamette University men's undergraduate athletic teams compete in the Pacific Northwest Intercollegiate Athletic Conference and the National Association of Intercollegiate Athletics. Areas of participation include baseball, basketball, cross country, football, golf, soccer, swimming and diving, tennis, and track and field.



Women's Sports

The women's competitive sports program is open to all undergraduates and is a member of the Women's Conference of Independent Colleges and the National Association of Intercollegiate Athletics. Competition is sponsored in basketball, cross country, soccer, softball, swimming

and diving, tennis, track and field, and volleyball.



Intramurals

Sparks Center, ext. 6063

Brad Victor,

*Assistant Athletic Director and
Soccer Coach*

The intramurals program offers an alternative to intercollegiate competition for the Willamette community. Competition is available in both men's and women's leagues. Teams are comprised of students from the College of Law, G.S.M., C.L.A., and faculty members. Team competition is offered in flag football, basketball, volleyball, softball, cross country, swimming, track and field, 3 on 3 basketball, racquetball, tennis, and other special events.

Club Sports

Willamette once had many varieties of club sports, but over the years, only a few have survived. The Lacrosse club is one of them; those people who are interested should contact Chuck Kleier or Darryl Rice. There is also a group of students who are very actively involved in club volleyball. There are probably even more- you just have to keep your ears open for the sport of your interest.

Student Life and Organizations

Willamette offers students a number of extra-curricular activities to join and become actively involved as members. Whether it is service or singing, there is bound to be at least one organization that fits your fancy. If you would like to start your own organization, you can visit the Office of Student Activities and complete a registration form.

Co-curricular

These organizations are open to all students and usually require an audition or meeting with the adviser. Most offer a quarter credit per semester, but space is sometimes limited, so act fast and call today.

Band

Dr. Martin Behnke, ext. 6255

Concerts exploring a wide variety of significant literature for band, representing all styles and periods. There is usually a concert tour with the choir every year.

Choir

Dr. Wallace Long, ext. 6320

Literature representing all styles and periods, engaging both unaccompanied and instrumentally accompanied works. A tour is usually taken every year with the band.

Chamber Orchestra

Dr. Bruce McIntosh, ext. 6064

Performance of major works from the chamber music literature, with emphasis on rehearsal technique and small ensemble skills.

Forensics

Dr. Don Swanson, ext. 6244

After much preparation and practice, students compete in intercollegiate debate at other schools and on campus too.

Jazz Combo/Ensemble

Dr. Martin Behnke, ext. 6255

Music in various modern ensemble styles will be studied through rehearsal and performance.



Model United Nations

Dr. Robert Dash, ext. 6060

Experience in research, preparation for, and participation in Model U.N. conferences with other schools.

Opera Theater

Dr. Julio Viamonte, ext. 6456

An operatic singing and acting production, with full orchestra, is presented every year.

Willamette Singers

Dr. Wallace Long, ext. 6320

A small choral group performing with the University Choir, from which its membership is drawn, occasionally takes tours with other organizations and performs a special musical program annually.

Religious

Bible study groups and meetings with the Willamette and Salem communities can be found here.

Campus Ambassadors

Dan Barram, 364-4522

Devoted to meeting the needs of Christians on campus and offering the gospel to non-Christians.

Fellowship of Christian Athletes

Dr. Joe Broeker, ext. 6424

This support group shares athletic experiences and Christian thoughts and discusses means of integrating the two areas.

Hillel

Cantor Zvi Slotki, 226-2340

A Jewish student organization offering fellowship and observing Jewish holidays.

Intervarsity Christian Fellowship

Clyde Ohta, 585-0253

A local Christian fellowship whose purpose is to provide a channel for expression of faith and opportunities for Christian growth.

Newman Club

Father Mark Cach, 581-1623

This fellowship provides Catholics with on campus weekly meetings, prayer, discussion, study service and retreats.

Rejoice

Tony Alvarez and Rawleigh Grove, Law School

This group is devoted to informal Christian singing and prayer once a week.

Special Interest

You name it, and you should find the group here. The Office of Student Activities also has information about the different groups located in this section.

Association of Computing Machinery

Dr. George Struble, ext. 6122

The Willamette chapter of A.C.M. helps students learn about the computer industry through seminars and visiting speakers.

Bearcat Council

Vic Gilliam, ext. 6340

A student service organization aimed at creating more communication between the Alumni and present students.

Circle K

Kathi Maddy, Box C-246

The main emphasis of Circle K is service: either assisting or sponsoring projects for the benefit of the community, University, or certain charitable organizations.

Economic Student Association

Dr. Richard Gillis, ext. 6307

E.S.A. was formed to enhance and promote the interest in and study of the field of economics through speakers and special projects.

English Majors' Club

Dr. Wilbur Braden, ext. 6233

This group studies all styles of literature, inviting guest speakers to campus and taking field trips to places like Ashland, Oregon, for the annual Shakespeare Festival.

Hawaiian Club

Denise Kaaa, Box E-176

The Hawaiians and people from Hawaii formed this club to share the island culture with Willamette and the Salem community. Last year, the luau was the highlight of Willamette Week and hopefully this year will be just as successful during Family Weekend.

Independent Hall Association

Office of Residence Life, ext. 6212

This group is composed mainly of the Hall presidents who meet weekly to plan events for the different living organizations.

Interfraternity Council

Office of Residence Life, ext. 6212

I.F.C. members, elected from the six fraternities on campus, meet weekly to discuss concerns in the greek community and find solutions.

Intercultural Student Organization

Gina Mojica, Box G-167

The new name for T.W.S.O., this group sponsors guest speakers, dances, movies, and other ethnic and cultural events. They also organize Expression which provides social and cultural experiences for people in Salem and at Willamette.

Music Therapy Club

Myra Staum, ext. 6450

Providing a variety of activities for the elderly, handicapped, and underprivileged, this group volunteers their service.

Network

Sharee Merrick, Box B-296, and Mary Cate, Box A-157

A support group for women

(including a resource library and health information) which sponsors forums concerning current issues ranging from pay equity to sexual harassment.

Outdoors Club

A.S.W.U. Office, ext. 6058

The Willamette Outdoors Club offers trips from the coast to the mountains. To find out how you can join or go on a specific outing, call A.S.W.U.

Philosophy Club

Dr. Tom Talbott, ext. 6429

A group encouraging student discussion of philosophical issues in an informal setting.

Panhellenic

Office of Residence Life, ext. 6212

Panhellenic Council is composed of two members from each sorority on campus. The group meets to discuss rush policies and greek issues.

Student Publications

Timothy C. Hawkins Publications Room, ext. 6053

For a complete list and description of the publications on campus, see the section entitled **STUDENT GOVERNMENT**.

United Student Coalition Organization

Intercultural Affairs Office, ext. 6463
Office of Student Activities, ext. 6463

An umbrella organization in which students work in a cooperative effort to bring together such groups as Network, W.I.S.A., and I.S.O. This sister organization was developed as a central coordinating body for those seeking increased diversity

as well as the understanding of cultural differences.

Willamette International Student Association

Intercultural Affairs Office, ext. 6463

W.I.S.A. helps ease the impact of the international students' transition from one culture to another and provides the means by which international students' needs may be expressed to the Willamette community.

Young Democrats and College Republicans

Political awareness is fairly high at Willamette, and now that it is an election year, the Democrats and Republicans will be very prominent. Both groups offer students the opportunity to volunteer service and discuss political issues. Call the U.C. front desk for information about the student coordinators of each group.

Honor Societies

To find out more about the different honoraries on campus and how to attain membership, call the Registrar's Office, ext. 6206.

Alpha Kappa Nu

Senior honor society for those in the top ten percent of their class.

Alpha Lambda Delta

National Freshmen honor society for those with a minimum 3.5 G.P.A.

Beta Alpha Gamma

Sophomore recognition society for excellence in character, scholarship, and service.

Delta Sigma Rho-Tau Kappa Alpha

Promoting excellence in public speaking.

Dobro Solvo

Slavic honor society recognizing excellence in the study of Slavic languages and literature.

Kappa Delta Pi

A national honor fraternity in education.

Mortar Board

A national honorary which recognizes seniors for superior scholarship, leadership, and service to the University.

Mu Phi Epsilon

Demonstration of outstanding musical ability and maintenance of a high scholastic average.

Omicron Delta Kappa

A national leadership honor society for juniors and seniors.

Phi Eta Sigma

Freshmen who have earned a 3.5 grade point are eligible.

Phi Sigma Iota

Open to advanced students in any of the romance languages who maintain a high scholastic average.

Pi Gamma Mu

An honor society encouraging undergraduate study and scholarship in the social sciences.

Pi Kappa Lambda

Recognizes outstanding scholastic and performance achievement in music.

Psi Chi

A national scholastic honorary in psychology.

Greek Social Organizations

Besides emphasizing social and scholastic development, fraternities and sororities promote athletic and spiritual values. Lifelong friendships are formed by the sharing of college experiences, furnishing close identification and loyalty.

Fraternities

Beta Theta Pi

Ken Kilbreath, *President*

Northwest wing, Baxter, ext. 6039

Delta Tau Delta

John Rhoades, *President*

Southeast wing, Matthews, ext. 6041

Kappa Sigma

John Duley, *President*

Northeast wing, Matthews, ext. 6042

Phi Delta Theta

Kevin Dowling, *President*

Northeast wing, Baxter, ext. 6043

Sigma Alpha Epsilon

Dave Scarce, *President*

Southeast wing, Baxter, ext. 6044

Sigma Chi

Tom Kreis, *President*

Southwest wing, Baxter, ext. 6045

Sororities

Alpha Chi Omega

Tracy Deeming, *President*

Mill Street, ext. 6008

Delta Gamma

Renee Fortain, *President*

Mill Street, ext. 6009

Pi Beta Phi

Pam Massey, *President*

Mill Street, ext. 6010

STUDENT GOVERNMENT

This is a special section on the Associated Students of Willamette University is set aside to answer any questions about student government at Willamette and how it serves you and how you can serve it.

A.S.W.U. Office

Top floor, U.C.; open any time of day; ext. 6058, A.S.W.U.
Hotline- ext. 2798.



Student Senate

The Senate meets every other Wednesday night at 7:00 p.m. in the Autzen Senate Chambers in the U.C. Emergency meetings may be called by the President or a petition of the Senators. Depending on the size of the living organization, students will have one or two Senators representing them. Issues of every kind are discussed at the open meetings as well as appointments of students to the various university committees. Reports from managers, editors, and committee members are done from time to time to keep the student body informed of any new developments.

Student Publications

Timothy C. Hawkins Publications room, basement, Lausanne; always open; ext. 6053.

Willamette does not have a journalism department so the next best way to gain experience is working on one of the campus publications. In most cases, your hard work will earn you some money and academic credits.

Collegian

David Chiappetta, Box B-111

The newspaper of the school, the *Collegian*, reports campus and community activities and events of interest to students, faculty and staff. All aspects of newspaper production are performed by students. The paper comes out weekly and students on the staff learn about writing, reporting, photography, advertising, and lay out.



Darkroom

Anna Brief, Box A-133

Not a publication in itself, but certainly a must for the printed media. The Darkroom staff shoots and prints all the photographs for the various student publications. Students can take pictures in general or shoot for a specific publication. You need not have a camera to work here, but some experience is helpful.

Jason

Margaret Jester, Box F-140

The literary magazine of the

university is a channel for students to have their prose, poetry, short stories, and art work published. Students can help on the editorial board and production of the magazine.

Jason II

Dr. Frances Chapple, ext. 6334

This is the publication of student papers, written throughout the year, which demonstrate excellence in writing and thought. Although this is not directly linked to A.S.W.U. student publications, it is a student editorial board which chooses the content of this annual publication.

Wallulah

Greg Levin, Box F-244

The *Wallulah* records the activities, events, and people of the school year from Opening Days to graduation. The yearbook comes out in the Fall and students on the staff can learn about lay out, graphic design, photography, advertising, and writing.

Committees and Boards

For those of you who feel like contributing to the campus community and represent the students in various policy-making capacities, the different committees and boards are ideal ways to start such involvement. Applications for all of the committees are collected early in the school year; any openings during the remainder of the year are filled as they are needed. The responsibility and time commitment for each of the committees varies. Positions range from all student committees to ones with the Board of Trustees. All the positions are open at the beginning of the year and all students are encouraged to apply.

Trustee Committees

- Academic Affairs
- Campus Religious Life
- College of Liberal Arts
- Development and University Relations
- Facilities
- Student Affairs

Faculty Committees

- Academic Council
- Academic Programs
- Academic Status
- Admissions
- Off-Campus Studies
- Student Affairs

Campus Committees

- Alumni Board of Directors
- Convocations
- Educational Programs
- Financial Aid
- Parking Review Board
- University Budget Advisory
- University Center Advisory
- University Review Board

A.S.W.U. Boards

- Activities
- Awards Committee
- Elections
- Finance
- Publications

Executive Officers

The executive officers for the 1986-87 school year are: **Steve Fukuchi, President; Mary Salazar, Vice President; Doug Huntington, Secretary; and Steve Curran, Treasurer.** With the exception of the President, each officer has their own board which they chair- Mary chairs the Activities Board, Doug has the Elections Board, and Steve heads the Finance Board. These people are here to serve **you** and represent **you**. They are the vital link between the students, the Senate, and the administration. They are always available to listen to your concerns. Students may run for elected offices in the Spring semester of every year.

AT YOUR SERVICE

Remember all those questions you had but were too afraid to ask? This is the place to answer some of those questions and hopefully lead you to the right starting place. In this section you will find resource information about the campus and the community.

Offices and Facilities

Academic Affairs Office

Top floor, U.C.; 8-12, 1-5 p.m., Monday-Friday; Sam Hall, *Vice President in charge of Academic Affairs*; ext. 6374.

This office oversees all of the University's academic needs ranging from computers to faculty members. Faculty development is also a very important function of this office. If you have questions relating to the curriculum, and your adviser does not have the answer, come to this office next.

Admissions, Office of

Ground floor, U.C.; 8-12, 1-5 p.m., Monday-Friday; Frank Meyer, *Dean of Admissions*; ext. 6303.

The Office of Admissions recruits and reviews the applications of all prospective students seeking admission to the University. Although most contact with the office ends after acceptance, current students are asked to assist Admissions in a number of ways. Tour guides and hosts for visiting prospective students are needed, as well as volunteers to telephone students from their home towns.

Alumni Relations

University House; 8-12, 1-5 p.m., Monday-Friday; E. Jerry Whipple, *Vice President in charge of Alumni Relations*; ext. 6340.

The Alumni Office serves as the liaison between the University, the Alumni Board of Directors, and 15,000 Alumni. It sponsors and coordinates academic, educational, and social programs with alumni clubs across the nation, publishes the *Willamette Scene*, and organizes Alumni Weekend.

Athletics

Go to the **PROGRAMS AND OPPORTUNITIES** section and also see **Sparks Center** in this section.

A.S.W.U. Office

The **STUDENT GOVERNMENT** section can answer all your questions about this office.

Bookstore, Marguerite A. Will

Ground floor, U.C.; 8:30-5 p.m., Monday-Friday, 10-5 p.m., Saturday; Sue Shields, *Director*; ext. 6315.

The WU bookstore sells all required textbooks and supplies. In addition to these items, magazines, stationary, and novelties are available as well as records, clothing, personal supplies and a selection of non-required books.

Business Office

Bishop; 9-12, 1-3 p.m., Monday-Friday; Brian Hardin, *Vice*

President in charge of Financial Affairs, Bob Olson, Controller; ext. 6210.

The cashier, student accounts, phone service, loan office, payroll, and accounting operations are located here. Once you've found the right person to talk to, phone bills, tuition payments, refunds, paychecks, emergency loans, and check cashing are taken care of quickly.

Campus Safety

Main floor, east office, Waller Hall; 8-12, 1-5 p.m.; **24 Hour emergency line, ext. 4911;** Ahmad Tajwall, *Director*; ext. 6000.

Campus Safety's goal is to insure a safe and secure environment that allows the academic achievement of students to advance unimpaired. The staff provides assistance, information, and advice on crime prevention, fire safety, parking, and other campus security issues. Safety officers will intervene in social activities only when behavior becomes self-destructive, hazardous, or bothersome to others. If you are suspicious of any person or situation, **do not hesitate to call 4911** to prevent anything or anyone from becoming a problem.



Career Development Office

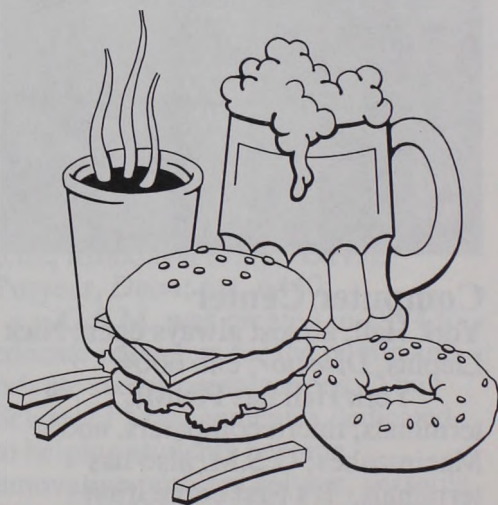
North wing, Bishop; 8-12, 1-5 p.m., Monday-Friday; Pat Alley, *Director*; ext. 6471.

Information on career choice and options as well as vocational interest testing and application materials for a wide variety of graduate school entrance exams are available in the Career Resource Library located in the office. The Career Development Office also provides information on internships, part-time, summer and full-time job opportunities and assists students in developing career choice and search, résumé writing, and interview skills. Counseling services are free, as are most career materials.

Cat Cavern

Main floor, U.C.; 7:30-4 p.m., 6-9 p.m., Monday-Friday; ext. 4999.

The Cat Cavern's snack bar, located once upon a time in Waller Hall, is open during the hours listed above. Sandwiches, drinks, and vending machines can be found in the Cat. A wide-open space, the Cat Cavern offers a nice social and studying atmosphere. The Cat closes its doors when the U.C. closes.



Chaplain, Office of the

Main floor, U.C.; 8-12, 1-5 p.m., Monday-Friday; Dr. Charles Wallace Jr., *Chaplain*; ext. 6213.

The significance of religion in personal and social life is recognized by the University which offers a variety of opportunities for growth in understanding, commitment, and action in the area of religion. The Chaplain sponsors worship services, retreats, speakers and films, provides counseling, and advises many of the religious groups on campus. Services are ecumenical in nature and open to students of all denominations and faiths. Convocations and Roundtables are planned through this office.



Computer Center

York Hall; almost always open; Nick Liepins, *Director*; ext. 6004.

York Hall has PRIME terminals, micro computers, and Macintoshes; G.S.M. also has terminals. It's first come, first served: You cannot reserve

computer time. During certain times of the day there is usually an assistant on duty to help you with any problems.

Counseling Center

North wing, Bishop; 8-12, 1-5 p.m., Monday-Friday; Jon Frew, *Director*; ext. 6471.

The Counseling Center offers a wide range of **free** services to students to help them receive the most from their college experience and life at Willamette. Professional, yet informal and personal consultations can be arranged for individuals, couples, or small groups to discuss a wide variety of subjects. Concerns may include stress, relationship problems, depression, loneliness, anxiety, grief and loss, sexuality, confusion or indecision about a personal decision, or any other problem a person is encountering. The staff emphasizes that a student need not have a pressing problem to use their services: Casual discussions are encouraged.

Dean's Office

Walton Hall; 8-12, 1-5 p.m., Monday-Friday; Jerry Berberet, *C.L.A. Dean*; ext. 6285.

This office does most of the ground-work in implementing academic programs proposed by the various campus and faculty committees. Faculty evaluations are compiled here and many of Willamette's internships are coordinated through this office.

Faculty Department Chairpersons

Now that you are a student here at Willamette, there is no need for you to look through the catalog to

have your academic questions answered. Here is a list of all the Professors you may need to talk to about anything:

- Art.....MaryAnn Johns, x6277
- Biology.....Grant Thorsett, x6482
- Chemistry.....Norman Hudak, x6335
- Computer Science...George Struble, x6122
- Earth Science.....Peter Eilers, x6390
- Economics.....James Hanson, x6316
- Education.....Joanne Engel, x6343
- English.....Richard Sutliff, x6455
- Foreign Language.....Marta Velez, x6256
- History.....William Duvall, x6314
- Mathematics.....Stephen Prothero, x6484
- Music.....Martin Behnke, x6255
- Philosophy.....Jerry Canning, x6198
- Physical Education.....James Brik, x6423
- Physics.....Maurice Stewart, x6373
- Political Science.....Susan Leeson, x6038
- Psychology....Mary Ann Youngren, x6427
- Religion.....James Hand, x6368
- Sociology.....Stephen Hey, x6298
- Speech.....Catherine Collins, x6281
- Theater.....William Iron, x6222
- American Studies...James Bjorkquist, x6313
- Environmental Science...Peter Eilers, x6390
- International Studies.....Ted Shay, x6264
- Music Therapy.....Myra Staum, x6450



Financial Aid Office
Ground floor, U.C.; 8:30-12, 1-4 p.m., Monday-Friday; Jim Woodland, *Director*; ext. 6273.

Incoming and enrolled students may be eligible for grants of financial aid to assist them in meeting their costs of attending

Willamette. Financial aid is granted as scholarships, need grants, loans, and work study in combinations that the Financial Aid Office determines will best meet the needs of the student. The University distributes financial aid on the basis of need with some exceptions based on academic or activity achievement or citizenship. Each applicant must have a completed financial aid form (FAF) on file to establish need. An FAF form must be renewed each year in early February to receive aid for the next school year. Appointments are advisable, but walk-ins will be accepted if no other appointments are scheduled.

Food Service (Saga)
Basement, Doney Hall; 8-5 p.m., Monday-Friday; Mike Lee, *Director*; ext. 6005.

If you live on campus you will need a meal sticker for your ID card to eat at any of the residence halls. Saga caters and prepares special meals and drinks for students, faculty and staff for all occasions. Steak nights, Holliday dinners, and Brunches are featured meals. If you only eat on campus every once in a while, special meal plans are available.

Graduate School of Management, Geo. H. Atkinson
Seeley G. Mudd Building; 8-12, 1-5 p.m., Monday-Friday; David Puryear, *Dean*; ext. 6440.

G.S.M. was created in 1974 to educate managers for the public and private sector organizations. The School of Management is dedicated to helping students become innovative problem solvers, versatile managers, leaders, and creative

entrepreneurs in public, private, and non-profit sectors.

Health Center

Bishop; 8-12, 1-5 p.m.,
Monday-Friday; Barbara Bower,
Director; ext. 6062.

The Health Center is available to provide comprehensive medical care for WU students. The medical staff treats illnesses, injuries, allergies and personal health concerns. Physical examinations, paps, weight control, birth control services and other health maintenance services are offered. Examinations by the staff are available at no cost to students. Year-round student health insurance is available to all full-time students. Premiums are included in the fee schedule every semester. Medical appointments should be made in advance, but anyone with a medical emergency is urged to come right in. Students needing care on weekends or in the evenings may go to the Salem Memorial Emergency Room (370-5283) or one of Salem's emergency medical clinics. Pamphlets and information about health care concerns are available in the self-care area. Over-the-counter medicines are free. Medical instruments to check blood pressure, weight, and temperature can be utilized by students.

Housekeeping

See Maintenance/Physical Plant in this section.

Intercultural Affairs Office

Top floor, U.C.; 8-12, 1-5 p.m.,
Monday-Friday; Jorge Espinosa,
Coordinator; ext. 6463.

Support services for international, minority, handicapped,

and non-traditional students can be found here. Services include advising students with academic and personal difficulties, immigration questions, tutoring needs and special concerns. The Intercultural Affairs Coordinator also advises ethnic student organizations and develops ethnocultural activities like Expressions and the International Extravaganza.



Law, College of

Truman Wesley Collins Legal Center; 8-12, 1-5 p.m.,
Monday-Friday; Leroy Tornquist,
Dean; ext. 6380.

Founded in 1883, it is the oldest law school in the Northwest. Since its founding, the College of Law has been dedicated to the education of students for all branches of practice under the highest standards of academic and professional excellence. A relatively new development at the College of Law is the establishment of a Center for Dispute Resolution, the first such center in the Northwest.

Library, Mark O. Hatfield

The new, big, brick thing; 8 a.m.-11 p.m., Monday-Thursday, 8 a.m.-6 p.m., Friday, 10 a.m.-6 p.m. Saturday, Noon-11 a.m. Sunday; Sandy Weronko, *Head Librarian*; ext. 6312.

The library's holdings almost exceed 200,000 books, periodicals, reels, and scores. The library has a computerized index catalog as well as a 24 hour study room. Reserve materials and books are checked out at the circulation desk. Checking out books requires your ID card. If you need a book which we do not have, there is an inter-library loan system with other libraries across the nation. There are numerous individual and group study rooms and also audio/visual rooms. The Hatfield Room is also located here; many of Hatfield's public papers, academic regalia and memorabilia are on display here.

Mailroom

Ground floor, U.C.; 10-3 p.m., Monday-Friday; Edie Mulkey, *Mail Services Clerk*; ext. 4472.

You can send and receive both on and off-campus mail here. UPS and regular mail will go out at 3 p.m. To send a letter to yourself: Name; Willamette University; 900 State St. Box # ...; Salem, Oregon; 97301.

Maintenance/Physical Plant

Maintenance Building; 8-12, 1-3:30 p.m., Monday-Friday; Bruce Bigler, *Director*; ext. 6003.

If your room needs repairs or you would like something built for your organization, this is the place to go. If you notice anything out of place or broken on campus, notify this office to alleviate the problem immediately.

News/Publications Office

Basement, Doney Hall; 8-12, 1-5 p.m., Monday-Friday; Cheryl Kuhn, *Director*; ext. 6014.

The News/Publications Office publishes the *Willamette Scene* and releases information to the press about the University. With your authorization, hometown press releases are sent out about you and your accomplishments throughout the year.

President's Office

Top floor, U.C.; 8-12, 1-5 p.m., Monday-Friday; Jerry E. Hudson, *President*; ext. 6209.

The President's Office is a liaison between the University's various constituencies. If you're unsure of the right office or person to contact about a particular matter, try this office and see if it can be of assistance.

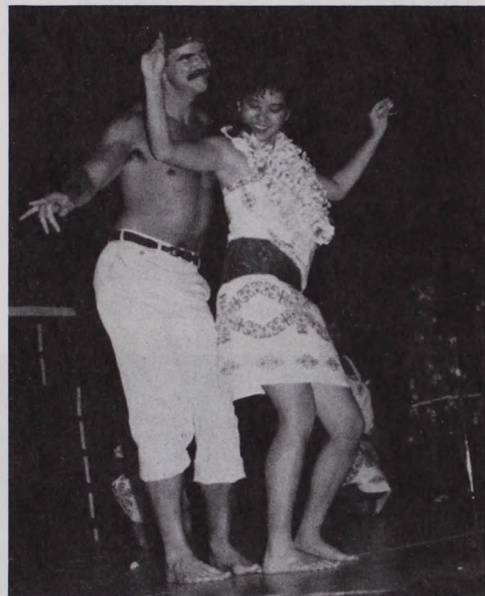


Registrar's Office

Ground floor, U.C.; 8:30-12, 1-4 p.m., Monday-Friday; Richard A. Yocom, *Registrar*; ext. 6206.

The Registrar's Office maintains the official records of the academic activity for all students of the University. Students are responsible for verifying the accuracy of their transcripts and petitioning for changes in their

official records if an error exists. Information concerning the General Education Program, major requirements, and graduation are found here. Petitions for graduation, declaring majors and minors, and contesting grades along with change of adviser forms and transcripts may be acquired at this office.



Residence Life, Office of
Main floor, U.C.; 8-12, 1-5 p.m.,
Monday-Friday; Tim Pierson,
Director; ext. 6212.

The office seeks to provide students with a safe, secure, and predictable living environment which supports the academic and personal development goals of the University and its students. Programs and activities which help to promote physical, intellectual, social, and spiritual growth are provided to achieve the development of a sense of community within the living organizations. For specific policies, refer to your housing contract and the **POLICIES** section of this handbook. Your R.A. can also

answer questions regarding anything from pets to vacation periods.



Sparks Center, Lestle J.
Sparks Center; 7 a.m.-10 p.m.,
Daily; Brad Victor, *Director*; ext.
6063; Cage/Reservations, ext. 6219.

Open to the entire Willamette community, Sparks facilities include a swimming pool, racquetball courts, weight room, locker rooms, training room, classrooms, the Physical Education Department, Henkle Gym, and Cone Fieldhouse.

Student Activities, Office of Student Affairs Office

Main & top floors, U.C.; 8-12, 1-5 p.m., Monday-Friday, and whenever something is going on; Rosemary Hart, *Vice President in charge of Student Affairs*; ext. 6447; Jeannette Pai-Thompson, *Director*; ext. 6463.

The Office of Student Activities attempts to facilitate students' intellectual, emotional, social, spiritual, and physical growth within the college environment. Rosemary and Jeannette want to improve the quality of campus life by working with students and faculty to develop programs, policies, and procedures which: encourage exploration of individual values; support diversity of interests and backgrounds; strengthen community development

and acceptance of responsibility as a community member; foster development of interpersonal skills and relationships; create opportunities for new experiences; and have fun in the mean time!

University Center, George Putnam

The whole thing; 7 a.m.-11 p.m., Monday-Friday, 8 a.m.-11 p.m. Saturday, 9 a.m.-11 p.m., Sunday; Jeannette Pai-Thompson, *Director*; ext. 6463; Front desk, ext. 6267.

The University Center is literally the "center" for information, activities and offices on campus. Books and mail, food and rooms,

organizations and administrators, cash and copiers, can all be found here. Building directories are located at all entrances as well as boards for posters and flyers concerning campus and community events. The front desk is the place to go for any information regarding the building or any other part of campus for that matter. At the U.C. one can: cash checks; drop off posters; make copies; check out study and conference rooms; and see the monthly calendar of events. Convocations, receptions, banquets, meetings, dances, and movies are scheduled throughout the year to keep students, faculty and staff members educated and entertained.

Community Resources

Food for Thought

A&W, 110 12th St. NE, 364-9306.

Arby's, 3969 Commercial SE, 370-9990.

Arctic Circle, 1411 State St., 585-4251.

Beanery, 545 Court NE, 399-7220.

Black Angus, 220 Commercial SE, 585-1011.

Bob's Big Boy Restaurants, 377 Court NE, 363-8119.

Brice's, 1210 State St., 371-9320.

Burger King, 3530 Commercial SE, 362-9680.

Bus Stop Café, 477 Court NE, 362-6118.

Busick Court Restaurant, 250 Court NE, 370-8107.

Chelsea's Restaurant & Pie Shop, 4053 Commercial SE, 585-1175,

2425 Lancaster Dr. NE, 370-8875.

Cookies with Love, 480 Center NE, 399-9866.

Croissant & Co., 190 High SE, 36-BREAD.

Domino's, 1049 Commercial SE, 371-3559.

Dunkin Donuts, 1980 Commercial SE, 364-9621.

Geppetto's Italian Restaurant, 616 Lancaster Dr. NE, 378-1271.

Inn at Orchard Heights, 695 Orchard Hts. Rd. NW, 378-1780.

Konditorei, 310 Kearnsey SE (off Commercial), 585-7070.

Kwan's Restaurant, 835 Commercial SE, 362-7711.

La Margarita Co., 545 Ferry SE, 362-8861.

La Polpette, 181 High NE, 585-0002.

Little King Restaurant, 349 State, 362-0481.

Los Baez, 2920 Commercial SE, 363-3109.

Los Chiles, 3590 River Rd. N, 393-1800.

Mazzi's, 4250 Commercial SE, 364-3372.

McDonald's, 1110 Center NE,
363-5314.

**McGrath's Publiick Fish
House**, 350 Chemeketa NE,
362-0736.

Mr. Lee Chinese Restaurant,
3960 Center NE, 585-3011.

Night Deposit, 195 Commercial
NE, 585-5588.

O'Callahan's, 763 Lancaster Dr.
NE, 362-6675.

Old Europe Inn, 2460
Commercial SE, 371-1850.

Oyster Bar, 445 State, 362-7219.

Peter's Little Bavaria, 3575
Liberty Rd. S, 370-7800.

Rian's Breadbasket, Nordstrom
Mall, 371-7960.

Shoji's, 1610 Lancaster Dr. NE,
363-3552.

Spaghetti Warehouse, 920
Commercial SE, 588-2112.

Steamer's, 3301 Market NE,
370-7997.

Szechuan Restaurant, 2370
Fairgrounds Rd. NE, 371-4226.

Terrarium, 156 Church SE,
363-1611.

Tien Jin, 440 State, 363-9412.

Via Florencia, 3838 River Rd. N,
390-6673.

Wendy's, 641 Commercial SE,
362-4031.

Yogurt Grove, corner of Liberty
and Court, 585-3031.

Theaters

Captiol, 542 State, 363-5050.

Elsinore, 170 High SE, 581-8810.

Keizer, 3555 River Rd. N,
393-7374.

Lancaster Mall, 3790 "D" NE,
581-9300.

Salem Cinema, 445 High SE,
378-7676.

Southgate, 3893 Commercial SE,
364-2226.

Ticket Outlets

**Everybody's Records &
Tapes**, 831 Lancaster Dr. NE,
362-2935.

G.I. Joes, 275 Lancaster Dr. NE,
364-4010.

Meier & Frank, 400 High NE,
363-2211.

Stevens & Sons Jewelers, 198
Liberty NE, 364-2224.

Transportation

Amtrak, 13th & Oak, 588-1551.

Greyhound Bus Lines, 450
Church NE, 362-2428.

Hut (Airport Service), Salem
Airport, 363-8059.

Skiing Reports

Mt. Bachelor Resort, 382-7888.

Mt Hood Meadows, 227-SNOW.

Snow & Ski Report, 581-0363.

Q 105 FM, 364-8433.

Video Stores

American Family Video, 3410
Commercial SE, 362-7499.

First Run Video, 2579
Commercial SE, 588-1441.

Futech, 444 Ferry SE, 371-0410.

Minutes from Salem to:

Corvalis- 25

Coast- 65

Eugene- 60

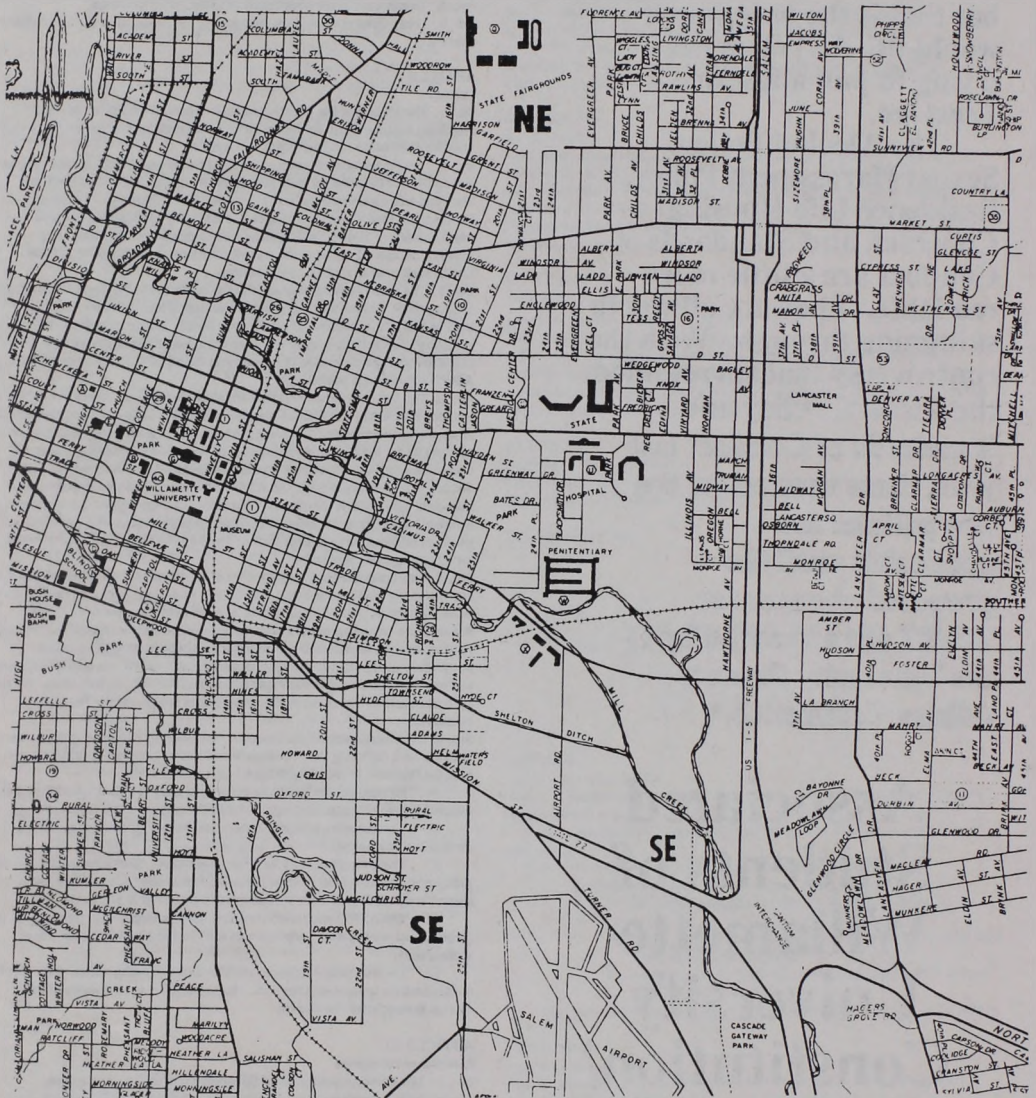
Mt. Bachelor- 140

Mt. Hood- 180

Portland- 55

Seattle- 240

Salem Area Map



The Willamette River splits Salem East and West,
Center Street divides the city North and South.

POLICIES

In many ways, this is both literally and figuratively the "fine print" section. The ASWU Constitution is tiny, but that is the only way it would fit. ASWU is not trying to pull a fast one. *Trust me.*

The Alcohol Policy, Sexual Harassment Policy, Residence Life Housing Contract, and Standards of Conduct are a little more readable. They are all worth skimming through. With the controversy that surrounded the Alcohol Policy and Standards of Conduct last year, these versions of the two policies are applicable until the proposed changes for '86-'87 are approved by the University Student Affairs Committee.*

Associated Students of Willamette University Constitution and Bylaws

PREAMBLE

We, the students of Willamette University, recognizing the collective responsibility shared by the University community in student life and affairs; in order to provide an organization for the control of all matters of general student concern, do hereby constitute the Associated Students of Willamette University.

ARTICLE I

Organization

Sec. 1. Name. The name of this organization shall be the Associated Students of Willamette University.

Sec. 2. Membership. All registered students of the liberal arts college of Willamette University shall be members of the Association upon payment of the student body fee.

Sec. 3. Meetings. Meetings of the Association shall be held upon the call of the President on his/her own initiative, upon the request of the student Senate or upon petition of fifty members of the Association in which they state the objective of the desired meeting.

Sec. 4. Twenty-four hours notice shall be given for all meetings.

Sec. 5. Thirty-three percent of the members of the Association shall constitute a quorum.

ARTICLE II

Officers

Sec. 1. The officers of the Association shall consist of the President, Vice President, Secretary, and Treasurer, all of whom shall be students during a term of office one year to run from April 5 to April 4.

Sec. 2. The President shall serve as the chief executive officer. He/she shall be responsible for the efficient management of the student body at all functions. The President shall also stand ready to answer to the Senate on any matter. He/she shall present special messages and make any proposals to the Senate when necessary. He/she shall be an ex-officio member of all committees. He/she shall also sit as one of the student members of the Board of Trustees. He/she shall preside at all Senate meetings.

Sec. 3. The Vice President shall assume the duties of the President in the absence of that officer. He/she shall serve as chairperson of the Activities Board and shall be one of the members of the Finance Board. He/she shall make an inventory of all activity-related materials at the beginning of his/her term of office and shall be the custodian of such properties. He/she shall see that all ASWU activities are published.

Sec. 4. The Secretary shall keep a record of all meetings of the student Senate and activities Board and shall be responsible for the codification and maintenance of all proposals pertaining to student government. The Secretary shall further be responsible for seeing that secretaries are appointed to all student government committees and that minutes are maintained in the student body office. The Secretary shall be in charge of the ASWU Elections Board and all activities managers' applications. He/she shall require a one-page typewritten summary from each manager at the termination of the managership as well as any other pertinent information to be kept on file. He/she shall be ultimately responsible for all managership programs.

Sec. 5. The Treasurer shall keep a record of all ASWU expenditures, shall act as chairperson of the Finance Board and shall serve as the financial advisor to all ASWU activities. He/she shall further be responsible for presenting to the Senate at the beginning of each semester a proposed budget income and expenses for that semester in accordance with the annual budget. It shall be drawn from the treasury in consequence of appropriations made by law and regular statement and account of the receipts and expenditures shall be published monthly. He/she shall also serve as one of the student members of the University budget committee.

Sec. 6. The membership of the executive committee shall consist of the student body officers, including the President, Vice President, Secretary, and Treasurer, with the President as presiding officer.

A. Meetings of the executive committee shall be called by the President as required for the efficient discharge of ASWU responsibilities.

B. The executive committee shall establish an agenda for the coming student Senate meeting.

C. This committee shall have the power to set student body administrative policy and discuss overall policies in the individual areas of the respective student body officers in order to function as a unified group.

D. The ASWU executive committee shall be responsible for fostering the communication of student body business activities and policies to the entire student body.

E. The executive committee shall be ultimately responsible to see that all the committees appointed either under the jurisdiction of the Bylaws of the student Senate fulfill their duties.

ARTICLE III

Established Procedures

Sec. 1. The Associated Students of Willamette University recognize the responsibility of students to participate in the formulation of 1) Standard and rules governing student conduct, 2) Academic regulations and 3) administrative regulations according to procedures established by the student Senate, Faculty, Administration and Board of Trustees of Willamette University.

A. The student Senate has the authority to appoint committees and make recommendations over all matters of policy affecting student life and affairs.

Sec. 2. Students shall serve on faculty and trustee committees and attend faculty and trustee meetings in numbers established by the faculty and trustees respectively, and shall submit reports of those meetings at the request of the Senate.

A. Students serving on faculty and trustee committees shall be appointed by the student Senate.

ARTICLE IV

Student Senate

Sec. 1. The following shall be voting members: Officers, Representatives of Living Organizations and Representatives of Off-campus students. The President shall vote in case of a tie.

Sec. 2. Composition of the Senate.

A. Living Organizations of 1-60: One representative. Living Organizations of 60-120: Two representatives. Off-campus (WITS): Five representatives.

B. Student senators shall be elected by procedures determined by their living organization. Off-campus (WITS) elections shall be conducted by the Elections Board at the beginning of each semester.

C. Students senators shall reside in the living Organization they represent.

Sec. 3. Responsibilities

A. The student Senate shall enforce the Constitution and Bylaws; shall approve appointments for ASWU Activities, Committees and Boards by a majority vote.

B. The student Senate shall act as ultimate authority over all ASWU activities. This power may not be delegated to any other committee or board.

C. The student Senate shall have the power to investigate and report on any area of student life and shall make any necessary recommendations to the proper person(s) or committee(s).

Sec. 4. Any individuals or group of individuals may petition the student Senate on any matter of student interest. The student Senate shall consider all petitions and make recommendations.

Sec. 5. Meetings. Student Senate meetings shall be open to all students and other members of the Willamette community unless otherwise specified. In the event of a closed meeting, a Senate-approved statement must be published. Notification of a closed meeting must be announced at least twenty-four hours before the actual meeting.

Sec. 6. Recall Procedures

A. The student Senate shall have the power to remove any officer of the ASWU or any major appointment. Removal proceedings will begin upon presentation of a petition signed by fifty-percent of the Senate membership and stating the cause for the intended proceedings. A hearing, scheduled for seven days after the presentation of the petition, will be presided over by a chairperson elected by the Senate. The hearing may be public or private, according to the defendant's discretion. The Senate shall vote following the hearing. A three-fourths vote of the total Senate membership is required for removal from office.

B. Any member of the student Senate shall be authorized to report to the Senate any minor chairperson or committee member, previously approved by the Senate, who has demonstrated inadequate participation in their assigned position. The member in question will then be asked to show cause to the Senate why he/she should remain in the position to which he/she was appointed. The student Senate may, by a three-fourths vote, declare the seat vacant. A new member shall then be appointed according to duly-constituted procedures.

ARTICLE V

Elections

Sec. 1. ASWU Elections

A. ASWU Elections shall be held prior to April 5, the date to be set by the student Senate. All candidates for elective office shall submit a petition of candidacy to the Secretary at least one week prior to the elections. All due-dates will be posted by the Secretary.

B. The Australian ballot system will be used for all elections.

C. All members of the Association shall be entitled to vote upon presentation of an ASWU student body card.

D. All officers shall be elected by a majority vote. If no candidate receives a majority, the Secretary shall call a new election within one week. At this election, only the names of the two candidates receiving the highest number of votes shall appear on the ballot.

E. All vacancies which may occur in an ASWU elective office shall be filled according to ASWU election procedures.

F. All candidates for ASWU office must have a 2.0 cumulative G.P.A.

G. The Secretary must certify the legality of all candidates. Any challenge to the legality of a candidate must be made before the primary begins, otherwise all candidates shall be considered legal.

H. Challenges or complaints during the elections shall be handled by the Secretary and the Elections Board according to the procedures outlined in the Bylaws.

ARTICLE VI

Funds

Sec. 1. Revenue

Income of the Association shall be derived from money received in the form of fees paid upon registration at Willamette University and from other such receipts as may result from the activity program of the Association.

A. Student body fees are \$30.00 per semester.

Sec. 2. Funds of the Association shall be administered by the Finance Board as outlined in the Bylaws.

Sec. 3. The listing of budgetary allocation is as follows:

A. The following shall be the breakdown of the ASWU budget:

Reserve	2.0%
Awards	0.5%
Unallocated	97.5%

B. Unallocated funds shall be divided as follows:

ASWU Non-Allocated Fund	69.0%
ASWU Administrative Fee	1.0%
ASWU Publications Non-Allocated	29.5%
ASWU Publications Administrative	0.5%

C. These percentages shall be distributed in congruence with existing agreements with the Business Office.

D. Non-Allocated funds shall be administered upon recommendation of the Finance Board and with the consent of the student Senate as outlined in the Bylaws. Ultimate authority to approve, attach or modify any budget shall be vested in the student Senate.

Sec. 4. Each individual student shall pay a special fee of two dollars per semester to O.S.P.I.R.G., unless the individual requests a refund of that amount.

A. Refunds shall be provided at fee payment each semester. O.S.P.I.R.G. shall provide refunds for the time period between fee payment and the last day to withdraw from classes without a "W" appearing on transcripts each semester.

ARTICLE VII

ASWU Publications Board

Sec. 1. The official publications of the Association shall be such publications as approved by the Senate as recommended by the Publications Board.

Sec. 2. The policies of the official publications of the Association shall be administered by the Publications Board as provided for in the Bylaws with ultimate responsibility vested in the student Senate.

ARTICLE VIII

ASWU Bylaws

The student Senate shall vote on proposed Bylaws and Bylaw revisions at each of two meetings at least one week apart. If the motion does not pass the preliminary vote by a simple majority it shall not be brought up for the final vote. Upon final vote the motion must be passed by two-thirds of all votes cast. The proposed Bylaw(s) shall appear in a student publication after the preliminary vote and prior to the final vote.

ARTICLE IX

Amendments to the Constitution

Amendments to the Constitution or replacement of the Constitution shall be upon passage by the Senate or upon presentation to the Senate of a petition of not less than 250 signatures of students at any meeting of the Senate. They shall then be posted a week and must appear in a student publication. At a subsequent election, they must be passed by two-thirds of all votes cast, provided a duly-constituted elections is held as provided for in Article V.

ARTICLE X

Ratification of the Constitution

This Constitution shall go into effect upon passage by a two-thirds majority vote of the Associated Students of Willamette University.

Ratified January 1980.

Constitutional Bylaws

ARTICLE I

Committees of the Senate

Sec. 1. The Senate may establish Ad-hoc committees for the purpose of dealing with certain issues.

A. Ad-hoc committees shall be established by a simple majority vote of the Senate.

B. Membership shall be open to any member of the ASWU.

C. Operating Procedures:

1. Ad-hoc committees shall be directly responsible to the Senate.

2. Chair:

A. Duties of the Chairperson shall be the same as those outlined in Section 1, paragraph D.

B. Any Ad-hoc committee member may apply for the chair of his/her respective committee.

D. Ad-hoc committees may be disbanded by a majority vote of the Senate.

ARTICLE II

Activities Board

Sec. 1. Membership of the Activities Board shall consist of the ASWU Vice President (who shall act as chairperson), a Senate-appointed secretary, a Senate-appointed publicity coordinator and six at-large members from the ASWU.

Sec. 2. Selection of at-large members of the Activities Board.

A. Terms of the Activities Board are for one year.

B. At the beginning of each semester, the Vice President and current members of the Board will review applications and select three new members, subject to Senate confirmation. Terms of at-large members will be staggered by Fall and Spring semesters.

C. Activities Board applicants must submit applications to the office of the Vice President no later than February 15 or September 15 of Spring and Fall semesters, respectively.

Sec. 3. The Activities Board shall sponsor all-campus events within the limits of the ASWU budget.

Sec. 4. Appeals of the decisions of the Activities Board shall be referred to the Senate, which shall be vested with ultimate authority.

Sec. 5. The inter-living organization council is a committee of the Activities Board and shall be composed of the Presidents and Social Chairpersons of each respective living organization. The ASWU Vice President shall act as chairperson and insure that the council meet a minimum of once a month. The purpose of this council is the promotion of interaction among living organizations.

ARTICLE III

Publications Board

Sec. 1. Voting members of the Publications Board shall consist of the *Collegian* Editor, the *Jason* Editor, the *Wallulah* Editor, the Darkroom Manager, the ASWU Treasurer, the ASWU President and three other members who shall not be affiliated in any capacity with the ASWU Publications, appointed by the Elections Board and approved by the Senate.

Sec. 2. The Board shall meet monthly with other meetings to be called at the discretion of the Publications Board Chairperson.

Sec. 3. Duties.

A. The Publications Board shall regulate and coordinate the various Publications under its authority as so designated in these Bylaws.

B. Appeals of the decisions of the Publications Board shall be referred to the Senate, which shall be vested with ultimate authority.

C. The Publications Board shall determine necessary qualifications for appointive positions.

D. The Publications Board shall nominate students who have applied for the various positions under its authority to the Senate for confirmation.

1. The following nominations must be submitted to the Senate prior to the last Monday in April: *Wallulah* Editor, *Jason* Editor and Publications Board Chairperson.

2. *Collegian* Editor nominations shall be submitted by the last Monday in April for a term of one semester, with eligibility for the for the option of a consecutive semester term at the discretion of the Publications Board and the *Collegian* Editor. Nominations for the second semester must occur before the first Monday in December.

E. The Publications Board shall submit its budget to the Finance Board for approval.

F. The Publications Board shall recommend the salaries for each position stated above to the Finance Board as provided.

G. The Publications Board shall submit nominations to fill vacancies occurring during the academic year to the Senate for confirmation.

H. The Publications Board shall insure the maintenance of the standards of publication for all appointive positions, as these standards are stated in this document and as they are interpreted by the student Senate.

I. Publications Board members not meeting these standards shall be subject to removal upon a two-thirds vote of the Publications Board with a concurring three-fourths vote of the total Senate membership. The Senate may also remove a member of the Publications Board as provided for in the ASWU Constitution without the concurrence of the Publications Board.

Sec. 4. Editorial Code of Ethics and Statement of Editorial Policy.

A. Student Publications and the student press are a valuable aid in establishing and maintaining an atmosphere of free and responsible discussion and intellectual exploration on the campus. They are a means of bringing student concerns to the attention of the faculty and the institutional authorities, and of formulating student opinion on various issues pertaining to the campus and the world at large.

B. Freedom of expression and debate by means of a free and vigorous student press is essential to the effectiveness of an educational community in a democratic society.

C. The student press must be free of all forms of external interference designed to regulate its content.

D. The freedom of the student press must not be abridged by confiscation of issues or facilities, suspension of publication, academic, personal or financial sanctions, arbitrary removal of staff members or threats of these sanctions.

E. No one outside of the student staff shall delete, dictate or revise the content of a student publication.

F. It is the role of the student press to report the news and provide an outlet for campus opinion and creative effort.

G. The student press must maintain respect for the privacy and rights of the individual.

H. The student press must provide for an open forum for unfettered expression of opinion, including those opinions differing from editorial policy. Such expression must not be edited without consulting the author.

I. The student press must insure the highest degree of accuracy, and must not misrepresent the opinions or actions of individuals or groups.

J. A correction must be promptly issued and fairly placed where there has been a factual inaccuracy. Where an individual or group has been damaged by the error, an apology is necessary.

K. An article from another publication must not be reprinted in whole or in part without due credit, and permission if necessary.

L. The Editor must accept final responsibility for the contents of the Publication.

M. The Editorial freedom of student editors and managers entails corollary responsibilities to be governed by the canons of responsible journalism, such as the avoidance of libel, indecency, undocumented allegations, attacks on personal integrity, and the techniques of harassment and innuendo.

N. News and editorial content published in the *Collegian* shall be strictly separated. Editorial opinion is not to be construed as a news story.

O. The following statement shall be printed on the masthead of the *Collegian*: "The contents of this publication are the opinions and responsibility of the staff of the Willamette University *Collegian*, and do not necessarily reflect the policy of the ASWU or Willamette University."

P. The student press should be free of censorship and advance approval of copy, and its editors and managers should be free to develop their own editorial policies and news coverage. Editors and managers of student publications should be protected from arbitrary suspension and removal because of student, faculty, administrative or public disapproval of editorial policy.

Q. When an editor has violated the ethics of the student press, as outlined in this code, he/she may be removed only by the authority which appointed him/her in accordance with a well-defined and established procedure in which the editor is given full right of defense as also outlined in Article III, Section 3, paragraph 1 of these Bylaws.

Sec. 5. Chairperson of the Publications Board.

A. The chairperson shall be the final arbitrator in all questions before the Board, subject to the authority of the student Senate.

B. The chairperson may vote only in the event of a tie.

C. The chairperson shall preside at all meetings of the Board.

D. The chairperson shall announce the need for petitions for all positions when a vacancy arises and as otherwise so specified in this document.

ARTICLE IV

Finance Board

Sec. 1. The membership of the Finance Board shall consist of the ASWU Treasurer (who shall act as chairperson), the ASWU Vice President, two ASWU senators elected by the Senate, the Publications Board chairperson, and five students appointed by the Treasurer and confirmed by the Senate.

Sec. 2. An ASWU budget shall be prepared by the Finance Board and submitted to the Senate as follows:

A. The Finance Board shall have held open hearings to consider various requests from student activities for portions of non-allocated funds.

B. One month before the Senate's final meeting of the Spring semester, the Finance Board shall present its final recommended ASWU budget to the Senate for approval.

C. Upon a majority vote of the Senate, the ASWU budget shall be approved.

D. Ultimate authority to approve, attach or modify any budget shall be vested in the ASWU Senate.

Sec. 3. The Finance Board shall have the power to review the expenditure programs of all ASWU-supported activities.

A. Prior to March 15th of each year, all ASWU-supported activities shall place on file with the Finance Board individual budgets of said activities. Said budget must contain the beginning balance and current year's allotment, as well as estimated expenditure by major purpose and estimated balance at the end of the school year.

B. Un-used funds for one school year shall be returned to the non-allocated fund.

C. A fine of \$75 shall be charged to any account overdrawn at the end of the year. This fine shall be collected from the next year's allocation and placed in the non-allocated fund.

Sec. 4. The Finance Board shall be charged with the responsibility of controlling funds so that all expenditures are charged to the proper activity fund and that budgeted allotments are not exceeded. Appeals from decisions of the Finance Board may be made to the Senate.

Sec. 5. Meetings of the Finance Board shall be at least once a month, with other meetings to be called at the discretion of the Treasurer.

ARTICLE V

Elections Board

Sec. 1. Membership of the Elections Board shall consist of the ASWU Secretary (who shall act as chairperson), two Senators elected by the Senate, and five students appointed by the Secretary and approved by the Senate.

Sec. 2. The Board is authorized to assist the Secretary in running elections. All operations of the Board shall be in accord with a set of election rules to be suggested by the Elections Board and approved and/or amended by the Senate before March 1st of each year.

A. The Secretary shall also see to it that a video-taped recording is made of all meetings of the student Senate and that such recordings are kept on file in the student body office to be readily accessible to any member of the ASWU.

The Secretary shall perform the task personally or shall appoint another person to make such recordings. The recordings will be kept for a minimum of one year.

Sec. 3. In the event that the Secretary becomes a candidate for ASWU elected office, he/she shall appoint a member of the Elections Board (who must be approved by the Senate) to serve as chairperson of the Board for the duration of the election. The Secretary shall not in any way participate in the running of that election.

Sec. 4. Appeal and hearing process.

A. After being notified of a violation of the election rules, the Elections Board chairperson shall call a meeting of the Board within twenty-four hours.

B. Only duly-appointed and confirmed members of the Board will be permitted to hear and rule on the violation.

C. After reading and discussing the violation alleged in the complaint, the Board will hear from both the originator of the complaint and the defendant. Witnesses may be called as necessary.

D. After viewing all evidence, the Board will meet in closed session to decide the guilt or innocence of the defendant.

E. A decision of guilt requires a two-thirds vote of the Board.

F. If a candidate is found guilty, he/she may be subject to at least one of the following penalties:

1. Removal from the election, and all votes for said candidate counted as void.

2. Name removed from the ballot, but candidate to participate as a write-in candidate.

3. A public statement, approved by the Elections Board, be made by the candidate.

4. Any other penalties the Elections Board deems appropriate.

G. Any candidate found guilty has the right to appeal the decision of the Elections Board to the Senate.

1. All appeals must be made to the ASWU Secretary within eighteen hours of the Elections Board's decision.

2. The Secretary will present the appeal to the Senate at its next meeting. The Senate will follow the same procedure outlined in Section 4 of this Article.

3. A three-fourths vote of the Senate is required to over-ride the decision of the Elections Board.

4. If the election is to take place before the Senate's consideration of the appeal, the election will then be set back one week. During said week no campaigning will be permitted.

H. If an allegation of an election rule violation is presented to the Secretary within twenty-four hours of the election, the voting for the office involved will be delayed for one week.

Sec. 5. The Elections Board shall assume the following responsibilities:

A. Recommendation to the Senate of students to serve on ASWU Boards, campus, faculty, and trustee committees.

B. Maintaining contact with the various other committees of the ASWU and University, coordinating information, enforcement of committee reports to the Senate and monitoring the performance of appointments.

C. The Elections Board may also develop additional qualifications for ASWU appointments not already stipulated in the Constitution and Bylaws.

D. The Senate will have the ultimate authority in all matters of appointments.

ARTICLE VI

Managerships

Sec. 1. All applications for management of ASWU activities shall be handled by the ASWU Secretary. He/she shall establish the procedures involved in petitioning.

Sec. 2. The Senate will be responsible for setting up and maintaining the various managerships.

Sec. 3. Managers will report directly to the Senate.

Sec. 4. Duties.

A. It shall be the responsibility of the Secretary to prepare outlined duties for each managership at the beginning of the school year.

B. The managers shall be responsible for keeping the Senate informed of their progress.

C. It shall be the requirement for managers to submit a one-page typed summary of their managership to the Secretary in order that it be kept on file along with the manager's budget and other useful informations.

Sec. 5. Financial Mismanagement.

A. The Executive officer(s) and/or financial manager of any group, activity or organization wishing to receive ASWU financial assistance will assume responsibility for the appropriate expenditure of any funds provided. These individuals will be liable for any misappropriation of student body monies or overcharging of student body accounts.

B. The Finance Board shall recommend appropriate action to the Senate in the event that said transgressions occur.

1. The individual(s) responsible for overcharging or misappropriation of student body monies is/are accountable for duly compensating the ASWU Treasury.

2. If necessary, ASWU reserves the right to seek legal redress where this would be more expedient than sanctions which might be imposed through the University's judicial process.

Sec. 6. Binding Contractual Agreements.

A. The ASWU Treasurer, in consultation with the Finance Board and/or the Senate, shall be the only representative of the student body authorized to enter ASWU into any binding contractual agreement involving a financial obligation on the part of the student body. This authority may not be delegated to any other group or individual.

ARTICLE VII

Awards Committee

Sec. 1. The membership of the ASWU Awards Committee shall consist of eight students, recommended by the ASWU President and confirmed by the Senate, one faculty member, and one administrator. One of the students shall serve as chairperson.

Sec. 2. The committee shall award ten "keys" and twenty-five "certificates" to senior members of the student body who have performed exceptionally meritorious work.

Sec. 3. Awards shall be presented only on the "Awards Day" designated by the Awards committee.

ARTICLE VIII

Campus, Faculty, and Trustee Committees

Sec. 1. The following numbers of students will serve on these campus, faculty and trustee committees:

A. Trustee Committees.

1. Board of Trustees (1) [ASWU President]
2. Academic Affairs (1)
3. Campus Religious Life (2)
4. College of Liberal Arts (2)
5. Development and University Relations (1)
6. Facilities (1)
7. Student Affairs (1)

B. Faculty Committees.

1. Academic Council (3)
2. Academic Programs (3)
3. Academic Status (3)
4. Admissions (2)
5. Off campus Studies (2)
6. Student Affairs (5)

C. Campus Committees.

1. Alumni Board of Directors (2)
2. Convocations (2)
3. Educational Programs (5) [Including ASWU Vice President, one will serve as chairperson]
4. Financial Aid (1)
5. Parking Review Board (3)
6. University Center Advisory (3)
7. University Review Board (5)
8. University Budget Advisory (4) [Including ASWU Treasurer]

Sec. 2. Appointments to campus, faculty, and trustee committees shall be nominated to the Senate for confirmation by the Elections Board according to the following procedures.

A. All applicants shall be reviewed carefully and objectively.

B. Applicants will be called for an interview by the Elections Board for any one position unless a majority of the board feels interviews are unnecessary to make objective, rational selection.

C. Upon selecting one applicant for recommendation, the board, in making this recommendation to the Senate, shall follow the following procedure:

1. The names of all the applicants shall be read to the Senate.

2. The appointments committee chairperson will make a motion for the Senate to appoint one of the applicants to the position in question.

3. During the discussion period, the chairperson will briefly outline the recommended applicant's qualifications along with the reason(s) the committee selected this applicant over the others.

4. If the Senate fails to attain a simple majority in favor of the recommended applicant, the committee will make a second and, if necessary a third recommendation.

5. If the committee's first three recommendations are rejected by the Senate, the issue shall be referred back to committee.

Sec. 3. Committee representatives shall be appointed before the last Senate meeting of the year. Appointments will be for one year unless the representative is unable to fulfill the obligation. All committee replacements must be approved by the Senate.

ARTICLE IX

Rules of Order

Sec. 1. The ASWU President shall appoint one student to serve the Senate as the official parliamentarian. The parliamentarian will use "Robert's Rules of Order" as the official authority governing procedure at meetings of the Senate, except when otherwise outlined by the Constitution or Bylaws.

ARTICLE X

Co-curricular Groups

Sec. 1. Co- and extra-curricular campus groups must be registered with the ASWU Secretary. Information required for registration will be: A) Name of group, B) primary contact and C) purpose or area of concern. The Secretary will draw up a registration form and will be responsible for the verification of said forms within the first three weeks of each semester. New groups may register at any time.

Sec. 2. Un-registered groups will not be able to reserve facilities, or accept funding of any kind from the University and/or ASWU. The Director of Student Activities will have final authority in all matters pertaining to the use of facilities for which he/she is responsible.

Sec. 3. The Secretary shall provide a list of groups to the publisher of the Fuser's Guide for inclusion therein.

Updated July 1986.

Willamette University Standards of Conduct^{1*}

*Please see the Introduction to this section.

PURPOSE

The chief purpose of Willamette University is the creation of a community which offers the development of intellectual skills, character and values that contribute to the pursuit of knowledge and the search for excellence. As such, the University strives to promote independent thought and intellectual curiosity, respect for differences and for the rights of others, and a commitment to ethically sensitive and responsible individuals.

The University therefore has the obligation to protect this educational community and to maintain socially and educationally responsible behavior among its members. Consistent with its purposes, reasonable efforts are made to support the personal, academic and social development of those students who are held accountable for violations of University regulations.

The purpose of the Standards of Conduct is to set forth:

1. The rights and responsibilities of students;
2. The authority and responsibility of the University in maintaining discipline and in pursuing the central purpose of the University;
3. The general principles and policies upon which Willamette University operates;
4. The process for determining student accountability for violating these University regulations and standards;
5. The guidelines for ensuring that this process is fair and based on tolerance, mutual respect and compassion.

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JURISDICTION

The Willamette University Standards of Conduct apply to all University undergraduate and graduate students, and student organizations. "Student" includes any person enrolled in a credit or non-credit course or educational program offered through Willamette University; "student organization" includes any group of students that is officially recognized as an organization by the University. The term "student" throughout the Standards of Conduct shall refer to student or student organizations. Student status, for purposes of enforcement of the Standards of Conduct, continues whether or not the University is in session and includes persons who were enrolled during the immediately preceding semester.²

APPLICATION OF LAW

The University does not seek to create an academic community which is detached from the reach of civil authorities, social customs, or the important responsibilities of citizenship. The University's judicial system is not a substitute for any civil or criminal court proceedings. Students on and off campus are subject to federal, state, and local laws, as well as University rules and disciplinary action when their conduct violates institutional standards.

Students do not surrender their constitutional rights as citizens by becoming members of the Willamette community.

STUDENTS' RIGHTS AND RESPONSIBILITIES

A. Student Rights

1. Students have a right to pursue an education free from discrimination based upon sex, race, cultural background, religion, social or political creed, marital status, age, sexual orientation or physical handicap.
2. Students have a right to fair and impartial academic evaluation.
3. Students have a right to be free

from disclosure of information about their views, beliefs and political association which professors or administrators acquire in the course of their work as advisors and counselors.

4. Students have a right to have the University maintain and protect the confidential status of all personal and academic records except as directed by appropriate legal authority.

5. Students, through student representatives, have a right to participate in formulating and evaluating institutional policies.

6. Students have a right to organize and join associations to promote interests held in common with others.

7. Students have a right to peaceful protest on University premises. This protest may not interfere with entrance to and exit from campus facilities, unreasonably disrupt the educational process, or damage property.

8. Individual students, student groups, and campus organizations have a right to invite to the campus and hear any persons, or to view films or other media of their own choosing, subject to University requirements regarding reasonable time, place and manner for the use of its facilities.

9. Students have a right to be interviewed on campus by any graduate or professional school or employer desiring to recruit at the University, subject to the requirements for the use of University facilities.

10. Students have a right to a press free of any censorship.

11. Students have a right to an environment conducive to intellectual freedom and a campus characterized by safety and order.

12. Students have a right to reasonable privacy. A minimum of 24 hours notice shall be given before entry of a private room in campus residences by University employees except in emergencies where there is a reasonable fear

of imminent danger to life, safety, health, or property.

13. Students have a right to a confidential disciplinary process.

B. Student Responsibilities

1. Students are responsible for acting in a manner that does not infringe upon the rights of other members of the University community.

2. Students are responsible for maintaining an atmosphere that promotes respect for learning and human dignity.

GENERAL STUDENT CONDUCT REGULATIONS

The University may take disciplinary action against a student or student organization that willfully engages or attempts to engage in any of the actions listed below. The University may take disciplinary action against a student organization when the alleged violation may reasonably be held to be a collective act of that organization.

1. Academic cheating and plagiarism;

2. Falsification, forgery, unauthorized alteration, or misuse of University documents, records, keys, student identification or combination door locks;

3. Disruption, obstruction, or material interference with the process of instruction, research, administration, career placement, student discipline, or any other service or activity provided or sponsored by the University;

4. Deliberate lying, fraudulent withholding of information or misrepresentation in any transaction with the University, whether oral or written;

5. Damage, destruction, theft, or misuse of University property or personal property located on the University campus;

6. Unauthorized entry or use of University owned or controlled property, facilities, equipment or resources;

7. Conduct which threatens the health or safety of any person on

University property or at University-sponsored activities;

8. Lewd or indecent conduct on University property or at University-sponsored activities;

9. Acts that threaten, intimidate, harass, degrade or disgrace another;

10. Possession, use or threatened use of firearms, ammunition, explosives, or any other objects as weapons on University property or at University-sponsored activities.

11. Possession, sale or unauthorized use of narcotics or illegal drugs on University property or at University-sponsored activities.

12. Possession or use of alcoholic beverages on University property or at University-sponsored activities, except as authorized by University policy (see Alcohol Policy).

13. Disorderly conduct (including disorderliness resulting from drunkenness), unreasonable noise, or behavior which results in material inconvenience, annoyance, or alarm;

14. Tampering with firefighting equipment, turning in a false alarm, or engaging in behavior which constitutes a fire hazard;

15. Making annoying phone calls, misusing or abusing of University telephone equipment;

16. Violation of any published University policy or procedure (e.g., including, but not limited to residence life handbook, catalogs);

17. Failure to comply with the terms of any sanction imposed in accordance with these Standards of Conduct.

ENFORCEMENT PROCEDURES

Informal Resolution:

All members of the University community are encouraged to informally resolve differences, misunderstandings, conflicts or violations of person, property or policy in a manner befitting the educational purpose of the University.

Informal resolution entails discussion between conflicting parties (e.g., a student and an individual instructor, a student and any University administrator or another student). If the informal discussion results in a resolution, such resolution shall be in writing at the request of either party. Only when such an informal agreement cannot be reached should a member of the University community initiate formal proceedings concerning an alleged infraction of the Standards of Conduct.

Formal Resolution:

Formal resolution proceedings are initiated through the University Standards Committee by completing a Violation of University Standards of Conduct form obtainable in the office of Student Affairs. The purpose of the Standards Committee is to provide a fair hearing of grievances and to render sanctions if appropriate. The Committee's actions shall be governed by a commitment to fair process, education and prevention.

Membership:

The Standards Committee, which represents the University, shall be comprised of three faculty and seven students appointed annually by the President of the University. Student members shall be nominated by their respective student governing associations: five students nominated by A.S.W.U.; one student nominated by the Student Bar Association; one student nominated by the Associated Students of the Graduate School of Management. Faculty are appointed by the President of the University upon recommendation by the Vice President for Student Affairs and the Vice President for Academic Affairs.

Standards Committee members may serve for a maximum of three consecutive years. A faculty member shall be selected by the Standards Committee to serve as chairperson and to conduct hearings.

Disqualification:

The Committee shall consider requests from the student charged with a breach of

the Standards of Conduct or any Committee member for the temporary disqualification from the Committee of any member. Any disqualification will be based on the grounds that such disqualification would serve better the interest of fairness.

Alternate Members:

In the event of absence, unavailability or disqualification, the President of the University may appoint alternate members (students to replace students and faculty to replace faculty) to assure full committee membership. Student alternates shall be appointed from a list provided annually by the respective student body associations.

Quorum:

A quorum shall consist of the Chairperson and six members or alternates. Standards Committee Procedures:

1. At least three days prior to a hearing before the Standards Committee, a student charged with breach of the Standards of Conduct will receive, in person or by certified mail, a written notice of the charge, and the time, date and place of the hearing. The student may request of the Standards Committee Chair a reasonable postponement of the hearing date.

2. If immediate removal from campus is warranted, such removal will take effect immediately upon actual notice to the student. This notice shall be accompanied by notice of a hearing before the Standards Committee as provided for in paragraph #1 above.

3. The student may review in advance all information, including a list of witnesses, to be submitted at the hearing. During the hearing, the student may be assisted by an advisor of his or her choice (e.g., a fellow student, friend, faculty member, legal counsel, administrator).

4. The student and/or advisor may appear in person, hear all testimony, present any relevant information, call witnesses, and ask questions of any person present at this hearing. A decision to appear does not obligate the student to testify. Failure to testify will not be held

against the student.

5. The student may elect not to appear at the hearing; however, the hearing will be conducted in the student's absence.

6. Hearings will be conducted in an informal manner with appropriate regard for the conduct of a fair, sensitive, and respectful process.

7. The Chair of the Standards Committee is responsible for scheduling the meeting and notifying the participants. The clerical staff of the Vice President for Student Affairs Office will be available to assist the Chair with these responsibilities.

8. The University Official (e.g., faculty member, administrator or their respective delegate) is responsible for presenting information related to the case. The University Representative shall not discuss the substance of the case with the Standards Committee prior to the hearing.

9. After all information has been presented, the Standards Committee will meet in private to discuss the case and reach a decision. Findings of violation of these Standards of Conduct shall be based upon a preponderance of evidence. Findings and sanctions imposed by the Standards Committee require an affirmative vote of six members of the Committee.

10. Only after the Standards Committee has determined that the student has violated the Standards of Conduct may information concerning the student's past record of violations of the Standards of Conduct be presented by the University Representative for the Committee's consideration in determining an appropriate sanction. The student has the right to attend this presentation. Neither the student nor the University Representative shall be present when decisions of responsibility and sanctions are discussed.

11. The Chair of the Standards Committee shall make a tape recording of the hearing. The student may listen to the tape recording in the presence of a University staff member.

12. All statements, information, or

comments given during the hearing will be held in strictest confidence by Standards Committee members.

13. After the hearing, the Chair of the Standards Committee shall notify, in writing, the student of the committee's findings, the rationale for the findings, the sanctions and rationale for sanctions.

14. The Chair of the Standards Committee shall prepare a written statement of the findings and sanctions which shall be made available to the University community by the Vice President for Student Affairs by posting on the official University bulletin board. Copies of the statement may be obtained in the office of the Vice President for Student Affairs. This statement shall exclude information that could tend to reveal the identity of the involved parties.

IMMEDIATE REMOVAL FROM CAMPUS

If the presence of a student poses a potential threat to the physical safety or emotional well-being of a member, or members, of the Willamette community, the Vice President for Student Affairs may remove the student from campus pending decision by the Standards Committee. The procedure for such removal is specified in Standards Committee Procedure #2.

SANCTIONS

1. Warning: The student is given written notice, which becomes part of the University record, that future violations of the Standards of Conduct may result in the imposition of more serious sanctions.

2. Community Service: The student is required to render a designated number of hours of labor in the service of the academic or off-campus community.

3. Restitution: The student is required to reimburse for personal injury costs or replace or restore damaged, stolen, or misappropriated property.

4. Fine: The student is required to pay a designated amount of money to the

University as penalty for a violation.

5. Disciplinary Probation: The student's participation in University life is placed on provisional status, with or without loss of designated privileges.

6. Suspension: The student's participation in University life is severed including denial of enrollment, attendance and other University privileges, loss of all fees and academic credit for the semester in which the suspension takes place. As applied to student organizations, this sanction is equivalent to loss of University recognition and all privileges associated with such recognition.

7. Expulsion: The student's participation in University life is severed indefinitely, including denial of enrollment, attendance and other University privileges, loss of all fees and academic credit for the semester in which the expulsion takes place.

8. Other: In consultation with the student involved, the Standards Committee may impose other sanctions as deemed appropriate and reasonable.

APPEAL PROCESS

A student may appeal an action of the Standards Committee to the University Student Affairs Committee. The University Student Affairs Committee's decision shall be final.

1. The appeal is based on: a) a procedural error in the proceedings which was significant and prejudicial; b) significant new evidence which was not part of the original University Standards Committee hearing; c) the penalty imposed is clearly excessive.

2. All appeals will be submitted in writing to the University Student Affairs Committee through the Office of Student Affairs within three class days of receipt of the Standards Committee's findings and sanctions.

3. Upon review of the case, the University Student Affairs Committee may: a) affirm the Standards Committee

findings; b) refer the case to the University Standards Committee for further investigation and factual determination; or c) change the University Standards Committee action.

PUBLICATION AND REVISION OF THE STANDARDS OF CONDUCT

The Standards of Conduct will be published in the annual student handbook. Additional copies will be available in the Office of Student Affairs.

Proposed revisions to the Standards of Conduct may be submitted by any member of the University community to the Vice President for Student Affairs who will refer the proposed revision to the University Student Affairs Committee for action.

Recommended revisions of the Standards of Conduct by the University Student Affairs Committee will be forwarded to the Vice President for Student Affairs for approval, publication and implementation.

STUDENT GRIEVANCE PROCEDURES³

1. Students who believe that a faculty or staff member has violated their rights have the responsibility to discuss thoroughly their complaint with that faculty or staff member. Students in the College of Law shall be governed by the College of Law Student Complaint Procedure.

2. In the case that students and the faculty or staff member involved are unable to resolve their differences, students should then discuss the complaint with the immediate supervisor of the faculty or staff member. After the initial meeting, the faculty or staff member, the superior and the student may meet if all parties agree.

3. If students are not satisfied by steps one and two, they should submit a written complaint to the Director of Residence Life, if the matter is non-academic, or the Dean of the College if the matter is academic. In cases involving rights or a

matter which is not readily categorized as either academic or nonacademic, the Director of Residence Life and the Dean of the College will review the situation together and decide which classification is most appropriate. The Director of Residence Life will appoint someone other than a member of the teaching faculty upon request of the student to assist in drafting the complaint. Upon receipt of the written complaint, the Grievance Board will be composed of five members--one student and one faculty member from the Student Affairs Committee, one student from the Student Senate, one faculty member from the Faculty Council, and the appropriate Dean who serves as Chairperson. The student and faculty or staff member are each entitled to four pre-emptory challenges. Copies of the complaint will be sent by the appropriate Dean, to the faculty or staff member involved, the superior, the student, and the members of the Grievance Board.

4. Within ten class days of receiving a copy of the student's complaint, the faculty or staff member involved shall submit a written response to the Grievance Board Chairperson. Copies of the response shall be given to all persons who received copies of the student's complaint.

5. The Grievance Board will convene within fifteen class days of receiving the response. After reading and discussing the complaint and the response, the Grievance Board may request personal interviews with the faculty or staff member and student involved and third parties who are knowledgeable about the matter. Request for a personal interview with the committee may also be made by the faculty or staff member, or the student, or by the above-mentioned third parties. In the event that these interviews are conducted so that the parties appear separately before the committee, tape transcripts of such interviews will be available to the faculty or staff member and student involved. If such interviews are not deemed necessary, the Grievance Board shall write a

recommendation and rationale upon reading and discussing the initial written complaint and response. Copies will be sent to the student, the faculty or staff member, and the superior.

6. If after ten days, the Grievance Board is aware that no action has been taken on its recommendation, it may forward its recommendation to other levels for further action (e.g., President, appropriate Vice President).

7. A written appeal to the Chairperson of the Grievance Board may be filed within five class days after the receipt for the recommendation. Upon receipt of the written appeal, the Chairperson of the Grievance Board shall submit a copy of the original complaint, response, all testimony, Grievance Board recommendations and rationale, and the appeal to the President of the University.

8. All proceedings of a Grievance Board shall be kept confidential and not noted in the student's permanent record.

9. The student who desires to use the procedures must file a written complaint by the end of the next semester after the time he/she believes his/her rights were violated.

Willamette University Educational Records Policy⁴

PURPOSE

The Family Educational Rights and Privacy Act, Public Law 93-380, effective November 19, 1974, is intended to ensure students the right to inspect and review his/her educational records maintained by an educational institution or agency, or by an individual acting for such an institution or agency.

Willamette University institutional policy is consistent with the intent,

guarantees and safeguards embodied in the legislation. Departmental policies may vary procedurally but are to be in alignment with institutional guidelines.

DEFINITIONS

1. Student:

a. For the purposes of access to records refers only to individuals currently enrolled at Willamette University.

b. For purposes of release of information from student records refers to any person who previously has earned academic credit at Willamette University.

c. Rejected applicants for admission do not have the right of access to any institutional records.

2. Educational Records: Official data, including information directly related to student, that are maintained by any unit of Willamette University with the exception of:

a. Medical and psychiatric records, however, the records may be reviewed by a physician or other licensed medical and/or psychiatric professional designated by the student.

b. Personal records, maintained by administrators, teachers, and supervisors, which are not accessible to others except substitutes.

3. Access:

a. A student is entitled to review educational records with a member of the faculty of the department maintaining the file.

b. The student shall be provided access to the educational records as soon as possible following the request and no longer than 45 days from the date of the written request.

c. Copies of appropriate records shall be furnished within 45 days of the student request; and the student will be assessed duplication or other preparation cost.

4. Custodian of Student Records: The officially designated University coordinator for student educational record information

appointed by the President of the University.

5. Departmental Custodians of Student Records: Departmental representatives assigned the responsibility for administration of student educational record review policies by the Dean of the College or the University President.

INSTITUTIONAL OPERATING POLICY

1. The Registrar will serve as the University Custodian of Student Records. Student requests to review educational records will be met within 45 days of the written request. Student will not be given access to parent's financial statements or to confidential letters and statements of recommendations placed in a student file prior to January 1, 1985.

2. Financial Statement of Parent or Guardian:

Students may review personal financial aid files, including confidential family financial information reported by the parent or guardian, provided that the parent or guardian indicates such permission on the Financial Aid Form prepared for the College Scholarship Service.

3. Confidential Materials:

Access is permitted to information placed in educational records after the effective date of the legislation, November 19, 1974 (except for the psychiatric and financial records noted in B,2a and b and C,2, and confidential letters and statements of recommendation placed in files prior to January 1, 1975). A student will be permitted to waive access to future confidential recommendations pertaining to admission, application for employment or receipt of honorary recognition.

Students will be permitted access to confidential letters of recommendation placed in files prior to the effective date only if the student arranges for the writer of the letter to inform the Departmental Custodian of Student Records in writing of consent to the review.

Unless the student waives access to letters of recommendation filed after January 1, 1975 which were solicited with a guarantee of confidentiality prior to the effective date of the legislation, or letters in which the writer claims confidentiality, such letters will be returned to the writer with an explanation that compliance with Public Law 93-380 requires that such correspondence be open to student review. The writer will be encouraged to resubmit the letter in accordance with University policy.

University application instructions and evaluation forms will apprise students and writers of the access rights of students to letters of recommendation. Letters received after the effective date of the legislation may be reviewed by students except where conditions described in the previous paragraph exist.

4. Psychiatric, Medical and Psychological Records:

Students may designate a physician or other licensed medical and/or psychiatrist, medical or psychological counselor to examine files to ensure correct interpretation of data.

5. Access to Records Procedure:

Students requesting access to educational records must establish their identity to the satisfaction of the University Custodian of Student Records by furnishing a student identification card and a current semester registration receipt. A University form specifying the information requested must also be completed. Forms are available in the Office of the Registrar and from other departments maintaining educational records.

A separate file of completed forms is to be maintained. Departments will be asked for statistical information indicating the types of data requested to enable the University to recommend modification in the law based upon experience on the Willamette University campus.

6. Third Party Access to Information:

Third parties may gain access to information contained in educational records provided that a) written authorization is obtained from the student, and b) other individuals will not be permitted access to the information. All information given a third party must be accompanied by a statement that "In accordance with Public Law 93-380, access to information, without written student permission, is prohibited."

Personal information⁵ from educational records may be provided a third party only if a student signs a University release form. Signed release forms will be placed in the student files maintained by the department furnishing the information.

Information contained in student educational records will be released to a) Willamette faculty, administrators and staff, b) accrediting organizations and educational testing agencies for the purpose of validity studies and for other uses consistent with the provisions of the Family Educational Rights and Privacy Act, c) other individuals and/or agencies empowered by law, and d) parents of dependent children as defined by income tax law. Information will also be released at the discretion of the University in certain emergency situations. A student will be notified when information is released in compliance with a judicial order or pursuant to a lawfully issued subpoena.

HEARINGS AND APPEALS

1. Hearing to Challenge Content of Student Record:

a. A student is entitled to a hearing to challenge the content of an educational record or to request modification of the information contained therein.

b. The department custodian of the record in question may agree to the requested change in matters of fact⁶ after review of the file with the student. An administrative hearing may be requested by the student if the departmental custodian of

the record disagrees with the contention of the student. Hearing requests should be directed to the Registrar as the University Custodian of Student Records.

c. Hearings will be conducted by a University faculty member appointed by the Vice President for Student Affairs. A hearing will allow written and/or oral argument from the student in support of the request for modification. Other oral or written testimony supporting or contesting modification will also be admissible.

d. The hearing officer shall make a written recommendation to the University Custodian of Student Records accompanied by modification within five working days of the hearing. The University Custodian of Student Records will provide written notification of the decision to the student within five working days of receipt of the hearing officer's report. Confirmation of a change in the contested record where a modification is in accordance with the decision of the University Custodian of Student Records will accompany the notice to the student.

2. Appeal of Hearing Decision:

Notice of an intention to appeal the decision of the University Custodian of Student Records should be filed with the Vice President for Student Affairs who will review the report of the hearing officer and render a decision. Either the student requesting modification of the record or the Departmental Custodian of Student Records may appeal the decision of the University Custodian of Student Records.

INVENTORY OF STUDENT RECORDS

The following is a list of departmentally maintained educational records:

1. College of Law:

- a. Application
- b. Grades
- c. Law School Data Assembly Report (LSDAR)
- d. Placement information

- e. Receipts of tuition payment
- f. Recommendation forms
- g. Undergraduate transcript
- 2. Financial-Business Office:
 - a. All records pertaining to student accounts, including contract when applicable.
- 3. Graduate School of Management:
 - a. Application
 - b. Brief essay
 - c. Grades
 - d. Information Card
 - e. Placement information
 - f. Receipts of tuition payment
 - g. Recommendations
- 4. Health Services:
 - a. Individual health forms (records of any physical abnormalities or contagious diseases)
 - b. Individual insurance policies
 - c. Record of visits and/or medication
- 5. Publicity and Information Office:
 - a. Registration cards
- 6. Registrar and Admission Office
 - a. Activities reference sheet
 - b. Admission information
 - c. Application to University
 - d. College Board scores
 - e. Correspondence concerning student petitions
 - f. Grade lists
 - g. Grade Point standing
 - h. Graduation requirements and petitions
 - i. Letters of recommendation (prior to admission)
 - j. Notification of probationary status (if any)
 - k. Potential admission
 - l. Requirements summary
 - m. Social security income status
 - n. Teacher placement files
 - o. Veterans classification
 - p. Record of University withdrawal
- 7. Office of Residence Life:
 - a. Conduct records. All correspondence relating to conduct cases. When "Conduct Reprimand" or "Conduct

Probation" sanctions are levied, the information is destroyed upon graduation or other severance from the University. Records are maintained concerning students on long-term leaves of absence. All correspondence relating to conduct cases where "Conduct Suspension" or "Conduct Dismissal" penalties are imposed is destroyed three years from the date of the decision.

- 8. Student Financial Aid Office:
 - a. Award letter
 - b. Correspondence with the student or parents
 - c. Financial aid application
 - d. Financial aid worksheet
 - e. Loan file
 - f. Need computation by CSS
 - g. Parents (or Student's)

Confidential Statement

End notes:

- 1. Willamette University Student Affairs Committee, May, 1985.
- 2. The College of Law subscribes to the principles of the Standards of Conduct. However the implementation of these Standards insofar as they are governed by the College of Law Student Grievance Procedure and the College of Law Complaint Procedures, shall be accomplished through those procedures.
- 3. Willamette University Student Affairs Committee, November 6, 1975.
- 4. Willamette University Student Affairs Committee, November 6, 1975.
- 5. Personal information includes all information about a student except the student's full name, campus or local address and telephone number, home address, and dates of attendance at the University. This information is routinely made available to the public by the University unless a student specifically requests that such information not be released.
- 6. Grades are considered as "matters of fact" only if an error is made in the transcribing or recording the grade.

Willamette University Alcohol Policy^{1*}

*Please see the Introduction to this section.

Willamette University neither encourages nor discourages the use of alcoholic beverages, but it does condemn the abuse of alcoholic beverages. Whether or not a person drinks alcoholic beverages is a personal decision, but individuals are held accountable for making decisions about their behavior within the context of Oregon State law² and University rules and regulations. In addition, it is understood that individuals are held responsible for the effects of their decisions on others within the University community. The alcohol policy and the procedures for its implementation have both an educational and a regulatory emphasis. They are intended to serve the following objectives: 1) to promote responsible behavior and attitudes among all members of the University community; 2) to educate students concerning the use and effects of alcoholic beverages in order to encourage responsible decision-making; 3) to help individuals experiencing difficulties associated with the use of alcohol.

EDUCATION

A. General Policies

1. Alcohol may not be served or consumed in any outdoor areas of the campus.
2. Direct or indirect sale of alcohol is prohibited.
3. Alcoholic beverages will not be served or consumed at events where attendance is open to those other than invited members of the Willamette community and their guests.
4. Alcoholic beverages will not be mentioned or implied in publicity for an event.

5. Alcohol will not be the main focus of an activity.

6. Appealing, non-alcoholic beverages and food must be served at all activities while alcohol is being consumed or served. Food and non-alcoholic beverages (excluding mixers) must constitute at least one-third of the total refreshment budget for a particular activity. Food and non-alcoholic drinks must be displayed prominently with alcoholic beverages.

7. The area used for an activity at which alcohol is served or consumed will be cleaned by users immediately following the activity (or clear and specific arrangements must be made to have it done).

8. For a summary of Oregon State Law regarding the sale and consumption of alcohol, see appendix A "Excerpts from Criminal Code of Oregon, 1985," and the published document University Standards of Conduct, available from the Director of Residence Life or the Director of Student Activities.

B. Policies Governing the Use of Alcohol in University Residences

As student homes, University residence halls are in a unique position to offer students the opportunity to learn responsible ways of relating to one another. University residence halls include fraternity houses, sorority houses and independent residences. Among the serious educational and social issues facing students today is drink and the person who chooses not to drink. Students will be held directly responsible for the destruction of personal or public property, the violation of the safety or rights of other persons, or the violation of any other campus regulations which may occur while they are under the influence of alcohol. Such behavior will result in disciplinary action by the University.

1. Within the first two months of each fall semester, a simple majority of the residents in each residence hall must

participate in an alcohol education program coordinated by the Office of Residence Life in conjunction with the Alcohol Consumption Education Coordinator(s).

2. Two-thirds of the residents in each hall who attended the hall's alcohol education program must adopt the alcohol policy before it can go into effect for that academic year in that residence hall. Failure to achieve the requisite vote means the policy is not adopted and alcohol cannot be served or consumed in the residence hall.

3. All sections of the Regulations and Policies Governing Student Behavior as outlined in the University Standards of Conduct shall apply to the alcohol policy.

4. In addition to the above, failure to observe any of the following shall constitute a violation of the University policy and may subject the individual(s) or group(s) to disciplinary action.

a. Consistent with Oregon State law, alcohol may be consumed in individual student rooms. Gatherings in individual rooms will not be considered social functions and need not be registered, but occupants and participants are responsible for abiding by all University policies.

b. Any consumption of alcohol in residence hall public areas (i.e., any area other than a student's private room) must be registered and confined to the approved space.

c. Student Body Activity Fees may not be used for purchase of alcoholic beverages.

d. The planning group must fill out an Alcohol Use Request Form for approval by the residence governing body.

e. The residence hall governing body must, by majority vote, approve any activity at which alcohol is to be served.

f. Following approval of the governing body, the Request Form must be signed by the Head Resident prior to submitting the form to the Director of Residence Life.

g. The Director of Residence

Life, in consultation with the Head Resident, must approve or reject the proposed use of alcohol at the activity within two working days of receiving the request form at the Office of Residence Life. If denied, the Director's reasons must be provided in writing and include their relevance to the guidelines.

C. Policies Governing the Use of Alcohol in Other University Facilities

1. Consistent with the above guidelines, alcohol may be served or consumed in the following buildings on campus (at planned group activities only) as long as the occupants and managers of that building have agreed it is appropriate.

- a. Putnam University Center
- b. Playhouse
- c. Art Building
- d. Smith Fine Arts Building
- e. Collins Legal Center
- f. Seeley G. Mudd Building

2. Any activity at which alcohol is served or consumed must first be approved with the appropriate building manager (e.g., the University Center) or other person administratively responsible for the building. The Alcohol Use Request Form will be completed and submitted to the Director of Student Activities.

3. The activity will be confined to the registered or designated area only.

4. The activity must be cleared on the University Master Calendar

5. Activities at which alcohol is served or consumed in non-residence hall facilities will be held primarily for and by members of the Willamette community. Others wishing to serve alcohol in University facilities must receive specific clearance from the Director of Student Activities.

D. Procedures for Enforcement (To be included in the University Standards of Conduct under "Policies," Section IV, B, 1.)

In addition to violations of the specific provisions of the policy governing the use

of alcoholic beverages, the use or misuse of alcoholic beverages which results in violations of the Regulations and Policies Governing Student Body Behavior will result in disciplinary action.

1. The Director of Residence Life or respective building managers shall be responsible for the enforcement of the policy governing the use of alcoholic beverages. In addition, any other member of the University community may refer violations of that policy to the Director of Residence Life or respective building managers for possible action.

2. The following steps will be implemented in the enforcement of the policy. However, the steps need not be followed sequentially since certain violations may require stronger action.

a. A verbal warning may be issued by the appropriate staff person. After two (2) verbal warnings in any given semester, a formal written warning shall be issued by the staff person involved.

b. A formal written warning may be issued. A written warning shall detail the specifics of the violation, expectations for future behavior, and the consequences of further violations of the policy. Any violations subsequent to the first written warning in a given semester will result in referral to the Director of Residence Life.

c. Referral to the Director of Residence Life for further action may be made for any violation of the alcohol policy. As outlined in section 5b of the University Standards of Conduct, either a hearing with the Director or the University Review Board will be held. When a referral for action is made, it would either be made after other avenues had been pursued or in response to a very serious violation. Therefore, the expectation would be that a penalty other than a warning would be in order.

d. A member of the residence staff may stop an activity at which alcohol is served or consumed if there is any

problem which cannot be corrected immediately.

E. Corrective Measures and Penalties (To be included in the University Standards of Conduct).

Alcohol Policy Violations:

Violations of this policy will result in the imposition of one or more of the penalties listed below. Also, if deemed necessary, the University Review Board or the Director of Residence Life may request an assessment by a professional counselor or appropriate agency prior to the imposition of the penalty. The result of the assessment will be taken into consideration in the imposition of corrective measures.

a. Warning not to repeat the violation of the alcohol policy.

b. Participation in an alcohol education course.

c. Participation in on-going treatment by a counselor or appropriate agency.

d. In the case of a group violation, requiring the leaders to participate in an alcohol education course.

e. In the case of a group violation, requiring a minimum of 75% of all members of the living group to participate in an alcohol education program.

f. Suspension of the group's option to serve or consume alcohol. This may vary in length or time and could exclude the group from having social functions of any kind.

g. Other - the University Review Board or Director of Residence Life may impose other penalties deemed appropriate and necessary including those outlined in V. B 4 (a) - (f), University Code of Conduct.

End notes:

¹Passed by the Willamette University Board of Trustees October 16, 1982, as part of the official University Standards of Conduct.

²EXCERPTS FROM CRIMINAL CODE OF OREGON, 1982

471.410 Providing Liquor to person under 21 or to intoxicated person; mandatory minimum penalties.

(1) No person shall sell, give or otherwise make available any alcoholic liquor to any person who is visibly intoxicated.

(2) No one other than the person's parent or guardian shall sell, give or otherwise make available any alcoholic liquor to a person under the age of 21 years.

471.430 Purchase or possession of liquor by person under 21; entry of licensed premises by person under 21.

(1) No Person under the age of 21 years shall attempt to purchase, purchase or acquire alcoholic liquor. Except when such minor is in a private residence accompanied by the parent or guardian of the minor and with such parent's or guardian's consent, no person under the age of 21 years shall have personal possession of alcoholic liquor.

Sexual Harassment Policy

This institution reaffirms the principle that its students, faculty, and staff have a right to be free from sex discrimination in the form of sexual harassment by any member of the academic community.

Sexual harassment is defined as an attempt to coerce an unwilling person into a sexual relationship, or to subject a person to unwanted sexual attention, or to punish a refusal to comply or to create a sexually intimidating, hostile, or offensive working or educational environment. Sexual Harassment is understood to include a wide range of behaviors, from the actual coercing of sexual relations to the unwelcomed emphasizing of sexual identity. This

definition will be interpreted and applied consistent with accepted standards of mature behavior, academic freedom, and freedom of expression.

Sexual harassment in any situation is reprehensible; it is particularly damaging when it exploits the educational dependence and thrust between students and faculty. When the authority and power inherent in faculty relationships to students, whether overtly, implicitly, or through misinterpretation, is abused in this way, there is potentially great damage to individual students, to the persons complained of, and to the educational climate of the institution. While a particular interaction must be offensive and unconsented to be defined as harassment, faculty members and other individuals in positions of authority should be sensitive to the questions about mutuality of consent that may be raised and to the conflicts of interest that are inherent in personal relationships where professional and educational relationships are also involved.

Individuals who believe they have been sexually harassed may obtain redress through the established informal and formal procedures of the institution. To complain of inappropriate actions students should first contact Rosemary Hart, Vice President for Student Affairs. Complaints about sexual harassment will be responded to promptly and equitably. The right to confidentiality of all members of the academic community will be respected in both informal and formal procedures, insofar as possible. This policy explicitly prohibits retaliation against individuals for bringing complaints without a written, signed complaint. An individual found to be guilty of sexual harassment is subject to disciplinary action for violations of this policy, consistent with existing procedures.

Any individual who feels that a sexual harassment complaint did not receive prompt and equitable response should contact Randy Lowry, Assistant to the President.

Residence Life Housing Contract

ROOM ASSIGNMENT POLICIES

CONSOLIDATION

If a vacancy occurs in a double room, the remaining student will be given the following options:

1. Select a roommate of his/her choice within three days of the vacancy occurring.
2. Accept a roommate referred by the Office of Residence Life.
3. Agree to move to another open space in a double or larger room.
4. Continue to occupy the room as a single at the single rate.

Rooms larger than doubles cannot be secured as singles unless options 1-3 are not available.

EMERGENCY REASSIGNMENT

In the event of unforeseen emergencies or other situations a residence or portion thereof may be closed and residents may be required to move from their originally assigned rooms. The University also reserves the right to immediately assign or reassign space and/or students for the benefit of the individual students and/or the living unit.

REMOVAL

In addition, any resident who violates this contract and/or the rules and regulations covered by the contract may be required to withdraw from housing accommodations by the Office of Residence Life.

Failure to comply with instructions from the Director of Residence Life to change rooms or withdraw from University housing after 3 days may result in the removal and storage of the student's possessions by the University at the student's expense.

RESPONSIBILITY FOR DAMAGE OR LOSS

Student rooms and the furnishings provided therein are to be used in the manner for which they are designed. No University property, including room and lounge area furnishings, may be removed within the building or taken from the residences without the written authorization of the Director of Residence Life. Unauthorized removal of furniture will result in a \$100 fine to the individual or organization storing the furniture.

The University acknowledges that depreciation may occur to the building, room, furniture and equipment *due to reasonable wear and tear* caused by normal usage. However, the student specifically agrees that he/she will be liable for damage incurred to the building, room, furniture and equipment which is in excess of ordinary wear and tear. At the discretion of

the University, an entire living group or portion thereof may be charged for damages or loss to the public areas of the building (including bathrooms) when the person(s) responsible are unknown, or if known, they refuse to pay for damages assessed. Damage or loss within student rooms is the joint responsibility of the students assigned.

LOST KEYS AND MEAL STICKERS

Failure to return a room key will result in a \$25.00 charge to recore the lock for the security of the next resident. Replacement cost for a room key and an outside door key is an additional \$5.00 each. The student will be assessed a charge of \$5.00 for the replacement of a lost or stolen meal sticker, or \$3.00 for the replacement of a damaged meal sticker upon presentation of the damaged sticker.

LOSS OR DAMAGE TO PERSONAL PROPERTY

The University is not liable for the loss of money or valuables, damage to any resident's property, or personal injury sustained on the premises. It is the responsibility of the individual student to report thefts to the police. Most insurance companies will not cover unreported losses.

GUESTS

Student residents will be responsible for payment of all charges related to the presence of guests in their rooms, and for insuring that their guests comply with the housing policies and the general campus rules and regulations. Students are financially responsible for any damages caused by their guests. Separate guest rooms are available in some residences at a rate of \$7.00 per night payable to the Office of Residence Life. There is a 3 night limit for all campus guests. The guest policy is in no way intended to provide the opportunity for or encouragement of cohabitation.

VISITATION

Each living organization may implement a program of visitation in private rooms. Such a program must be approved by a majority of the residents in the hall/house, and will be subject to rules and procedures adopted in accordance with other provisions of the Standards of Conduct and the Residence Life Contract.

FURNITURE REMOVAL

Students will be charged if any furniture has to be put back in place by Maintenance personnel. Furniture which is removable must be clearly marked for secure storage with: (1) name of the resident, (2) room number, (3) side of the room, (4) name of person storing furniture. Approval of furniture storage is subject to these conditions being met and the amount of storage space available. **Students are responsible for any and all furniture removed from their rooms.** If the furniture is missing from storage, the student will be billed for the replacement cost.

I. PROPER REMOVAL

Students are free to unbolt the beds in their rooms.

1. The wooden bolsters may be removed, but the beds cannot be disassembled in any other way.

2. If a bed is unbolted, the bolts must be immediately and securely replaced into the anchors in the floor (to prevent loss).

3. Beds may not be removed from rooms if adequate storage does not exist. In addition, beds cannot be removed from the room unless all parts are properly marked with the required information listed above.

4. All other built-in furniture including shelves, desks, closets, dressers, closet doors, mirrors, etc. is not to be removed.

5. Students will be charged for any damage to furniture, hallways, carpeting, etc. which occurs as a result of beds which are removed.

II. PROPER REPLACEMENT

A. Beds must be put back in their proper places and be in usable condition at the time each student checks out of his/her room.

B. The beds should not be bolted into position. However, they must be returned to their proper locations and the bolsters must be properly reattached to beds.

C. The Residence Life Staff will check to be sure all beds are properly replaced and students will be billed for any damages or labor required to return the room to its proper condition. Students are responsible for furniture removed from their rooms even when it is stored. A charge will be assessed for any missing items.

III. PROPER STORAGE

A. Students will be permitted to remove beds from their rooms providing that there is space in the store room of the residence in which the beds belong. If in the judgment of the Head Resident, Hall Director, Associate and/ Director of Residence Life or the Director of the Physical Plant there is not adequate storage, then beds will not be permitted to be removed from student rooms.

B. All bed frames and mattresses must be stored in locked storage areas. Mattresses must be covered with a plastic mattress cover before being placed in storage. Some fraternities will already have bed frames stored. Students in these fraternities who wish to have a bed frame need to sign one out of storage from their Head Resident. These students will be responsible for returning the bed frame to storage when they leave campus.

C. All beds must be appropriately marked for storage.

IV. LOUNGE FURNITURE

Lounge furniture is intended for the use and enjoyment of hall residents. Proper care and use of this furniture is the mutual responsibility of each student.

No furniture should be removed from student lounges. Furniture that is removed, damaged, or stolen shall be the financial responsibility of the individuals involved, if known, or the residents of that community.

V. UNIVERSITY PROPERTY IN STUDENT ROOMS

Students are not permitted to take dishes, silverware, extra food, etc. from the Food Service dining halls.

STORAGE

Each residence has a storage room provided for student use. Students may store belongings during the academic year and during the summer. At all times the storage of belongings is at the individuals own risk. Flammable items will not be stored. Students returning to the residence the following year have priority when limited storage exists. Storerooms are not to be used to store belongings for off-campus people.

ROOM ENTRY

It is the University's policy to respect each resident's right to maximum privacy in his/her room. In most cases, 24 hour notice will be given prior to entering a student room. However, Student Affairs Staff personnel and their authorized designee(s) may enter a resident's room with less than 24 hour notice for purposes of maintenance, in the case of an emergency and during fire drills, to insure compliance with health standards, or if there is reasonable cause to believe there have been violations of University policy or state or federal law. University Maintenance personnel may also enter a student room with less than 24 hour notice in the case of emergency maintenance needs. Notice will be left if a student's room has been entered.

MISCELLANEOUS

The following are prohibited in campus residences and/or on University property:

1. The use of electrical equipment such as electric fry pans, sunlamps, hot plates, or any type of exposed burners or open flame devices. Refrigerators must have a UV label and draw 1.5 amps or less of electricity.

2. The use, sale or possession of alcoholic beverages (except as outlined in the Standards of Conduct of Willamette University), narcotics and dangerous drugs.

3. Commercial use of any part of a residence facility or grounds, or solicitation anywhere on the premises by residents or nonresidents except as authorized by the Office of Residence Life.

4. The housing of cats, dogs, and other pets with the exception of fish.

5. Gambling in University residences or elsewhere on campus.

6. Possession of dangerous weapons, firearms, nunchakus, knives, explosives including fire crackers,

or dangerous chemicals.

7. The installation of outside aerials of any kind.

8. The repair or storage of motor vehicles in any part of the residence facility or on the grounds.

9. The unauthorized possession, use, reproduction or sale of keys to University facilities.

10. Lofts not in compliance with the Office of Residence Life loft policy. Due to the potential for flooding and extensive damage to the facilities waterbeds are not permitted in the residence halls

11. The painting of students' rooms without approval of the Office of Residence Life.

12. Cohabitation.

13. Noise which significantly disturbs other residents.

14. Tampering with fire alarms and fire fighting equipment will result in disciplinary action and a fine.

15. The use of roof areas of buildings, porches or covered walkways will result in disciplinary action and a fine.

16. Behavior which intimidates or interferes with the quiet enjoyment of the premises by others, specifically but not limited to: behavior which attempts to force a roommate to move out of the room, or to prevent a new roommate from moving in, and behavior which is disruptive in dining halls, classrooms, or any other residence hall/campus facility.

LOFT POLICY

The following guidelines must be followed in the construction of lofts and bunk beds in student rooms.

1. The weight of lofts and bunks beds cannot be supported by closets or shelves in any way. The weight of the loft or bunk bed must be supported entirely by 2 x 4's.

2. Residence hall staff and the Office of Residence Life have drawings for proper lofts and bunk beds available for students to use when building a loft or bunk bed.

3. Sleeping lofts shall not extend more than five feet out into the room.

4. The top of the mattress placed on a loft or bunk shall be at least two feet from the ceiling.

5. The University supplies one mattress per student. Requests for extra mattresses to be used on lofts will not be granted.

6. The doorway into each student room must remain completely clear at all times.

7. Lofts and bunks cannot be covered with carpeting.

8. If a student wishes to cover the bottom of a loft or bunk bed, only sheetrock, formica or metal can be used.

9. Lofts and bunks must be completely removed by the occupants at the end of the academic year unless approval to leave the loft or bunk is obtained from the Office of Residence Life in writing.

10. Occupants of a room containing a loft or bunk bed will be charged for damages to the room, furnishings, blinds, or fixtures caused by the

construction or removal of lofts or bunks. Failure to remove them will result in a charge to the occupants of the room.

11. Lofts or bunks which violate these guidelines will be removed by the University at the expense of the occupant(s).

PARKING

Parking facilities are available to students who secure their parking permit from the Safety Office. All outstanding tickets must be paid before a new permit is issued. The following information must be presented to register a vehicle for on-campus parking: (1) current Willamette ID, and (2) vehicle registration. The cost of a permit is \$5.00. Vehicles parked in the University lots without permits and those parked in restricted zones will be ticketed and may be subject to tow and storage at the owner's expense. All campus visitors must park in designated areas and obtain one day visitor permits. Visitor permits are available from the following offices: Safety, College of Law, GSM, U.C. Information Desk, Admissions, and Residence Life.

LAUSANNE HALL: Special Conditions of Occupancy

A. To help establish and maintain the INTENSIVE STUDY emphasis in Lausanne, prospective residents are asked to agree to the intensive study policy as well as conditions outlined in the Application-Contract for Room and Board. Lausanne will house students who are willing to help maintain an INTENSIVE STUDY atmosphere. Students and Residence Life Staff members will work together to maintain minimal noise levels so that students will be able to study without interruption in their rooms at least six days a week. Loud stereos, annoying hallway noise, piano playing after 7:00 p.m. and late and continuous parties will not be tolerated.

Intensive Study Policy

Quiet hours:

1. Officially, quiet hours start 7 p.m. on Sunday and are enforced from 7 p.m. to 10 a.m. each evening until 10 a.m. on Saturday.

2. During quiet hours, noise will be maintained at minimal levels in the halls, lobby and lounge areas. Within studentrooms, noise will not disrupt students studying in adjoining rooms. All Lausanne residents are ensured the right to study in their rooms during quiet hours.

3. Twenty-three hour quiet hours will be in effect one week before and throughout finals.

4. All students assigned to Lausanne will sign a Special Conditions of Occupancy contract indicating understanding and acceptance of quiet hours and this policy which governs them.

POLICY: ENFORCEMENT

The first steps to be taken if quiet hours are violated will be made by the resident with the complaint. The complaining resident must either confront the noisemaker or accompany the Resident Assistant in confronting the noisemaker. In the event that "student to student" action proves unsatisfactory, the following formal procedures have been established to facilitate a solution to the problem. 1. **FORMAL WARNINGS:** A maximum of two formal warnings will be issued by a Resident Assistant. These warnings will be written and will be:

- a. made in response to student(s) complaint(s),
- b. specifically identified as the first or second warning,
- c. filed and/or recorded by the Residence Life Staff member.

2. **FINAL WARNING:** If a third warning is necessary, it will:

- a. restate the Special Conditions of Occupancy,
- b. indicate that the case is being referred to the Hall Council,
- c. to be signed by:
 - (1) the complaining party
 - (2) a Residence Life Staff member
 - (3) the alleged offender.

HALL COUNCIL:

The Hall Council plus the Residence Life Staff will hear complaints. The student(s) against whom the complaint is filed may submit an oral or written response. A 2/3 majority vote is needed to render an enforceable decision. After the student's presentation is heard, the council will discuss the situation and vote to take appropriate action:

1. establish a specific probationary period, and possibly require certain conditions to be met during that period:

2. evict the offender(s).*

*If the Hall Council chooses to evict the resident(s), a representative will inform the Director of Residence Life of the decision. Within 72 hours, the Director will inform the student(s) of the decision and set the eviction date. If such a decision is reached during finals week, notification will be withheld until the student completes his/her final exams.

B. For reasons of safety, health and personal preference, there will be absolutely NO SMOKING, candles, or open coil appliances permitted in Lausanne or on any porches at any time.

C. Any student who refuses to comply with the Special Conditions of Occupancy noted above will be denied assignment to Lausanne, or if already there will be reassigned to other available space on-campus.

D. Each resident will be responsible to see that his/her guests and visitors comply with these Special

Conditions of Occupancy. This includes responsibility for group gatherings.

RESIDENCE HALL BILL OF RIGHTS

Each person, as a resident of Willamette University residence halls, possesses certain individual rights and responsibilities which must be held in high regard. This document is intended to define minimal expectations of rights and responsibilities of hall residents, in actualizing their freedoms, without placing constraints on such rights of other residents. Each individual has the right to engage in the physical, educational, and social pursuits that are a necessary part of his/her university life. However, these rights carry with them a reciprocal responsibility on the part of the individual to insure those same rights for other residents.

1. Primary rights of the individual include:

a. The right to read and study free from undue interference in one's room: One of the basic purposes of the University is the dissemination and application of knowledge. Unreasonable noise and other distractions inhibit the exercise of this right.

b. The right to sleep, the right to one's personal belongings, the right to free access to one's room and suite facilities, and the right to a certain environment in which to live: Optimum physical conditions are essential as they support, reinforce, and provide for positive conditions in which to learn and live.

c. The right to identify and seek resolution of grievances: If the academic and residence hall communities are to function in the most educationally profitable manner the right to initiate actions and referrals for impartial and fair adjudication of grievances is held paramount. In exercising this right, the student(s) further hold the right to be free from fear of intimidation, physical and/or emotional harm, and without imposition of sanction apart from process.

2. Secondary rights of the individual are those which should be protected, but which should not infringe upon reasonable exercise of the primary rights defined above. The secondary rights include:

a. The right to personal privacy: All persons should have freedom from interference with their personal activities, and should be able to maintain privacy for other than academic reasons.

b. The right to host visitors: All persons should have the opportunity to maintain personal contacts and friendships with other persons to fulfill their needs, for socialization. Visitors are to respect the above stated rights of hall residents and to adhere to all regulations.

Any abuse of these rights is subject to review and action according to the procedures given in the Standards of Conduct for Willamette University. However, processes of mediation involving students and hall staff are also be considered and encouraged as a means for resolving conflicts.

SELF TEST

Cupola Quiz

by
Bernwood and Siskbert

Warning: Your score on this test will determine if you will graduate from Willamette.

in a donation, the Alumni Office will not pester you for money for the rest of the fiscal year.

True or False.

- 1) On Glee night, Buzz is actually doing an experimental psychology test on the students marching that evening.
- 2) President Hudson's BMW is actually a car-kit from *Popular Mechanics* he ordered and assembled on his own.
- 3) The University Center is an Administrative Center.
- 4) The University Center is a Student Center. (Hint- this is a trick question.)
- 5) Jeannette Pai-Thompson, Director of Student Activities, really doesn't have a home, she just lives in the U.C.
- 6) W.I.S.H. stands for Willamette International Sorority House.
- 7) The only all male hall is named after a female and the only all female hall is named after a male.
- 8) The old Library had cats in it, the new Mark O. Hatfield Library will have aardvarks.
- 9) The endowment is fictitious.

10) Once you graduate (if you graduate after this test!), if you send

Multiple Choice.

- 1) Non Nobis Solum Nati Sumus means: a) Jason saves; b) the best small comprehensive liberal arts college west of the Mississippi; or c) not tonight, I have a final.
- 2) The real purpose of the clock tower is: a) an MX missile silo; b) additional administrative office space; or c) going to be the largest Packwood lawn sign in Oregon.
- 3) Professors teach at Willamette for: a) the students; b) the money; or c) the students.
- 4) The number of administrators at WU outnumber the: a) ducks; b) faculty; or c) students. (Now there is a ratio you never hear about.)
- 5) To alleviate the overcrowding problem in the halls, the University is planning on purchasing: a) the State Capitol; b) the State Pen.; c) the state of Washington; d) all of the above.
- 6) Mike Tewfik, *the Egyptian*, will run for all four ASWU offices and tie with: a) John Ballinger; b) Kurt Heisler; c) both.

7) Bernwood and Siskbert were: a) two ghost writers for the *Collegian*; b) two bored ASWU officers; c) too strange to comprehend (usually).

FORM LETTER

Hi Mom + Dad

LIFE IS GREAT HERE AT COLLEGE. I'VE MET MORE PEOPLE AND DONE MORE THINGS THAN I EVER GOT TO DO BACK HOME!

I HAVE BEEN STUDYING HARD - EVERY TUESDAY + FRIDAY NIGHT I STAY IN MY ROOM AND ~~PARTY ALL~~ STUDY ALL NIGHT.

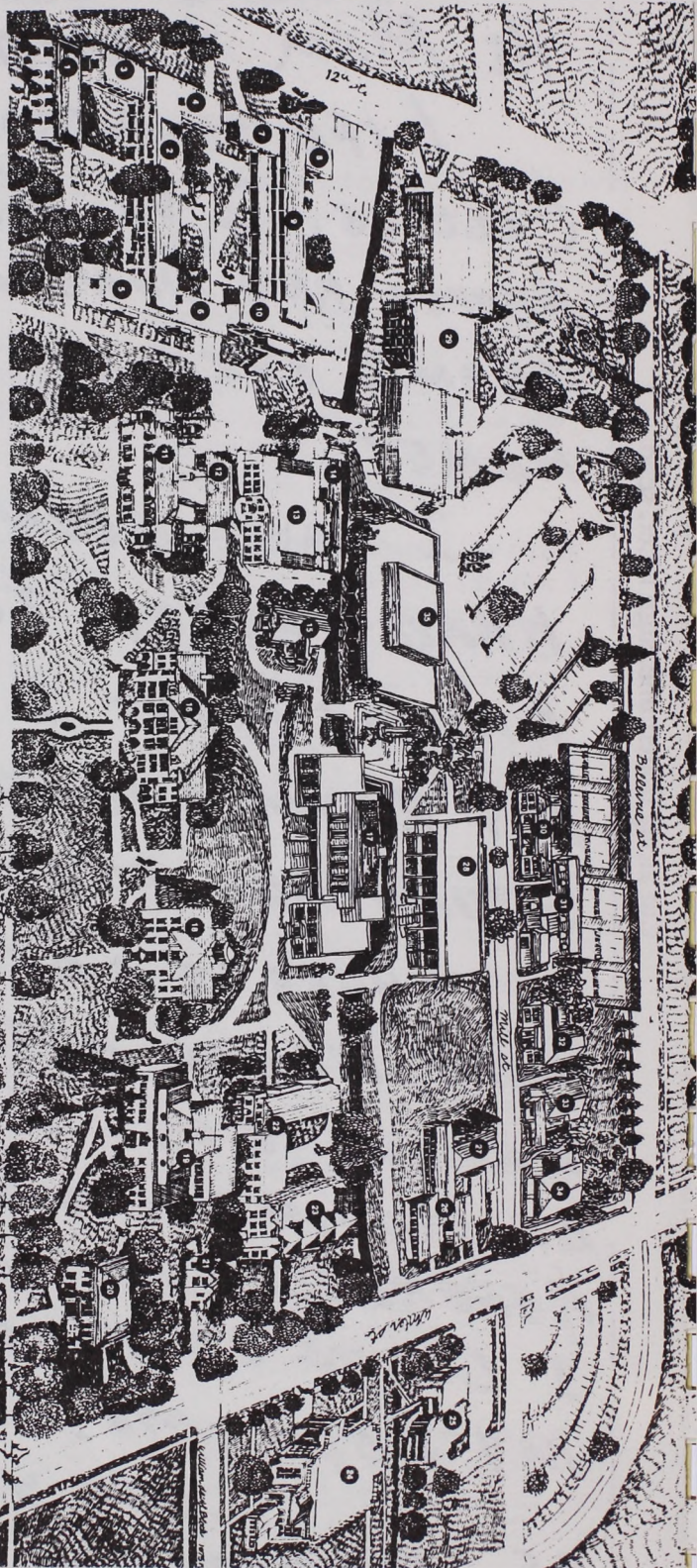
THERE IS A NEW LIBRARY HERE, NAMED AFTER SOME FAMOUS GUY. I'M THINKING OF MOVING INTO ONE OF THE REFERENCE SECTIONS. WELL I GOTTA GO MILL STREAM MY ROOMMATE.

LOVE YA,

P.S. SEND MONEY SOON.

SCHOOL MAP

- 1 Gaike Hall (Economics, Political Science)
- 2 Baxter Hall (Coed Residence)
- 3 Phi Delta Theta Fraternity
- 4 Sigma Alpha Epsilon Fraternity
- 5 Beta Theta Pi Fraternity
- 6 Sigma Chi Fraternity
- 7 Kappa Sigma Fraternity
- 8 Delta Tau Delta Fraternity
- 9 Matthews Hall (Coed Residence)
- 10 Belknap Hall (Coed Residence)
- 11 Library
- 12 Walton Hall (Classrooms and Academic Affairs Office)
- 13 Playhouse (Theatre)
- 14 Maintenance Offices and Shops
- 15 Bishop Student Development Center (Counseling)
- 16 Career Services, Business Office, Health Services, Minority and International Student Advising
- 17 Smith Auditorium and Fine Arts Building (Music, Speech)
- 18 Walter Hall (Classrooms, Media and Copy Center)
- 19 E. S. Collins Science Center
- 20 Art Building
- 21 University House (University and Alumni Relations)
- 22 Doney Hall (Coed Residence) Doney Basement (Publications, News, Food Service)
- 23 Lausanne Hall (Coed Residence)
- 24 Collins Legal Center (Law)
- 25 Seelye G. Mudd Building (Atkinson Graduate School of Management)
- 26 York House (Computer Center, Faculty Offices)
- 27 Lee House (Coed Residence)
- 28 Putnam University Center (President, Academic Affairs, Student Affairs, Chaplain, Admissions, Registrar, Financial Aid, Housing, Bookstore, Snack Bar, Student Publications, ASWU)
- 29 Sparks Physical Education and Recreation Center
- 30 Willamette International Studies House (WISH) (Coed Residence)
- 31 Alpha Chi Omega Sorority
- 32 Delta Gamma Sorority
- 33 Pi Beta Phi Sorority
- 34 Shepard House (Women's Residence)
- 35 Site of the new Mark O. Hatfield Library



McCulloch Stadium (football, track and baseball — 2 blocks south in Bush's Pasture Park)

PHONE NUMBERS

Off-campus calling: Dial 9 then the seven digit number. Phone numbers beginning with a "4" cannot be reached from off-campus.

Academic Affairs	6374	Education Department	6343	Political Science	
Accounts Payable (See Business Office)		English Department	4275	Department	6060
Accounting (See Business Office)		Environmental Science		President's Office	6209
Admissions, Office of	6303	Department	6487	Psychology Department ..	6425
Alpha Chi Omega	6008	Facilities Reservations (See UC)		Publications/News (See News/Publications)	
Alumni Records.....	4413	Faculty Secretaries:		Purchasing	6055
Alumni Relations.....	6340	Athletics	6420	Racquetball Court Reservations (See Athletics/PE)	
Art Gallery (See Hallie Brown Ford Gallery)		Collins Science Center ..	6013	Registrar's Office	6206/4390
ASWU	6058	Eaton Hall	6061	Assistant University Registrar	4464
Athletics/PE Office	6420	Education	6343	Receptionist/Transcript Secretary	4390
Assistant Director	6063	Foreign Language	4246	Recorder	4466
Cage	6219	Gatke Hall	6060	Registrar	6209
Director	6392	Music	6255	Teacher Placement/Veterans' Benefits	4465
Intramurals	6063	Theatre	6222	Residence Life	6212
Pool/Building Info.	6976	Financial Affairs	6210	Safety (See Campus Safety)	
Racquetball		Financial Aid	6273	Saga (See Willamette Food Service)	
Reservations	6219	Food Service (See Willamette Food Service)		Shepard House	6051
Atkinson Graduate School ..	6440	Foreign Language		Sigma Alpha Epsilon	6044
Admissions/Placement ..	6440	Department	4246	Sigma Chi	6045
Dean	6440	Gatke Hall	6060	Smith Auditorium	6434
Faculty Secretary	6440	GSM (See Atkinson Graduate School)		Sociology Department	6298
Baxter Hall	6076	Hallie Brown Ford Gallery	4214	Sparks Center (See Athletics/PE)	
Baxter Kitchen	4222	Health Center	6062	Speech/Communication	6281
Belknap Hall	6236	History Department.....	4275	Sports Information	
Beta Theta Pi	6039	Intercultural Affairs		Director	4266
Biology Department	6482	Coordinator	6463	Student Accounts (See Business Office)	
Bistro	2233	Kappa Sigma	6042	Student Activities Office ...	6463
Bookstore	6315	Lausanne Hall	6049	Student Affairs	6447
Business Office	6210	Law, College of	6380	Student Body	
Accounting	4345	Admissions	6282	Office (See ASWU)	
Accounts Payable	4020	Center for Dispute		Student Loans (See Business Office)	
Cashier	4350	Resolution	6046	Student Publications	6053
Controller	4342	Dean	6402	Summer Conferences	6162
Payroll	4351	Development	6492	Switchboard	0
Personnel	6210	Law Review	4335	Teacher Placement (See Registrar's Office)	
Student Accounts	4345	Library	6386	Theater Department.....	6222
Student Loans	4355	People's Law School ..	4339	Box Office.....	6221
Campus Safety	6000/4911	Third World Students ..	4334	University Center	6267
Career Development	6471	Women's Law Caucus ..	4339	Information Desk	6267
Cashier (See Business Office)		Lee House	6050	Facilities Reservations ..	6213
Center for Dispute Resolution (See Law, College of)		Liberal Arts, College of ..	6285	University Relations	6340
Chaplain	6213	Associate Dean	6285	Veterans' Benefits (See Registrar's Office)	
Chemistry Department	6418	Dean	6285	Vice President for:	
Chemistry Stockroom ..	4277	Library, Mark O. Hatfield ..	6312	Academic Affairs	6374
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Salem, Oregon 97301

9/29/86

(Insert for 1986-87 Student Handbook, pp. 96-98)

To: Willamette University Community

From: Rosemary Hart, Vice President for Student Affairs

Re: Revised Alcohol Policy Implementation Procedures

The attached document includes the Alcohol Policy and the newly revised Implementation Procedures for the Alcohol Policy which goes into effect immediately. You will note that the Alcohol Policy (yellow) remains as passed by the Board of Trustees, October 1982, and as stated in the Student Handbook, 1986-87. The revised Implementation Procedures (white) represents the efforts of the 1986-87 University Student Affairs Committee to address some of the issues raised regarding how the policy was actually being implemented.

In January, 1987, the University Student Affairs Committee will review the new Implementation Procedures. I encourage all members of the University community to convey reactions and suggestions to Committee members as the semester progresses.

I would also like to thank those of you who made an effort to participate in the Open Forums and who brought suggestions before the Committee. I look forward to your continued participation toward improving campus social events.

RH/bs

WILLAMETTE UNIVERSITY ALCOHOL POLICY¹

Willamette University neither encourages nor discourages the use of alcoholic beverages, but it does condemn the abuse of alcoholic beverages. Whether or not a person drinks alcoholic beverages is a personal decision, but individuals are held accountable for making decisions about their behavior within the context of Oregon State Law and University rules and regulations. In addition, it is understood that individuals are held responsible for the effects of their decisions on others within the University community. The alcohol policy and the procedures for its implementation have both an educational and a regulatory emphasis. They are intended to serve the following objectives: 1) to promote responsible behavior and attitudes among all members of the University community; 2) to educate students concerning the use and effects of alcoholic beverages in order to encourage responsible decision-making; 3) to help individuals experiencing difficulties associated with the use of alcohol.

EDUCATION

The University acknowledges a responsibility to educate the campus community regarding responsible alcohol use by creating programs and services to meet specific needs. In addition, efforts will be undertaken to ensure that Oregon State Law and University regulations are understood by all who are affiliated with Willamette. Individuals must recognize, however, that we must all assume responsibility for educating ourselves, since ignorance of laws and regulations is no excuse for irresponsible or illegal behavior.

REGULATION

A. General Policies

1. Alcohol may not be served or consumed in any outdoor areas of the campus.
2. Direct or indirect sale of alcohol is prohibited.
3. Alcoholic beverages will not be served or consumed at events where attendance is open to those other

¹Passed by the Willamette University Board of Trustees October 16, 1982, as part of the official University Standards of Conduct.

than invited members of the Willamette community and their guests.

4. Alcoholic beverages will not be mentioned or implied in publicity for an event.
5. Alcohol will not be the main focus of an activity.
6. Appealing, non-alcoholic beverages and food must be served at all activities while alcohol is being consumed or served. Food and non-alcoholic beverages (excluding mixers) must constitute at least one-third of the total refreshment budget for a particular activity. Food and non-alcoholic drinks must be displayed prominently with alcoholic beverages.
7. The area used for an activity at which alcohol is served or consumed will be cleaned by users immediately following the activity (or clear and specific arrangements must be made to have it done).
8. Individuals must adhere to Oregon Criminal Code:

471.410 Sale or gift of liquor to person under 21 years of age . . .

- (2) No person other than his parent or guardian shall sell, give or otherwise make available any alcoholic liquor to any person under the age of 21 years.

471.430 Purchase or possession of liquor by person under 21 . . .

- (1) No person under the age of 21 years shall attempt to purchase, purchase or acquire alcoholic liquor. Except when such minor is in a private residence accompanied by the parent or guardian of the minor and with such parent's or guardian's consent, no person under the age of 21 years shall have personal possession of alcoholic liquor.

WILLAMETTE UNIVERSITY ALCOHOL POLICY IMPLEMENTATION PROCEDURES

A. Policies Governing the Use of Alcohol in University Residences:

As student homes, University residence halls are in a unique position to offer students the opportunity to learn responsible ways of relating to one another. University residence halls include fraternity houses, sorority houses and independent residences. Among the serious educational and social issues facing students today is the intelligent and responsible use of alcohol by both the person who chooses to drink and the person who chooses not to drink. Students will be held directly responsible for the destruction of personal or public property, the violation of the safety or rights of other persons, the violation of any state or federal law, or the violation of any other campus regulations which may occur while they are under the influence of alcohol. Such behavior will result in disciplinary action by the University or by local, state or federal law enforcement.

All incoming students shall participate in an alcohol education program sponsored by Alcohol Consumption Education (A.C.E.) and offered each fall during Opening Days. All living organizations shall sponsor one alcohol education program each semester. By the 3rd week of classes fall semester, all living organizations must have scheduled their alcohol education program with A.C.E. Fall semester education programs must be completed by Thanksgiving vacation.

1. All sections of the Regulations and Policies Governing Student Behavior as outlined in the University Standards of Conduct shall apply to the Alcohol Policy.
2. In addition to the above, failure to observe any of the following shall constitute a violation of University policy and may subject the individual(s) or group(s) to disciplinary action.
 - a. Consistent with Oregon State Law, private gatherings in individual rooms will not be

considered social functions and need not be registered, but occupants and participants are responsible for abiding by all University policies. Any gathering in an individual student room where alcohol is present may not exceed a safe and manageable occupancy for that room.

- b. Any consumption of alcohol in residence hall common areas (i.e., any area other than a student's private room) must be registered and confined to the approved space.
- c. To register a common area event, the following conditions must be satisfied:
 - 1) University events are planned for University students, therefore, non-University-age individuals (e.g., high school students) may not attend University social events where alcohol is served.
 - 2) The event must be open only to those who are a member of the sponsoring living organization(s) and their invited guests while alcohol is provided.
 - 3) Willamette participants in the event must produce identification (i.e., Willamette University I.D.) that proves they are a currently enrolled Willamette University student. Any Willamette University student's guest must produce identification (e.g., driver's license, University I.D.) verifying their University-age status.
 - 4) Students are responsible for their guests.
 - 5) An event in a residence hall will not be an open invitation, all-campus event.

6. A residence facility social event where alcohol is present may not exceed a safe and manageable number of people (i.e., 200) at any one time.
7. All entrances and exits of University residences are monitored (i.e., where organizers arrange to have students at the doors to control traffic flow) for the duration of the event.

The basic conditions outlined above do not represent all the regulations concerning events included in the Alcohol Policy or the Alcohol Request Form. Any function that cannot meet these basic requirements will either be denied or will have to be relocated to one of the designated public areas (see section B, below) on campus.

- d. Student Body Activity Fees may not be used for the purchase of alcoholic beverages.
- e. The planning group must fill out an Alcohol Use Request Form for approval by the residence governing body.
- f. The residence hall governing body must, by majority vote, approve any activity at which alcohol is to be provided.
- g. Following approval of the governing body, the plans for the event along with the Request Form must be reviewed and signed by the Head Resident prior to submitting the form to the Office of Residence Life.
- h. The Director of Residence Life, or designate, in consultation with the Head Resident and the sponsors of the event, must approve or reject the proposed use of alcohol at the activity within two working days of receiving the request form at the

Office of Residence Life. If denied, the reasons for the rejection must be provided in writing and include their relevance to the Alcohol Policy and regulations of that policy.

B. Policies Governing the Use of Alcohol in Other University Facilities:

1. Consistent with the above guidelines, alcohol may be served or consumed in the following buildings on campus (at planned group activities only) as long as the occupants and managers of that building have agreed it is appropriate:

a. University Center	d. Smith Fine Arts Building
b. Playhouse	e. Law School
c. Art Building	f. Graduate School of Management
2. Any activity at which alcohol is served or consumed must first be approved with the appropriate building manager (e.g., the University Center) or other person administratively responsible for the building. The Alcohol Use Request Form will be completed and submitted to the Director of Student Activities.
3. The activity will be confined to the registered or designated area only.
4. The activity must be cleared on the University Master Calendar.
5. Activities at which alcohol is served or consumed in non-residence hall facilities will be held primarily for and by members of the Willamette community. Others wishing to serve alcohol in University facilities must receive specific clearance from the Director of Student Activities.

C. Procedures for Enforcement:

In addition to violations of the specific provisions

of the policy governing the use of alcoholic beverages, the use or misuse of alcoholic beverages which results in violations of the General Student Regulations (see Student Handbook) will result in disciplinary action.

1. The Director of Residence Life or respective building managers shall be responsible for the enforcement of the policy governing the use of alcoholic beverages. In addition, any other member of the University community may refer violations of that policy to the Director of Residence Life or respective building managers for possible action.
2. The following steps will be implemented in the enforcement of the policy. However, the steps need not be followed sequentially since certain violations may require stronger action.
 - a. A verbal warning may be issued by the appropriate staff person. After two (2) verbal warnings in any given semester, a formal written warning shall be issued by the staff person involved.
 - b. A formal written warning may be issued. A written warning shall detail the specifics of the violation, expectations for future behavior, and the consequences of further violations of the policy. Any violations subsequent to the first written warning in a given semester will result in referral to the Director of Residence Life.
 - c. Referral to the Director of Residence Life for further formal action may be made for any violation of the alcohol policy. As outlined in the University Standards of Conduct, either a hearing with the Director or the University Standards of Conduct Committee will be held. When a referral action is made, it will either be made after other avenues had been pursued or in

response to a very serious violation. Therefore, the expectation would be that a penalty other than a warning would be in order.

- d. A member of the residence staff may stop an activity at which alcohol is served or consumed if there is any problem which cannot be corrected immediately.

D. Corrective Measures and Penalties:

Alcohol Policy Violations: Violations of this policy will result in the imposition of one or more of the penalties listed below. Also, if deemed necessary, the University Standards of Conduct Committee or the Director of Residence Life may request an assessment by a professional counselor or appropriate agency prior to the imposition of the penalty. The result of the assessment will be taken into consideration in the imposition of corrective measures.

1. Warning not to repeat the violation of the alcohol policy.
2. Participation in an alcohol education course.
3. Participation in on-going treatment by a counselor or appropriate agency.
4. In the case of a group violation, requiring the leaders to participate in an alcohol education course.
5. In the case of a group violation, requiring a minimum of 75% of all members of the living group to participate in an alcohol education program.
6. Suspension of the group's option to serve or consume alcohol. This may vary in length or time and could exclude the group from having social functions of any kind.
7. Other - the University Standards of Conduct Committee or Director of Residence Life may impose other penalties deemed appropriate and necessary including those outlined in the University Code of Conduct.