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Alma Mater

Old Historic Temple

*There's an old Historic Temple
Rising grandly through the years;
Where the oaken-hearted fathers
Drew their strength for strong careers.*

*Down the years its portals open,
Gather wise ones to its fold;
Breathes the spirit of the Westland,
Card'nal emblem 'bossed with gold.*

*Spirit of the Golden Westland,
Breathing through our fathers tears;
Tells the story of the Temple,
Bids us hope adown the years.*

*Sing, oh sing, of old Willamette,
Sing while hearts are young and true;
Sea to sea the chorus swelling,
Dear old school, our W. U.*

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A Student's Quick Approach
to
Willamette University

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Table of Contents

Alma Mater	Front Cover
Becoming Acquainted	3
Student Government	10
Student Services	20
Activities	23
Law School	29
Standards	31
Index	40
Fight Song	Back Cover

To Students Entering Willamette

It is a pleasure to greet you and express the hope that on this campus you may find the educational opportunities to fulfill your expectations and ambitions. A University can give you the opportunity for an education. Only you will be able to educate yourself. It is our purpose at Willamette to provide a faculty well prepared and interested in teaching and counseling. Willamette is a student-centered institution in which teaching is our principal responsibility.

We have attempted to provide modern housing which will be conducive to good campus work and congenial surroundings where friendships will be formed.

Willamette has had a distinguished record for more than a century in the education of young people as demonstrated by the outstanding alumni of the University who are to be found in positions of leadership in every walk of life. We welcome you to the campus to share in its heritage. It is our hope that your stay here may be most gratifying and beneficial to you, and that you will in turn go out to continue to enhance the reputation of the University.

Sincerely,
G. Herbert Smith
President



Administrative Sketches

Dr. Richard Petrie, Financial Vice-President, handles University finances in the Business Office in Eaton Hall. This office arranges with students for special payments of their accounts, issues student loans, handles deposits and student accounts, supervises the student payroll, assists students and organizations with general business problems, and arranges for the use of University grounds, buildings and equipment for special student activities.

Mr. Jerry Whipple, Assistant to the President, is also the General Manager of the Student Body. With the Student Body Treasurer, Mr. Whipple is responsible for all Student Body accounts. From his offices on the first floor of Waller Hall, he coordinates alumni activities, such as Homecoming, Alumni Day, area alumni meetings, and publication of the "Willamette Alumnus." The alumni support the general University program through voluntary, yearly gifts to the Loyalty Fund.

Dr. Robert D. Gregg, Dean of the College of Liberal Arts, serves as an advisor on the admissions of incoming students. He can be found in his office in Eaton Hall when not teaching or attending meetings. He advises students on educational programs with affiliated institutions and on various graduate scholarship plans at home and abroad, as well as being advisor to foreign students. Many of his responsibilities deal with faculty concerns. Dean Gregg earned his Ph.D. at Johns Hopkins University.

Mr. Melvin Geist is the Dean of the College of Music here at Willamette. From his office on the first floor of the Music Hall, he counsels music majors and Liberal Arts students who wish to take music courses. Dean Geist also arranges the College of Music recital series.

Dr. Seward Reese has been the Dean of our Law College since 1946. From his office on the second floor of the Law Building, he advises students interested in taking law, as well as helping them with any personal matters.

Dr. Walter S. Blake, Dean of Students, is responsible for student housing, the academic advisory system, fraternity administration, as well as student and graduate job placement, and various committees. He is chairman of the Student Discipline Committee and of the Counseling and Orientation Committee.

Administrative Sketches (Cont.)

Vera Haberer, Dean of Women, is new this year to the University. She received her M.A. from Syracuse University.

Richard A. Yocom, Registrar, acquired his M.A. in Psychology from the University of New Mexico. Besides teaching part time, he is responsible for the registration of students and recording, preserving, transcribing, and distributing of grades. In his office in Eaton Hall are compiled statistics and class and examination schedules.

Rev. Calvin McConnell, University Chaplain, directs the religious life of the campus, counsels students with their personal affairs, and is assistant professor of Religion. He is also advisor to the International Relations Club and to the Religious Life Council. He is not only a source of help for student denominational groups, but is also a member of the Convocations Committee and the Counseling and Orientation Committee. His office is located on the second floor of Waller Hall.

Charles A. Paeth, Jr., is Director of Admissions. He is the official representative in relations with high schools, 150 of which he visits yearly. In his office in Eaton Hall, application records are processed and approved. Mrs. Dorothy Judd is assistant Director of Admissions.

History of W. U.

Willamette University is the oldest institution of higher learning west of Missouri. It dates back to 1834, when Jason Lee and a small band of Methodist missionaries opened a mission school for Indian children. Later, in 1842, a board of trustees was appointed and a constitution adopted for the "Oregon Institute." This event marked the founding of Willamette University.

At a meeting of the Oregon Territorial Legislature in the basement of the Institute building in 1853, a charter was granted to "Walamet University." Dr. Francis S. Hoyt was named first president of the University, and the Oregon Institute was retained as a preparatory school. The University began with five students and one instructor; and in 1859, the same year that Oregon was admitted as a state, Willamette graduated its first student.

Thereafter ensued a struggle by the early educators of Willamette for buildings and equipment. Through the efforts of Alvin Waller, a new building was begun, now known as Waller Hall. With the help of the townspeople, Mr. Waller dug the foundation for the building and used the clay from the excavation to make bricks, fired on the campus. The new Waller Hall was at last completed in 1867.

Until the erection of Eaton Hall, Waller contained everything from primary grades through college and even a medical school. When Eaton was completed, the burden was taken from Waller, the second floor of which was converted into a library.

In 1953 a new one million dollar Challenge Fund was launched, with two pledges of two hundred fifty thousand dollars each, available on a matching basis. Enough was finally raised to enable the building of a new quadrangle of three buildings—the Willamette Auditorium and Fine Arts Building, Doney Residence Hall for Women, and the Bishop Memorial Health Center.

Thus from a school composed of five students and one faculty member, Willamette has become a modern university which continues to grow.

Look at the Campus

Eaton Hall: a gift of the late Honorable A. E. Eaton of Union, Oregon, contains the offices of administration and general classrooms.

Waller Hall: the oldest building on campus, was named for the Reverend Alvin Waller. It houses Waller auditorium, the Little Chapel, the departments of Education, Philosophy, Religion, and Psychology, the audio-visual aid room, the book store, the Bearcat Cavern, the Associated Student's office, and the Alumni Office.

Collins Hall: a gift of the late Everell Stanton Collins, in which are complete facilities for the biological and physical sciences, home economics and mathematics.

The Library: made possible by a gift from the late Eric V. Hauser. In addition to its complete library facilities, the library has a Treasure Room housing a growing collection of books, papers, and manuscripts relating to the history of the Pacific Northwest. This includes the Bush collection of Northwest materials.

The Law Building: a massive stone building which houses the College of Law, operates and contains a complete law library.

The Music Hall: a two-story brick building at the corner of State and Winter streets. Studios, classrooms, and practice rooms are in this building as well as offices, the Carnegie Library of Recorded Music, a recital hall, and a practice organ.

The Gym: with facilities for a complete program of health and physical education, in addition houses the offices, classrooms and supply rooms of the Air Force Reserve Officers' Training Corps.

The C. P. and Fannie K. Bishop Memorial Health Center: forming the east end of the quadrangle of new buildings completed in 1955, the Health Center provides complete infirmary and clinical facilities for men and women students.

The Auditorium and Fine Arts Building: the central building in the new quadrangle erected in 1955. The large center portion of the building is an auditorium seating 1,250. The east wing houses the Art Department

Look of the Campus (Cont.)

and the Art Gallery. Adjoining the stage at the west end of the building are classrooms for speech, drama, and music.

McCulloch Stadium: seating 3,500 people, is located four blocks south of the campus on the ten-acre athletic field. Facilities on the field include a football gridiron, a quarter-mile cinder track, baseball diamond and practice field, and facilities for field events.

Baxter Hall: a men's dormitory, has residence facilities for fraternities and for independent men. Each fraternity unit, with its own lounge and dining room, houses 33 men. The center section houses 120 men.

Belknap and Matthews Halls: completed in 1961 house 240 men and include facilities for two fraternities.

Doney Hall: part of the quadrangle of buildings erected in 1955 is a brick colonial building which houses 77 freshmen women.

Lausanne Hall: a large dormitory fronting on Winter street. It houses 114 freshmen women.

Emily J. York and Luey Anna Lee Houses: completed in 1960, these dorms house 96 women in groups of 48 each, providing small-group living for upper-class independent women.



Semester Highlights

FALL

Freshman Orientation: at this time, new students are given a preview of college life. Get acquainted parties are planned as well as counseling sessions.

Parents Weekend: is a time when parents are invited to visit the campus. A program of speakers, discussions, tours, and an all-campus sing help to acquaint them with life at Willamette.

Homecoming: Returning Willamette alumni are honored during two days of activities. The drama department produces a play on Friday night and the traditional football game is played Saturday, followed by a semi-formal dance sponsored by the Student Body. During this weekend too, the fate of rook lids, those cardinal and gold caps worn by all frosh, is decided in a contest with the sophomores. Depending upon the outcome, rooks may discard or continue to wear them.

SPRING

Freshman Glee: is an event unique to Willamette. Glee is a Freshman-sponsored contest in which the other classes are challenged to compose and present an original song, based upon a theme adopted for the occasion.

In practice sessions all week each class works out a marching formation and practices its song. On Glee night each class performs in competition with other classes. The winner receives the coveted banner and the loser a swim in the Mill Stream.

Blue Monday is a convocation at which Glee bets are paid off and the losing class sings its Glee songs. This is followed by their trip through the Mill Stream.

May Weekend: celebrates the crowning of a May Queen and her court. Festivities include the coronation ceremony, Freshman Maypole dance, a barbecue, and a formal dance honoring the Queen on Saturday night.

Student Government

WE, THE PEOPLE . . .

Our Student Body is organized by an association known as the Associated Students of Willamette University, the ASWU. The governing body of the ASWU is the STUDENT SENATE which has many duties such as making appointments, enforcing rules and most important, acting as a voice of student sentiment.

Student members with a vote in the Student Senate include ASWU officers, four class Presidents, one representative each from IFC, Panhellenic, the College of Law, and AWS; two from the Council of Independent Students; and two Senators-at-Large, elected from the student body in the spring general elections.

Student members without a vote include the Collegian editor and managers of the various events and activities. Faculty members without a vote include one faculty member selected by the Senate for a one year term and the General Manager of the Student Body.

Any student may sit in on a Senate meeting and present an issue for discussion, if he desires.

The election of CLASS OFFICERS is the responsibility of each class. Officers are nominated from the floor in class meetings.

Your STUDENT BODY OFFICE is the center of student body activities. It is located on the ground floor of Waller Hall. The office girls are all students and among their duties are typing, mimeographing, ticket sales and correspondence. To keep you up to date there is a calendar of social events on the ASWU bulletin board by the office door. The office is open every school day, hours to be set by the Executive Committee.

Your STUDENT BODY CARD, granted upon payment of student body dues, entitles you to many privileges. You may vote in all ASWU elections. It is your ticket to class social functions and all athletic events. You are entitled to pick up a copy of the weekly Collegian. You are also entitled to the Wallulah, our yearbook.

ASWU Constitution

Revised May, 1960

PREAMBLE

We, the students of Willamette University, in order to provide a supreme organization for the control of all matters of general student concern, do hereby ordain and establish the following constitution.

ARTICLE I. ORGANIZATION

Sec. 1. Name. The name of this organization shall be the Associated Students of Willamette University.

Sec. 2. Membership. All registered students of the Liberal Arts College of Willamette University shall be members of the Association upon payment of the student body fee.

ARTICLE II. OFFICERS

Sec. 1. The officers of the Association shall consist of the president, the first vice-president, the second vice-president, the secretary, the treasurer, and the member-at-large, all of whom shall be chosen from the two upper classes of the following year and shall be elected for a term of one year. The officers shall form the executive committee of the Association.

- a. The executive committee shall formulate policy to be submitted to the student senate.
- b. Removal powers shall be granted to the executive committee if a person holding a campus position does not fulfill the role of his office. The committee shall also have the power to appoint a replacement with the approval by a $\frac{2}{3}$ vote of the Student Senate.
- c. The executive committee shall be ultimately responsible to see

that all committees appointed either under the jurisdiction of the by-laws or the Student Senate shall fulfill their duties.

Sec. 2. The president shall preside at all meetings of the Association, shall be chairman of the Student Senate and shall perform the usual duties pertaining to this office.

Sec. 3. The first vice-president shall assume the duties of the president in the absence of that officer and shall act as chairman of the Activities Board and Rally Commission.

Sec. 4. The second vice-president shall be in charge of ASWU elections and the Elections Committee.

Sec. 5. The secretary shall keep a record of all meetings of the Association, of the Student Senate, of Activities Board and shall perform the usual duties pertaining to this office.

Sec. 6. The treasurer shall act as chairman of the Finance Board and shall also serve on the Homecoming, Freshman Glee, and May Weekend committees as a financial advisor. The ASWU treasurer will also be a custodian of the student association properties.

Sec. 7. The member-at-large shall act as the chairman of the Constitutional Revision Committee . . . and shall be the official Student Senate representative to the Student Affairs Committee.

ARTICLE III. MEETINGS

Sec. 1. Meetings of the Association shall be held upon the call of the president on his own initiative, upon the request of the Student Sen-

ASWU Constitution (Cont.)

ate or upon petition of fifty members of the Association in which they state the object of the desired meeting.

Sec. 2. Twenty-four hours notice shall be given for all meetings.

Sec. 3. Fifty-one per cent of the members of the Association shall constitute a quorum.

ARTICLE IV. ELECTIONS

Sec. 1. ASWU Elections.

- a. ASWU elections shall be held at least one month before the close of the second semester, the date to be set by Student Senate. All candidates for the elective offices of the Association shall be nominated by petitions of 25 members of the student body. The petitions must be presented to the Student Senate at least one week before election; whenever possible, at least two candidates for each office shall be named.
- b. The Australian ballot system shall be used for all elections.
- c. All members of the Association shall be entitled to vote upon the presentation of student body card.
- d. All officers except the member-at-large shall be elected by a majority vote and in case no candidate receives a majority, the Student Senate shall call a new election within one week; at this election only the names of the two candidates receiving the highest number of votes shall appear on the ballot.
- e. The runner-up for the position of student body president shall automatically be elected member-at-large.

f. All vacancies which may occur in the ASWU elective offices shall be filled by popular ballot at a special election with the exception of Rally Squad elections as provided in Article 10, Sec. 3.

g. No nominations for a class office shall be accepted after the nominations for that particular office have been closed during the class meeting.

h. Any challenge of the legality of a candidate must be made before the primary begins; otherwise, all candidates shall be considered as legal. A legal candidate is one who is considered qualified by the office of the Dean of Students.

i. Challenges or complaints during elections shall be handled by the second vice-president and the chairman of the elections committee only.

Sec. 2. Class elections, Homecoming Hostess, Freshman Glee, May Weekend Queen, and special elections shall be under the jurisdiction of the second vice-president of the student body and the Elections Committee.

ARTICLE V. FUNDS

Sec. 1. Funds of the Association shall be derived from money received in the form of dues paid upon registration in Willamette University and from such other receipts as may result from the activity program of the Association.

- a. Student body dues are \$13.50 per person per semester.
- b. No special assessments shall be

ASWU Constitution (Cont.)

made to augment funds already allotted in the Constitution, except through the reserve funds unless express permission is granted by the Student Senate.

Sec. 2. Funds by the Association shall be administered by the Finance Board as outlined in the By-Laws.

Sec. 3. The listing budgetary allocations are as follows:

Publications	39%
Office Fund	6½%
Willamette University	2½%
Social	1%
Tuesday Convocation Fund	1½%
Drama	5½%
Forensics	5%
Music	14½%
May Weekend	2½%
Student Union	8%
Capital Outlay	4%
Homecoming	2%
Awards	½%
Reserve	2½%
Classes	3%
Travel Fund	2%
	—
	100%

The dues paid by members of the Associated Law Students to the ASWU shall be allocated as follows:

Publications	5%
Willamette University	1½%
Student Union	4%
Student Body Office	1%
Capital Outlay	½%
Law School	88%
	—
	100%

Sec. 4. There will be the following qualifications to the ASWU fund allotments:

a. The Freshman Glee fund shall be provided from out of the class fund. Each class shall give

at least 40% of its allotment to the Freshman Glee Fund.

b. The College of Music shall reserve at least 2% (of the total ASWU budget) for a sinking fund to buy permanent equipment.

c. If at the end of any school year the surplus in the capital outlay fund is greater than the sum of the appropriations from that fund for the two years immediately preceding, the excess over said appropriations shall be transferred to the student union fund.

ARTICLE VI. PUBLICATIONS

Sec. 1. The official publications of the Association shall be the Collegian, the Wallulah, the Student Handbook, the Fussers' Guide, and other such publications as may be approved by the Student Senate as recommended by Publications Board.

Sec. 2. The policies of the official publications of the Association shall be administered by the Publications Board as provided for in the By-Laws.

ARTICLE VII. LAW SCHOOL

Sec. 1. The Law School shall have the prerogative to form an associated body with the powers of regulating policy and finances.

ARTICLE VIII. TO STUDENT SENATE

Sec. 1. Membership

a. Student Members with vote. ASWU officers, the four class presidents, one representative

ASWU Constitution (Cont.)

each from IFC, Panhellenic, College of Law, and AWS; two from the Council of Independent Students; two Senators-at-Large, elected from the student body in the spring general elections.

- b. Faculty members without vote. A member of the faculty selected by the Student Senate for a term of one year, and the general manager of the student body who shall be appointed by the Student Senate upon recommendation of the Student Body President and the President of the University.

Sec. 2. Powers

- a. The Student Senate shall enforce the Constitution and By-Laws; shall be responsible for adherence to Willamette traditions; shall make appointments for ASWU activities, committees and boards.
- b. The Student Senate shall act as the ultimate authority over all student activities excepting those of Pan-Hellenic and Inter-Fraternity Council.
- c. The Student Senate shall have the power to investigate and report on any area of student life and shall make any necessary recommendations to the necessary persons and/or committees, (i.e., the student affairs committee).
- d. Emergency powers may be granted to the Student Senate by a three-fourths vote of the Association. When such emergency powers are granted, the Senate may act on all matters

without strict adherence to the Constitution. Such powers shall be granted only for one year at a time and only when such school or national emergencies make such action practicable.

ARTICLE IX.

PETITIONS

Sec. 1. Any individual or group of individuals may petition the Student Senate or any matter of student interest. The Student Senate shall consider all petitions and recommend decisions to the proper administrative official, committee or board.

ARTICLE X.

REPEAL OR AMENDMENT OF LEGISLATION

Sec. 1. Any act of any officer, committee, or board existing under this Constitution may be repealed or amended by two-thirds of all votes cast, providing a constitutional quorum casts ballots, in the election.

Sec. 2. Such election may be called by the Student Senate or by petition of 100 members of the Association.

ARTICLE XI.

AMENDMENT TO CONSTITUTION

Sec. 1. Amendment to this Constitution shall be proposed by the Constitutional Revisions Committee at a meeting of the Association, shall then be posted for one week, and must appear in the Collegian. At a subsequent election they may be passed by two-thirds of all votes cast, provided a constitutional quorum casts ballots in the election.

ASWU Constitution (Cont.)

BY-LAWS

ARTICLE I.

EXECUTIVE COMMITTEE

Sec. 1. The membership of the executive committee shall consist of the student body officers including the president, 1st vice-president, 2nd vice-president, secretary, treasurer and member-at-large, with the president as presiding officer.

Sec. 2. Meetings of the executive committee shall be once a week prior to the Student Senate meeting.

Sec.3. The executive committee shall establish a flexible agenda for the coming Student Senate meeting.

Sec. 4. This committee shall have the power to set student body administrative policy; and to discuss overall policies in the individual areas of the respective student body officers in order to function as a unified group.

Sec. 5. It shall be the duty of the executive committee to select a manager for the student body office and be responsible for the management of that office.

Sec. 6. The ASWU executive committee shall be responsible for fostering communication of student body business, activities and policies to the entire student body.

ARTICLE II.

ACTIVITIES BOARD

Sec. 1. Membership of the activities board shall consist of the first vice-president of the student body, who shall act as chairman, Dean of Students, Dean of Women and five students. Student members shall be chosen by the first vice-president with the approval of Student Senate. All students on the board shall be from different living organizations.

Sec. 2. Purpose of the board will be to schedule all campus activities.

Sec. 3. Organizations wishing to schedule activities shall turn in a petition one day prior to activities board meetings and may appear at the meeting.

Sec. 4. Appeals from the decisions of the board shall go to Student Senate.

Sec. 5. All organizations shall forward their constitutions and/or statements of purpose to the first vice-president for use in the student body office file.

ARTICLE III.

PUBLICATIONS BOARD

Sec. 1. Membership of the Publications Board shall consist of the student body president, secretary and treasurer, the publications manager, who shall act as chairman, the editors of the Collegian and the Wallulah, two members of the Association selected by the Student Senate, one faculty member selected by the Publications Board for a one year term, and the general manager who shall vote only in case of tie.

Sec. 2. The Board shall meet as it deems necessary or upon call of the chairman.

Sec. 3. The Publications Board shall maintain monthly reports of progress in organization, shall be responsible for the training of personnel, shall appoint editors of the Collegian and Wallulah, the publications manager and any other editors of ASWU publications by review of applications rendered and shall set all salaries for members of the business and editorial staffs subject to the approval of the Finance Board and the Student Senate.

ASWU Constitution (Cont.)

ARTICLE IV. FINANCE BOARD

Sec. 1. The membership of the Finance Board shall consist of the treasurer of the student body who shall act as chairman, the first vice-president, the publications manager, the member-at-large, three members appointed by the treasurer and approved by Student Senate and the General Manager or the assistant manager to serve as an advisory member without vote.

Sec. 2. Meeting of the Finance Board shall be once a month.

Sec. 3. The Finance Board shall have the power to review and revise the expenditure programs of all ASWU supported activities. Said Board shall be charged with the responsibility of controlling funds so that all expenditures are charged to the proper activity fund and that constitutional allotments are not exceeded. Appeals from the decisions of the Finance Board may be made to the Student Senate.

Sec. 4. It shall be the duty of the manager of the following named activities to submit budgets to the Finance Board: Publications, Social, Tuesday Convocation, Forensics, Drama, Music, Homecoming, May Weekend, Freshman Glee and Office. The individual budgets of activities must be submitted to the Finance Board within 30 days after the school year begins or 30 days prior to the expenditure of any money from that fund. The budgets must contain the beginning balance, estimated receipts, estimated expenditures by major purpose and the estimated balance at the end of the school year. In addition a five year capital outlay budget must be submitted which shows proposed expenditures for permanent

equipment and fixtures for that period.

Sec. 5. Unused funds for one school year shall be left to the credit of the activity fund for which they were allowed and such deficits may be deducted from the same activity's allotment for the following year.

ARTICLE V. CONSTITUTION REVISIONS COMMITTEE

Sec. 1. Membership of the committee shall consist of the president, the member-at-large, who shall act as chairman, and three other members appointed by the member-at-large and approved by the Student Senate.

Sec. 2. The committee shall propose revisions to the Constitutions and study proposed changes in the By-Laws before action on either by the Student Senate.

Sec. 3. The committee shall pass on questions of interpretations of the Constitution and shall handle such other disciplinary matters or problems that may be referred by the Student Senate.

ARTICLE VI. ELECTIONS COMMITTEE

Sec. 1. Membership of the Elections Committee shall consist of two from each class. The chairman will be one of the representatives from the classes. These members and chairman will be appointed by the second vice-president of the student body and approved by the Student Senate.

Sec. 2. This committee is authorized to assist the second vice-president in the running of elections. All operations of this committee shall be in accord with a set of election rules. These rules are to be sug-

ASWU Constitution (Cont.)

gested by elections committee and approved or amended by Student Senate before November 1 of each school year.

ARTICLE VII. CONVOCATIONS COMMITTEE

Sec. 1. The Convocations Committee shall consist of a chairman, appointed by the Student Senate in the spring semester to serve for the ensuing year, its members appointed by the incoming chairman with the Dean of Students acting as advisor.

Sec. 2. The Convocations Committee shall be responsible for the programs at Tuesday Convocations and shall be empowered to make such rules and regulations governing Convocations as it sees fit. These rules and programs are subject to approval or amendment by the Student Senate.

ARTICLE VIII. AWARDS COMMITTEE

Sec. 1. Membership of the Awards Committee shall consist of the president of the Student Senate, who shall act as chairman, the faculty member of the Student Senate, the general manager, the student body managers from various activities and the three other members who are not seniors to be appointed by the president of the student body.

Sec. 2. The Committee shall award ten keys and twenty-five certificates to senior members of the student body who have performed exceptionally meritorious work. A special award shall be given to the president and he shall be exempt from consideration for other awards above mentioned.

Sec. 3. Awards shall be presented

only on award days designated by the awards committee.

Sec. 4. Funds for the awards among the various activities shall be derived from the respective allocations.

Sec. 5. Any unused portion of the awards funds at the end of any year shall be transferred to the Student Union Fund.

ARTICLE IX. MAY WEEKEND COMMITTEE

Sec. 1. Membership of the May Weekend Committee shall consist of a manager appointed by the Student Senate, the student body treasurer and assistants appointed by the manager. This committee is directly responsible to Student Senate.

ARTICLE X. FRESHMAN GLEE COMMITTEE

Sec. 1. Membership of the Freshman Glee Committee shall consist of a manager elected by the Freshman Class, the student body treasurer, and three upper-classmen appointed by the president.

Sec. 2. The Committee shall lay down rules of Glee and shall appoint the judges.

ARTICLE XI. HOMECOMING COMMITTEE

Sec. 1. Membership of the Homecoming Committee shall consist of a manager appointed by the Student Senate, the student body treasurer and assistants appointed by the manager.

Sec. 2. The committee shall promote the Homecoming Sign Contest and other traditions associated with Homecoming and shall be directly responsible to the Student Senate.

ASWU Constitution (Cont.)

ARTICLE XII. PARENTS' WEEKEND COMMITTEE

Sec. 1. Membership of the Parents' Weekend Committee shall consist of a manager appointed by the Student Senate, the Dean of Students, the student Body Treasurer and the committee chairman appointed by the manager.

Sec. 2. The committee shall organize the events of Parents' Weekend and see that they function in proper manner and shall be directly responsible to the Student Senate.

ARTICLE XIII. ORIENTATION WEEK COMMITTEE

Sec. 1. Membership of the Orientation Week Committee shall consist of a manager appointed by the Student Senate, the student body treasurer, the Dean of Students and assistants appointed by the manager.

Sec. 2. The Orientation Week Committee shall have charge of all student activities during the said week except those of Panhellenic and Inter-Fraternity Council. This committee shall be directly responsible to the Student Senate.

ARTICLE XIV. STUDENT BODY OFFICE MANAGER

Sec. 1. There shall be a manager of the Student Body Office, hired by the Executive Committee for a period to concur with the term of office of the Student Body officers. The Executive Committee shall have the power to dismiss this manager at any time if necessary. Likewise, the manager will have the power to employ and release student body

office workers who shall apply for employment by petition to the student body office manager.

ARTICLE XV. RALLY COMMISSION

Sec. 1. Membership of the Rally Commission shall consist of the first Vice-President of the student body, who shall act as chairman, the yell queen, the yell king, the general manager, the director of athletics, the band director, a representative from the Alumni and Information office and the immediate past year's yell queen and yell king. If either or both of the immediate past yell queen and yell king cannot serve, the student body president shall fill each vacancy from the rally squad of the past year if possible.

Sec. 2. The purpose of the Rally Commission shall be to organize all phases of school spirit and interest and in connection with athletic contests held throughout the year. The Rally Commission shall devote particular attention to co-ordination of the functions of the rally squad, the band, the Athletic Department and any organizations concerned with school spirit. It shall also coordinate and develop publicity and promotion of the school's athletic events. The Rally Commission shall hold preliminary tryouts at which time candidates for the rally squad will appear individually. It shall choose not more than twelve women and nine men to appear on the election ballot. The Commission will decide the size and composition of the groups appearing before the student body for demonstration of ability. It shall appoint other members to the rally squad subject to provisions of Sec. 3. of this Article.

ASWU Constitution (Cont.)

Sec. 3. Membership of the rally squad shall consist of 6 (six) women and three men serving as a yell squad, to be selected in the spring semester of each year serving for the next school year. The Student Association will vote on the candidates as individuals, voting for as many candidates as there are positions to be filled. The six women and three men receiving the highest number of votes will comprise the rally squad. The two women and the two men receiving the highest number of votes will then be voted upon in a new election. The woman and man winning a majority shall become yell queen and yell king respectively. In the event of a vacancy occurring in the rally squad, that candidate with the next highest number of votes will fill the vacancy.

Sec. 4. The duties of the rally squad shall be to provide leadership for the student body at athletic contests and related activities. The primary duties of the rally squad shall be to lead yells.

ARTICLE XVI.

PROCEDURE FOR CHARTERING ASWU ORGANIZATIONS

Sec. 1. All petitions for charters shall be forwarded to the Student Activities Board and then to the Student Senate and shall require approval of both groups before issuance as a charter as evidenced by approval in the official minutes of the Senate.

Sec. 2. All groups chartered shall show evidence that they are living up to their constitutions or declarations of purpose.

Sec. 3. The Activities Board shall review the charters of all campus organizations under its control as

early in the school year as feasible under proceedings provided in the By-Laws.

Sec. 4. All groups chartered shall handle their financial affairs as provided by the Activities Board as stated in the rules governing social activities.

Sec. 5. Temporary groups and newly formed unchartered groups shall be required to present a statement of purpose to the Activities Board and the length of time they can exist as Temporary groups shall be decided when they submit this statement.

ARTICLE XVII.

AMENDMENT TO THE BY-LAWS

Sec. 1. By-Laws and proposed revisions thereof governing the conduct of the Association may be passed by the Student Senate after study and report by the Constitutional Revisions Committee.

Sec. 2. The Student Senate shall vote on the proposed revisions at each of two meetings at least one week apart. If the revision does not pass the preliminary vote by a simple majority, it shall not be brought up for a final vote. Upon the final vote the revision may be passed by two-thirds of all votes cast, provided a quorum casts ballots in the vote. The proposed revision shall appear in the Collegian after the preliminary vote and prior to the final vote.

ARTICLE XVIII.

RULES OF ORDER

Sec. 1. Roberts Rules of Order Revised shall govern Senate and Association meetings except as otherwise provided by the Constitution or By-Laws.

Student Services

IN THE BUSINESS OFFICE, Mr. David Lewis handles the scheduling of buildings and maintenance of the University, while the payments on accounts are handled in the same office by Mrs. Naomi James and Mrs. Vera La Due. Any questions concerning these accounts should be directed to Mr. De Vonne Wade. Any questions concerning student loans can be asked of either Mrs. Ellen Fromm or Dr. Richard Petrie.

For the convenience of the student and his parents, DEFERRED PAYMENT PLANS are available. A statement describing the plan can be found in the bulletin.

Dr. Walter S. Blake, Jr., Dean of Students, is director of the STUDENT PLACEMENT SERVICE. Through his office jobs are found on and off campus for qualified students. Student housing is another of the personnel services which center in the dean's office.

Richard A. Yocom, REGISTRAR, is responsible for the registration of students and recording, preserving and transcribing of grades. His office also compiles statistics and prepares class and examination schedules.

Mrs. Kathryn Hartley, who is in the Registrar's office, handles TEACHER PLACEMENT for Willamette graduates.

The VETERANS SECRETARY, Mrs. Hazel Crothers, is located in the Registrar's office. She advises veterans and keeps their forms and records.

Mr. James McFadden is director of the SAGA FOOD SERVICE for resident students. He assists campus committees concerned with supplying food for extra-curricular activities.

Located in the gymnasium is the office of the PUBLIC RELATIONS BUREAU directed by Mr. Robert Wilcox. He sends news of Willamette to both daily and weekly newspapers, wire services, radio and other news outlets.

Mrs. Martha Spenst, MATRON OF DORMITORIES, is responsible for directing the janitorial and maintenance personnel within the dormitories.

SCHOLARSHIPS AND GRANTS

The University maintains a limited budget for the financial assistance of students of superior scholarship and in genuine need.

It is required that application be made each year for financial assistance. Appropriate application forms may be obtained in the President's office. The deadline for consideration is April 15.

HEALTH CENTER

Medical Service is available at the Bishop Memorial Health Center to students regularly registered for 6 or more class hours.

Consultation and treatment by Dr. Ralph E. Purvine, University physician, are available each school day from 9:00 a. m. to 10:00 a. m. Mrs. Henrietta Althoff, Registered Nurse, is on duty from 8:00 a. m. to 1:00 p. m., and from 2:00 p. m. to 5 p. m. Students are urged to report directly to the Health Center when ill or injured.

Student Services (Cont.)

LIBRARY

The Willamette Library uses an open stack system. All books, except those on reserve, are kept on open shelves. Desks are also located in the stack rooms for quiet study.

Reserve books may be checked out for a two hour period or for three days depending on the request of the professor who has placed them on reserve. A two hour reserve book checked out an hour or less before the library closes may be kept until 8:00 a. m. the next morning.

Willamette students may check books out from the Oregon State Library by requesting them through the University Library.

Current, unbound periodicals are checked out for a three day period. Bound periodicals are checked out only with the permission of the head librarian. Vertical file material can be obtained through the reference librarian and is circulated as book material.

Fines are imposed if a book is not returned on time. Two week material is three cents per day overdue. Three day reserve books are fined fifty cents a day to a maximum of \$1.50. Two hour reserves are twenty-five cents an hour to a maximum of \$1.50. Students are charged ten cents a day for overdue State Library books.

A typing room is available in the basement of the Library and may be used by asking at the circulation desk.

The Library is open every day except University holidays. Hours as follow:

Monday-Thursday	8:00 a. m.- 5:00 p. m. 6:00 p. m.- 9:45 p. m.
Friday	8:00 a. m.- 5:00 p. m.
Saturday	8:00 a. m.- 5:00 p. m.
Sunday	2:00 p. m.- 5:00 p. m.

PUBLICITY SERVICES

Events may be advertised through: 1.) The Collegian, located in the publications building, if submitted by Tuesday noon; 2.) the weekly calendar published by the publicity office; 3.) the bulletin board in the basement of Waller Hall; and 4.) the monthly Student Body calendar.

The Student Body office staff types and mimeographs reports, papers, etc., for a small fee. Mimeograph paper and stencils are also available for purchase.

PUBLICATIONS

The various campus publications are all coordinated by the publications board.

Fusser's Guide is a student directory which is published early in the fall semester. It gives the addresses and phone numbers of faculty and students, for both campus residences and home.

Student Services (Cont.)

Alotadata, the Student Handbook, is a collection of rules, policies, and activities and is intended to help orient the student to life at Willamette. It is published every two years.

Wallulah is the name of an Indian princess, the daughter of Chief Multnomah. It is also the name of Willamette's yearbook, a record of campus life, which is published each June.

The **Collegian** is our weekly newspaper and is one of the top campus newspapers in its class in the nation. It carries campus news and students' opinions and commentaries.

POSTING OF NOTICES

Bulletin boards are available in the lobby of Eaton and the basement of Waller to keep everyone up to date. Notices should be kept brief with an indication as to how long it should remain posted. Advertisements are not permitted.

Signs and posters can be placed on these boards, on trees, or where damage will not occur, and thumb tacks should be used, not nails. Doors, walls, windows, woodwork, etc., are not approved places for hanging posters.

LOCATION OF EQUIPMENT

Article	Location	See
1. Drapes for gym	Gym Basement	Director of Athletics
2. Steel tubes for drapes	Baxter Hall	ASWU Treasurer
3. Risers for choir	Fine Arts	Choir Director
4. Tape Recorder	Forensics Office	Speech Professor
5. Magnecorder	Drama Office	Drama Professor
6. Microphones and appliances	Drama Office	Drama Professor
7. P. A. System	Waller Attic	ASWU Treasurer
8. Mimeograph	Waller Attic	ASWU Treasurer
9. Chairs		Business Manager
10. Odd Tables		Business Manager
11. Typewriters	Student Body Office	Office Girls
12. Glee Risers	Gym Basement	Mr. Whipple
13. Records	Eaton Attic	ASWU Treasurer
14. Record Players	Eaton Attic	ASWU Treasurer
15. Lights	Eaton Attic	ASWU Treasurer
16. Cash Boxes	Eaton Attic	ASWU Treasurer
17. Large Banners	Waller Attic	ASWU Treasurer
18. Tools	Drama Department	Drama Professor
19. Lost and Found	Book Store	Head of Book Store
20. False Ceiling	Gym	Director of Athletics
21. Repairs	Back of Gym	Business Manager
22. Punch Bowls	Baxter Kitchen	SAGA Director
23. Bulletin Boards	ASWU Office	ASWU 1st V-P

Honoraries

Alpha Kappa Nu members are in the top ten percent of the Senior class and have attained the highest scholastic standing throughout their four years in college.

Alpha Lambda Delta is a national scholastic honorary for freshmen women who achieve a 3.5 grade point average. The purpose of the honorary is to promote high scholastic ideals among college women.

Beta Alpha Gamma members are outstanding sophomore women who are selected to this service honorary on the basis of scholarship, leadership, and good character. Its purpose is solely service.

Kappa Delta Pi is a national honorary in education and is limited to upper division and graduate students. Membership is based upon scholarship and interest in the teaching profession.

Mu Phi Epsilon is a national honorary open to women music majors who have a grade point average of 2.8 or better. Its purpose is to promote interest in music both on campus and nationally.

Omicron Delta Kappa is a national honorary for junior and senior men. Students who are outstanding in scholarship, athletics, student government, social and religious affairs, publications, and music and the dramatic arts are elected to membership.

Mortar Board is a national leadership honorary for senior women. Qualifications for active membership are scholarship, leadership, and service.

Phi Eta Sigma's aim is to promote scholarship among freshmen men. It is open to those who have achieved a 3.5 grade average or better during the first semester of their freshman year, or to those who have achieved a 3.5 grade average during their first year.

Phi Sigma Iota is open to those who have achieved a 3.5 average or better and who have taken a literature course in a foreign language. Its purpose is to recognize outstanding ability in Romance languages and literatures, and to stimulate advanced work and research in this field.

Pi Gamma Mu is a national social science honorary whose membership is composed of men and women who have achieved a 3.5 grade point in at least 20 hours of social sciences and who have maintained an overall average of 3.00 or better.

Honoraries (Cont.)

Pi Kappa Lambda national honorary recognizes outstanding achievement in music and is open to those in the upper fifth of their graduating class.

Psi Chi is a national honorary in psychology and selects its members on the basis of academic standing and interest in the field.

Sigma Alpha Chi is a service honorary for sophomore men who are selected on the basis of scholarship, leadership, and interest in the University. The group's activities consist mainly of serving the school at elections and ushering at school events.

Tau Kappa Alpha is a national forensic honorary and is open to those in the upper 35 percent of their class. It is active in promoting local speech interest and the annual program of intercollegiate competition.

Theta Alpha Phi members are upperclass students who show outstanding ability in dramatics and direction and management of student productions. The purpose of this honorary is to foster dramatic interests and to unite socially those who have interest and ability in histrionics.



Clubs and Organizations

STUDENT ORGANIZATIONS

Associated Women Students to which all women students belong, is designed to coordinate women's activities on campus. AWS shares the responsibility with the Dean of Women for women's rules and for programs affecting all of the women in school.

Student Education Association is an organization composed of students who have a bonafide interest in making teaching their career. The group is affiliated with the Student National Education Association and the Student Oregon Education Association.

Honeybears is a group of Willamette coeds dedicated to stimulating spirit at pre-game rallies and competitive events of the University. They also provide entertainment at convocations and other special events with their dance routines.

The Young Men's Christian Association of Willamette is a group of Christian students who are members of the Salem YMCA and are interested in extending the hands of fellowship and service throughout the campus and the world community.

The Young Women's Christian Association sponsors a Big Sister program and annually holds a party for the new girls and their big sisters during orientation week.

POLITICAL ORGANIZATIONS

The Young Democrats and Young Republicans strive to popularize and perpetuate the ideals and principles of their respective parties and sponsor discussions of local, state, and national affairs to stimulate active interest in governmental affairs.

RELIGIOUS ORGANIZATIONS

Willamette University with its Christian background encourages its students to take an active part in their respective churches. The following are the religious groups found on campus: Baptist Youth Fellowship, Canterbury Club (Episcopal), Christian Science Club, Congregational Presbyterian Student Fellowship, Lutheran Students' Association, Newman Club (Roman Catholic), Oxford Fellowship (pre-ministerial students), and Wesley Fellowship (Methodist). These groups are further integrated into college life by the Religious Life Council which is composed of representatives of each living organization.

Deputation teams are sponsored jointly by the University and the Wesley Fellowship and are made up of four or six students who go to a church and conduct a morning worship or evening youth service, or both. Membership is open to all who are interested. It gives experience in worship leadership, singing, and youth work.

Representing Your School

SPECIALIZED ACTIVITIES

The Willamette University Choir, under the direction of Mr. Don Gleckler, is composed of seventy students selected from all divisions of the University. The choir presents special music for religious convocations, a week long Spring Choir Tour, and fall, Christmas, and Spring choral programs.

Led by Mr. Maurice Brennen, the Willamette University Band provides halftime marching at home football games and an annual tour and band clinic with Northwest high schools. They also participate in two major concerts. A smaller pep band plays during basketball season at all home games.

The Willamette Orchestra, directed by Dr. Charles Heiden, is composed of both students, faculty members, and townspeople. A community orchestra, it presents three major concerts usually with special student or guest soloists. Small chamber groups also perform at recitals, plays, and convocations.

The Willamette University Debate Squad travels throughout the state participating in intercollegiate debate tournaments. Willamette has an outstanding debate record, and each year its teams meet many others in scheduled tournaments. Willamette speech students also enter contests in oratory, extemporaneous speaking, and after dinner speaking.

Membership in all groups is based on ability and interest. Tryouts by the directors are held each semester.

AFROTC, non-compulsory at Willamette, provides an opportunity for male students to fulfill a portion of their military obligation while in college. Opportunities include future specialized officer training programs, and membership in the Arnold Air Society, an honorary for outstanding AFROTC cadets. The AFROTC sponsors the annual Military Ball.

Angel Flight, a group of campus co-eds, perfect and perform fancy drill exhibitions in coordination with the AFROTC program. Members also have parties, luncheons, and greet high ranking Air Force officers. They are chosen by members of the Arnold Air Society.

Order of the Silver Wings is a drill honorary for outstanding AFROTC cadets. Cadets are chosen on the basis of proficiency in drill, attitude, and military appearance and bearing. The members form a drill team that goes on base visitations, marches in parades, and competes in drill competitions.

Representing Your School (Con't.)

INTERCOLLEGIATE SPORTS

Willamette is a member of the Pacific Northwest Intercollegiate Conference (commonly called the Northwest Conference) which is composed of six private institutions of relatively the same size. College of Idaho, Lewis & Clark, Linfield, Pacific University, Whitman and Willamette are the competing schools in the NWC.

Each member school is under the regulation of the Conference athletic rules and Willamette is also under the National Intercollegiate Athletic Association (NAIA) body.

Willamette recognizes football, basketball, baseball, swimming, track, tennis and golf as varsity sports. Freshmen are eligible to compete on varsity teams.

INTRAMURAL SPORTS

Under the direction of the Department of Physical Education, Willamette offers a wide selection of sports for those who do not wish to compete on the varsity level. Teams are organized within the living organizations and competition encompasses the following sports: flagball, basketball, tennis, volleyball, badminton, softball and bowling.

In addition to the above sports, the women's PE program offers archery and golf in place of flagball.

Willamette also offers a program in conjunction with the YMCA in Salem in which students are extended privileges for the use of the Y athletic facilities.

ATHLETIC FACILITIES

Willamette has one of the finer football "plants" in the Conference in McCulloch Stadium, which is located south of the campus at Bush Park. Bush Park also offers extensive area for intramural outdoor sports and is home of the Willamette baseball diamond. A quarter-mile cinder track surrounds the football field and is the site of the Annual Willamette Relays which initiate the track season each year.

The gymnasium, which is located on campus, is readily converted into badminton and volleyball areas and houses a basketball court. A weight room is also available in the men's locker room. Four new tennis courts were constructed just south of the Fine Arts Building in 1961. In addition, the YMCA offers extensive facilities.

Representing Your School (Con't.)

ATHLETIC TRADITION

Willamette has been blessed with an outstanding coaching staff that has succeeded in instilling "the winning spirit" in Willamette athletes. Headed by Athletic Director John Lewis, who also doubles as basketball and baseball coach, Bearcat athletic teams have enjoyed considerable success in NWC competition.

John Lewis' basketball teams have won four championships and tied for the crown three times in the past 14 years. His baseball nines have picked up two titles and one tie and two close seconds in the last 12 years.

Football coach Ted Ogdahl, who has guided grid fortunes for the last ten years, has brought the championship home three times clearly, and once on a co-champ basis. Willamette has won more football championships (15) than any other team since the league started in 1926.

Ogdahl handles track fortunes in the Spring, and has guided the thin-clads to four crowns and four second places in 10 years.

Norman Chapman, who joined the Willamette coaching staff in 1961, has inherited the perennial NWC golf champions. Bearcat divoters have won the diadem ten years in a row and prospects are for continued success. Chapman also is assistant football coach and handles the junior varsity basketball team.

Lestle Sparks, who guided Willamette tennis teams for 37 years, retired in June 1962, but will continue as tennis coach. His teams all but completely dominated NWC opposition. In just the past 12 years alone the netters finished on top 10 times and second twice.

Admission to all Willamette athletic contests is free with a student body card.



Law School Activities

LAW STUDENT BAR ASSOCIATION

The law students are organized under their own constitution and elect officers annually. A part of the constitution deals with the honor system which the students adopted in 1947 and enforce. Other functions of the student bar include service to the Law School and the planning of major social events. The organization is affiliated with the American Law Student Association which is sponsored by the American Bar Association.

LEGAL FRATERNITIES

Delta Theta Phi and Phi Delta Phi, two of the largest honorary legal fraternities for men, and Phi Delta Delta for women, have chapters in the College of Law. The Delta Theta Phi fraternity is represented in Willamette by the Wolverton Senate, Phi Delta Phi by McNary Inn, and Phi Delta Delta by the Upsilon Chapter.

These fraternities have as their objectives the attainment of a high standard of legal scholarship, the advancement of the legal profession, and the welfare of the college.

ORDER OF THE PURPLE

The Order of the Purple is a legal honor society which initiates into membership those members of the third year class whose grade point average at the end of the first five semesters places them in the upper ten per cent of the graduating class. Other members may be elected on the basis of distinguished accomplishments in the legal profession.

WILLAMETTE LAW JOURNAL

The *Willamette Law Journal* is published twice a year by the College of Law. Membership on the Board of Editors of the *Willamette Law Journal* is one of the coveted honors available to exceptionally qualified students. It carries with it a unique and valuable prestige in the legal profession.

LEGAL AID CLINIC

The College of Law operates a Legal Aid Clinic in cooperation with the Marion County Bar Association providing legal advice and assistance to persons financially unable to afford counsel. The students do all interviewing of clients and also do such investigation, research, and drafting as is necessary for cases accepted by the Clinic.

Law School Activities (Cont.)

MOOT COURT

For self-improvement in oral advocacy and experience in finely reasoned brief writing, the Law Student Bar Association, in collaboration with the faculty, conducts a program of moot court competition. Students participate in both their first and second years, the second year winners representing the College of Law in the National Moot Court competition. Willamette Law School was national winner in 1959.

WILLAMETTE STUDENT LEGAL RESEARCH SERVICE

Practicing attorneys, who have access to limited local library facilities, send legal problems to the Student Research Service. Each question is assigned to a student who prepares a memorandum of authorities. The Student Director is chosen on the basis of scholastic and other qualifications.



Standards

HOUSING—DORMITORY

Unmarried out-of-town students are required to live and take their meals in University dormitories, fraternity or sorority houses unless permission to reside in other approved housing is given in writing by the Dean of Women or Dean of Students. Students may also reside with parents or immediate relatives in Salem, providing they have approval to live off campus.

All freshmen and transfer students must live in a University dormitory for a full year before residing elsewhere. The only exceptions to this rule must be considered by the Administration.

Any student reserving a room in a University dormitory at the beginning of the fall semester must retain a room to the end of the year, provided the student remains in school.

When applying to the University, it is necessary to make an advanced payment of \$75, fifty dollars of which is applied on the tuition of the first semester. The remaining \$25 is retained as a general deposit against loss of university equipment or breakage; the unused portion of which may be refunded when the student leaves the university or graduates.

Students leaving the University prior to graduation may, upon written application to the Personnel Dean, receive a refund of the \$25.00 deposit, less any breakage charges, infirmary fees or other charges, provided the application is made before June 1.

All residence halls and dining halls will be closed during Christmas and Spring vacations.

Fire drills are obligatory once a semester in each living organization.

No animals will be allowed to be kept in any living organization.

Standards (Cont.)

HOUSING FOR MARRIED STUDENTS

A list of apartments and rooms for married couples may be secured in the Dean of Students' office. A limited number of apartments for married students are maintained by the University. Students should inform the Dean of Students when moving, in order that home addresses may be kept up to date.

HOUSEMOTHERS

A qualified, competent housemother is required for every living organization. It is the duty of the housemother to report without delay to either the Dean of Students or the Dean of Women any infraction of rules.

The Dean of Students and the Dean of Women are responsible for organizing all the housemothers and holding meetings with them for the purpose of discussing and advising in matters of house problems and methods of maintaining the best relationship between the organization and the University.

PARKING

Parking space for cars is provided in the parking lot south of Matthews Hall. To park there you must register your car with the Dean of Students and receive a sticker to be placed on your windshield. You must park only in the marked stalls. Parking anywhere else on campus is forbidden because the service entrances must be kept free for the use of emergency vehicles. Your car will be towed from the campus and you will have to pay a towing charge to redeem it if you violate parking regulations.

The bringing of automobiles to the campus and retaining them here is prohibited to all underclass students who come from out of town and who live on the campus or its environs. This prohibition extends through the first two years and until the student has actually completed a minimum of 56 hours of college work. The only exceptions will be made by the Dean of Students and the Dean of Women for students who absolutely can show that a car is required for their employment and that the employment is necessary for them to stay in school.

SMOKING

The specified areas on campus within the living organizations are the only places where smoking is allowed.

Standards (Cont.)

DRINKING

It's against the rules to use intoxicating beverages while you are enrolled in the University.

YOUR ACADEMIC LIFE

During Orientation week each freshman has scheduled meetings with an assigned professor who will explain and answer any questions about Willamette University academic life. Serving as your advisor for your first two years or until you formally declare your major, he will help you register and choose courses to meet university requirements. Once you have declared your major, you will be assigned an advisor who is a member of your major department, and who will furnish guidance and advice in your major field.

FORMAL GRADES—Final Grades, issued at the end of each semester.

INFORMAL GRADES—issued at mid semester. Unlike formal grades, informal grades are not permanently recorded in the Registrar's office, but they are reported to advisors and parents to give an indication of the student's progress.

The system of grading is:

A	Excellent	E	Condition
B	High	F	Failure
C	Average	I	Incomplete
D	Passing		

INCOMPLETE—given when the student has not completed required work or taken the final exam in a course because of illness. To remove the incomplete, a special make-up examination must be taken during the next 30 days in residence or a grade of F will be given for the course.

CONDITION—may be given to a student who fails the final examination if all other work in the course has been satisfactory. Unless a Condition is removed during the next 30 days in residence, it becomes an F. A grade of D is the highest mark that will be given on the removal of the condition.

TO CHANGE COURSES

Courses may be changed within two weeks of the last registration day by securing permission from your advisor, the personnel deans and the instructors of the courses involved.

A course may be added after this two week period only by approval of your petition filed with the Committee on Academic Achievement.

Standards (Cont.)

To drop a course:

1. Fill out an Enrollment Change booklet available in the Registrar's Office.

2. Have this booklet signed, in correct order as stated in the booklet, by the professors involved in the change, your advisor, the personnel deans and the Business Manager.

3. Return the cards to the Registrar. You must continue to attend the class being dropped until the change is completed and approved.

If a student drops a course more than 5 weeks after the opening of the semester for any reason other than serious illness, he will be given an F unless permission for his withdrawal has been granted by the Committee on Academic Achievement. If the course is dropped after 5 weeks and the student is failing at that time, he will receive an F in the course.

ATTENDANCE

There are four basic rules of attendance which apply to all students in the Colleges of Liberal Arts and Music:

1. Students are expected to attend classes.

2. Professors are expected to keep adequate attendance records.

3. Professors have the option of referring students who have excessive absences (or cuts) to the personnel deans.

4. Requiring class and attendance is left to the individual instructor. Each professor will determine the maximum number of cuts for his classes and if the student exceeds this maximum his grade may be lowered by the professor.

PROBATION

1. Disciplinary Probation—When a student is guilty of a serious breach of conduct or of college regulations he may be dropped from the university or placed on disciplinary probation by action of the Discipline Committee or the personnel deans. When on Disciplinary Probation, the student becomes ineligible to represent the university in any public appearance or hold any major office; he forfeits all scholarships or grants; entry is made on the student's permanent record; and further misconduct may lead to the student's dismissal from the university.

2. Scholastic Probation—A full time student is placed on Scholastic Probation by the Academic Achievement Committee, if he passes in less than 8 semester hours, if he has a grade of "D" or lower for one-third of his

Standards (Cont.)

work in a semester, or if his grade average for that semester falls below "C." The penalties for Scholastic Probation are the same as those for Disciplinary Probation. Also, a student placed on Scholastic Probation may be dropped from the university at the end of the probationary semester if he is again subject to probation.

3. Social Probation—A campus organization is placed on Social Probation when the organization has been found to be in violation of university regulations to the extent that corrective measures must be taken. While on Social Probation, the organization is prohibited from planning or participating in extracurricular functions.

EXAMINATIONS

Final examinations are given in all subjects at the end of each semester. During the semester, professors may schedule examinations at any time.

CONVOCATION

Convocations are assemblies scheduled occasionally at 11 a. m. Tuesdays and Thursdays and held in the Fine Arts Auditorium. They consist of planned programs in which artists, speakers, and entertainment are presented to the student body. Several times a year convocation time is given to outstanding ministers from out of the area. The service is held in one of the nearby churches.

Attendance at convocations is required.

Awards are issued at special convocations held near the close of spring semester. On these two days awards are presented for individual activity, scholarship, and athletics. The awards consist of cash prizes, scholarships and membership in honorary organizations.

ACTIVITIES

Any function such as a fireside, exchange dinner, or date function will be considered as a mid-week activity. These can be held on any Monday, Tuesday, Wednesday or Thursday nights. These activities must close at least five minutes before women's closing hours, and must be scheduled through Activities Board which holds weekly meetings to schedule student activities. The number per month, etc., shall be left to the discretion of the living organization. If there is any question as to the classification of an activity, a ruling may be obtained from the Activities Board.

There will be no more than one major function (this includes dancing and large parties which involve much preparation) for each living organiza-

Standards (Cont.)

tion each semester. Other organizations are restricted to one major function each year.

There will be no dancing in Salem on Sunday in compliance with the city ordinance. Therefore, dances **must** end on Saturday night at 12:00.

TO SCHEDULE AN EVENT

1. Fill out a form which can be obtained from the Student Body office (in duplicate).

2. Obtain a signature for the meeting place.

3. Fill in the names of chaperones.

4. Present the completed form to the First Vice-President of the ASWU before the Activities Board meeting every Wednesday.

5. It is advisable to submit your request early to the Activities Board to make sure it will meet with no conflicts on the Social Calendar.

MEETING PLACES

Suggested meeting places for noon and afternoon meetings are Lausanne rumpus room, lounge adjoining the Cat Cavern, physical science lecture room in Collins, classrooms in Eaton, Waller, and the Little Chapel in Waller. Evening meetings may be held in one of the living organizations, Waller, or the library.

The Business Manager should be consulted for permission to use these meeting places with the exception of the library and the living organizations. See the librarian to use library facilities and the presidents of the living organizations to meet in their quarters. In addition, meetings including women in men's living organizations at times other than visiting hours must be cleared through the Dean of Women.

The Gymnasium is a popular on-campus place to hold a dance, and you can schedule one any time except during basketball season. Be sure to make arrangements with the office of the Director of Physical Education for the time of your event, the time you will be making preparations, for the serving of refreshments and the treatment of the floor.

Waller Hall has two rooms which are available for formal meetings. The Auditorium has seating for 360 and must be scheduled with the Business Office. The Little Chapel on the fourth floor has seating for 30 and may be used only for devotional and religious meetings. It must be scheduled through the office of the Chaplain and the Business Office.

Dorm Facilities (Baxter, Doney, York, etc.) may be scheduled through

Standards (Cont.)

the Personnel Deans, the housemother of the organization and the house president.

The Recital Hall in the Music Building has seating for 100 and may be scheduled through the Dean of the College of Music.

Use of the Fine Arts Auditorium by campus organizations and outside groups must be scheduled through the Business Office.

The Director of the Food Service must be contacted about any meeting involving a meal held in one of the dormitories. One of the Personnel Deans and the Business Office must approve.

WHOM TO INVITE

The following persons and their spouses may be invited and have the right to attend:

- a. President of the University
- b. Financial First Vice-President
- c. Dean of College of Liberal Arts
- d. Dean of College of Music
- e. Dean of College of Law
- f. Dean of Students
- g. Dean of Women
- h. University Chaplain
- i. Student Body President

CHAPERONES

There must be two couples of chaperones for every function, one of which must be of the faculty. In the case of exchanges or open houses, housemothers will suffice.

Chaperones should receive their invitations ten days to two weeks in advance. If the function includes dinner, reception, or social hour, the chaperones and other guests should be invited for the entire program.

You are encouraged to make the chaperones feel that they are honored guests. They should be offered transportation and baby sitting services. They should be provided with comfortable seating facilities and not in a room apart from the dance floor. And last, but not least, send the chaperones thank-you notes after the function to show your gratitude.

THE FEMALE SET

The Associated Women of Willamette share with the Dean of Women

Standards (Cont.)

the responsibility of making all rules which govern women. Violations of rules may be considered by the House Council in each women's living organization or referral may be made to the Judicial Committee of the AWS or the Dean of Women.

CLOSING HOURS

All women's living organizations have the same closing hours:

Monday through Thursday	10:00 p. m.
Friday and Saturday	12:30 a. m.
	(penny-a-minute from 12:30 to 1:00)
Sunday	10:30 p. m.

LATE PERMISSION

Late permission may be taken on Sunday through Thursday evenings by upper class women, and on Wednesday and Sunday nights by first semester freshmen women and second semester freshmen women who have a grade point average under 3.00. The amount of late permission that may be taken each month is:

Seniors	3½ hours	Sophomores	2 hours
Juniors	2½ hours	Freshmen	1½ hours

Late permission time is taken in one-half hour periods and may be taken up to 11:30 p. m. For certain cultural events special late permissions may be granted above the usual time allotment.

VISITORS IN WOMEN'S LIVING ORGANIZATIONS

Men may be in women's living organizations:

1. For general social purposes

Monday through Thursday	4:00 p. m. to 7:00 p. m.
	9:30 p. m. to 9:55 p. m.
Friday	4:00 p. m. to 12:25 a. m.
Saturday	12 noon to 12:25 a. m.
Sunday	10:00 a. m. to 10:25 p. m.

2. For scheduled social functions (studying and committee meetings) men may be in women's living organizations from 12:00 noon until closing hours:

Monday through Thursday	9:55 p. m.
Friday	12:25 a. m.
Saturday	12:25 a. m.
Sunday	10:25 p. m.

Parents and relatives are welcome to visit at any reasonable hour.

Standards (Cont.)

MISCELLANEOUS RULES AND INFORMATION

1. Grubbies may be worn on campus through the dinner hour on Saturday. They are not worn to any classroom or office on campus, but they may be worn to and from PE classes (including bowling). Grubbies are not worn down town, but pledges may wear them when going to their sororities on Saturday mornings.

2. Pin curls, if covered by a scarf, may be worn on Saturdays, including during meals in the dormitories.

3. The Associated Women Students publish a handbook for women students only which includes detailed description of the signing in and out procedures, leaving for the weekends, dress standards, lights out policies, and other information which does not appear in this handbook.

MEN'S STANDARDS

The housing rules and regulations apply to all male students of Wilamette University.

Coats and ties must be worn during the Sunday noon dinner and at any other times specified by individual dormitory rules.

The front and side doors of each living unit are the only entrances and exits to be used. Men are not to climb out of windows, onto the roof, or to use the fire escapes.

QUIET HOURS

Mornings	8:00 a. m. to 11:00 a. m.
Afternoons	1:00 p. m. to 4:00 p. m.
Sunday, Monday, Tuesday, Thursday Evenings	7:30 p. m. to 10:00 p. m.
Wednesday Evening	8:30 p. m. to 10:00 p. m.
Absolute quiet begins every night at	10:30 p. m.

VISITORS IN MEN'S LIVING ORGANIZATIONS

Wednesday	5:30 to 8:30 p. m.
Friday	4:00 p. m. to 5:30 p. m.
	7:00 p. m. to 12:15 a. m.
Saturday	7:00 p. m. to 12:15 a. m.
Sunday	1:00 p. m. to 4:00 p. m.

Women may be entertained only when the housemother or substitute acceptable to the Dean of Students is present. Women are allowed only in the first floor public rooms and in the downstairs recreation rooms of the men's living units during these hours.

Index

ACTIVITIES	35-7	LAW SCHOOL ACTIVITIES	29-30
Chaperones	7	LIBRARY	21
Meeting Places	36-7	LOOK AT THE CAMPUS	7-8
Scheduling Events	36	MEN'S RULES	39
Whom to Invite	37	Quiet Hours	39
ADMINISTRATION OFFICIALS	4-5	Visiting Hours	39
ADVISORS	33	PARKING	32
ALMA MATER	Front Cover	POLITICAL ORGANIZATIONS	25
ATTENDANCE	34	PRESIDENT'S GREETING	3
BUILDINGS	7-8	PROBATION	34-5
BY-LAWS, CONSTITUTION	15-19	PUBLICATIONS	21-2
CONSTITUTION, ASWU	10-14	PUBLICITY SERVICES	20, 21
CONVOCATION AND CHAPEL	35	RELIGIOUS ORGANIZATIONS	25
COURSE CHANGES	33-4	SCHOLARSHIPS AND GRANTS	20
DRINKING	33	SEMESTER HIGHLIGHTS	9
EQUIPMENT LOCATION	22	SMOKING	32
EXAMINATIONS	35	SPECIALIZED ACTIVITIES	26
FIGHT SONG	Back Cover	SPORTS	27-8
FINANCIAL INFORMATION	20	STUDENT ORGANIZATIONS	25
GRADING SYSTEM	33	STUDENT PLACEMENT	20
HEALTH CENTER	7, 20	TABLE OF CONTENTS	2
HISTORY OF W.U.	6	WOMEN'S RULES	37-9
HONORARIES	23-4	Closing Hours	38
HOUSEMOTHERS	32	Late Permissions	38
HOUSING		Violations	37-8
Dormitory	31	Visiting Hours	38
Married Students	32		

Fight Song

FIGHT, BEARCATS, FIGHT

Fight, Bearcats, fight!
A victory for W.U.
Cardinal and Gold, victorious of old
Will give us a spirit ever true.
Fight, fight, fight!
Cardinal courage show
And Gold is our faith so true
We shout our war cry out to you
Come on and fight Willamette,
Fight, Willamette, Fight!

