

**CONSTITUTION  
AND  
BY LAWS**

**STUDENT BODY OF THE  
WILLAMETTE UNIVERSITY**

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**1905**



*Constitution*

*and*

*By-laws*

*of the*

*Student Body*

*of*

*Willamette University*

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## **PREAMBLE.**

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In order to promote the genral welfare of our school, and secure the co-operation of all the students in any matter which concerns them as a whole, we, the students of Willamette University, have formed ourselves into an association to be known as the Student Body. And for its better government we do hereby establish the following constitution:

### **Article I—Name.**

Section 1. The name of this organization shall be the "Student Body of Willamette University."

### **Article II—Officers.**

Section 1. The officers of this association shall consist of President, Vice-President, Secretary and Treasurer.

Sec. 2. The President shall preside at all meetings of the association, and shall approve all bills in writing, and sign all warrants for the disbursement of funds, and shall perform the usual duties pertaining to that office.

Sec. 3. The Vice-President shall assume the duties of the President in the absence of that officer.

Sec. 4. The Secretary shall keep records of all proceedings of the asso-



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ciation, and at the close of the college year shall place the above-mentioned records in care of the Registrar of the Literary department.

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Sec. 5. It shall be the duty of the Treasurer to receive all money accruing to the association, pay all bills and warrants approved according to the constitution, and to keep an accurate account of the same, and to make a full report to the association at the close of his term of office. By the request of the association, at any time, the Treasurer shall within five days, render a full report up to date of request.

Sec. 6. The Treasurer shall be required to give bonds, approved by the Executive Committee, to the amount of five hundred dollars (\$500), written ten days after his election.

Sec. 7. The Executive Committee of this association shall consist of the President, Secretary, and seven (7) representatives, appointed by the President from the Student Body, no one class having more than one, and each department shall be represented.

Sec. 8. It shall be the duty of the Executive Committee to audit the accounts of all officers of the association, to require all officers to comply with the provisions of the constitution, to take charge of all elections, and in

general to consider the welfare of the Student Body when it shall seem advisable.

### **Article III—Membership.**

Section 1. This organization shall consist of the students of all the departments of Willamette University.

Sec. 2. The dues of the organization shall be three dollars (\$3) per year, payable at the opening of each college year.

Sec. 3. Students refusing or failing to pay said dues, known as the Student Body Tax, shall not be eligible to hold office in the Student Body, vote at any election, or represent the Student Body in any manner whatever.

### **Article IV—Elections.**

Section 1. The candidates for President, Vice-President, Secretary and Treasurer of the Student Body, shall be nominated on the second Wednesday of October of each school year.

Sec. 2. The candidates shall be balloted upon one week after nomination.

Sec. 3. This election shall be according to the Australian ballot system.

Sec. 4. All elections shall be conducted by the Executive Committee, according to the following rules:

1. The polls shall be open from 10 A. M. until 4 P. M.

2. There shall be at the polls at all times an inspector, one ballot distributor and one clerk.

3. The ballot distributor shall give but one ballot to each voter, and ballots shall not be received from any other source.

4. No electioneering nor soliciting of votes shall be permitted within the limits established around the poles by the inspectors.

5. The clerk shall keep an official poll book, which must be certified to by the Registrars of the University. No one shall be allowed to vote unless his or her name appear upon the certified list, or unless a certificate of registration is obtained from the Registrar of his or her department, and no one shall be allowed to vote unless the Treasurer's books show that all his or her dues are paid up to date of election.

6. The ballots shall be counted by the election officers immediately after closing of the polls, and the result of the election shall be posted on the bulletin boards of the various departments.



7. The form of the ticket shall be:  
 Annual election of officers of the  
 Student Body of Willamette Univer-  
 sity.

President . . . . .

Vice-President . . . . .

Secretary . . . . .

Treasurer . . . . .

Sec. 5. The officers of the Student Body shall assume the duties of their various offices on Monday following their election.

Sec. 6. All officers of the association shall be elected by a plurality vote.

Sec. 7. In case of a tie vote the election shall be decided by the Executive Committee.

### **Article V—Vacancies.**

Section 1. Should any vacancies occur in any office of this association, the same shall be filled by the Executive Committee.

### **Article VI—Meetings.**

Section 1. Regular meetings of this association shall be held on the second Wednesday of October and the second Wednesday of May of each school year.

Sec. 2. The President shall call a meeting at the written request of fifteen members, provided they have in this request stated their purpose and allowed three days to notify the various departments.

Sec. 3. Thirty members shall constitute a quorum.

### **Article VII—Parliamentary Ruling.**

Section 1. All questions relating to Parliamentary Law shall be governed by Robert's Rules of Order.

### **Article VIII—Amendments.**

Section 1. Any article or section of this constitution (except article 8) may be amended at any meeting called especially for that purpose, which meeting and purpose shall be duly announced by posting on the various department bulletin boards for at least three days beforehand; providing two-thirds of all voting vote in favor of the proposed amendment.

Sec. 2. All proposed amendments must be duly posted at least ten days before they can be voted upon.

### **Article IX—Miscellaneous.**

Section 1. Any act of any officer, committee or organization existing under this Constitution may be repealed or amended by a majority vote of the members present at any regular meeting of the association.

## BY-LAWS.

Section 1. Order of business at regular meetings:

1. Reading of Minutes.
2. Report of Committees.
3. Unfinished Business.
4. New Business.
5. Adjournment.

Sec. 2. The dues from the Student Body Tax shall be divided in the following proportion among the student enterprises:

Football, 50 per cent.

Basket-ball, 10 per cent.

Glee Club, 5 per cent.

Track Team, 25 per cent.

General Fund, 10 per cent.

To be expended by direction of the Executive Committee.

Sec. 3. The By-Laws of this association may be amended in the same way as provided in the constitution.

## ATHLETIS DEPARTMENT.

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### Article I.

Section 1. This organization shall be known as the "Department of Athletics of the Student Body of Willamette University."

### Article II.

Section 1. The object of this organization is to assume the management of Athletics of Willamette University.

### Article III—Management.

Section 1. The management of the various branches of athletics shall be delegated to the managers elected by the Student Body.

Sec. 2. The manager of the football team shall be elected within three weeks after the close of the football season, and shall hold office until the close of the following football season.

Sec. 3. The manager of the basketball team shall be elected within three weeks after the close of the basketball season, and shall hold office until the close of the following basketball season.

Sec. 4. The managers of the track team shall be elected within three



weeks after the close of the track season, and shall hold office until the close of the following track season.

Sec. 5. Managers shall arrange for games, attend to all transportation and accommodations of teams on all trips; buy suits, apparatus, etc.

Sec. 6. Managers shall render a written report of all money received and expended to the Executive Committee at the close of their term of office, and shall turn the balance over to it.

Sec. 7. Captains of the teams shall be elected by the teams themselves at the close of the season.

**THE WILLAMETTE COLLEGIAN**  

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**Article IV.**

Section 1. This newspaper shall be known as "The Willamette Collegian," and shall be published by the Associated Students of Willamette University on Wednesday of each week during the collegiate year.

Sec. 2. The Collegian Board shall consist of an editor-in-chief, two assistant editors, a business manager and an assistant business manager.

Sec. 3. The editor-in-chief and two assistant editors shall be chosen by a competitive examination. Each contestant shall be required to write four (4) editorials, the aggregate of which shall not exceed 2000 words, and two news articles consisting of between 500 and 2000 words each.

Sec. 4. Said editorials and news articles to be examined by a committee from the Faculty. This committee shall consist of three members, the head of the English Department as Chairman, and two other members appointed by the faculty.

Sec. 5. Each contestant shall have two envelopes in the hands of the Faculty committee by the time designated

by the Faculty committee each year. The first shall contain a typewritten copy of said article and a fictitious name. The second shall contain the fictitious name and the real name of the contestant.

Sec. 6. The one receiving the highest marking shall be declared editor-in-chief. The two receiving the next highest markings shall be declared assistant editors.

Sec. 7. The business manager and the assistant business manager shall be elected by the direct vote of the Student Body. They shall receive a majority of all votes cast to entitle them to an election.

Sec. 8. This board consisting of the above-named members, shall be responsible for the publishing of the Collegian, and shall have the power of appointing any other editor they may deem necessary for the welfare of the paper.

Sec. 9. Those eligible to hold the above-named offices are to be boni fide students of any department of the Associated Student Body.

Sec. 10. The President of the Student Body shall appoint a committee of three to draw a contract for the

Student Body first part, and the business manager, party of the second part; said contract to contain specifications for material (or stock), number of pages and division of same, also such other points as the Student Body shall require.

Sec. 11. All minor details connected with the publication of the paper shall be settled by the staff.

### Article V—Awards.

Section 1. The official college emblem shall be an old gold "W," to be awarded by the Board of Managers to the members of the football, basketball and track teams who are eligible as hereinafter provided; a different form of "W" for each, as per designs attached.

Sec. 2. To any representative of the 'Varsity football or basket-ball team in a recognized intercollegiate contest; provided the individual has played three full halves of game in such meets and was a member of the team at the beginning of the game.

Sec. 3. To any representative of the 'Varsity track team winning three points in recognized inter-collegiate field meet.

Sec. 4. To any person recommended by the captain of his or her team and



the Board of Managers.

### Article VI—Miscellaneous.

Sec. 1. All managers of teams or trainers of any department, or any person whatsoever who may have at any time authority to spend money, directly or indirectly, belonging to the Associated Student Body, shall keep a strict account of the money expended, the articles bought or purpose for which the money was spent, and in all cases where the purchase or expenditure was to exceed one dollar, there shall at the time of payment be obtained a receipt for said amount paid and stating its purpose. These receipts and accounts shall be carefully preserved and turned over to the proper departments according to the By-Laws of the Associated Student Body.





