



Student Handbook  
1998-1999



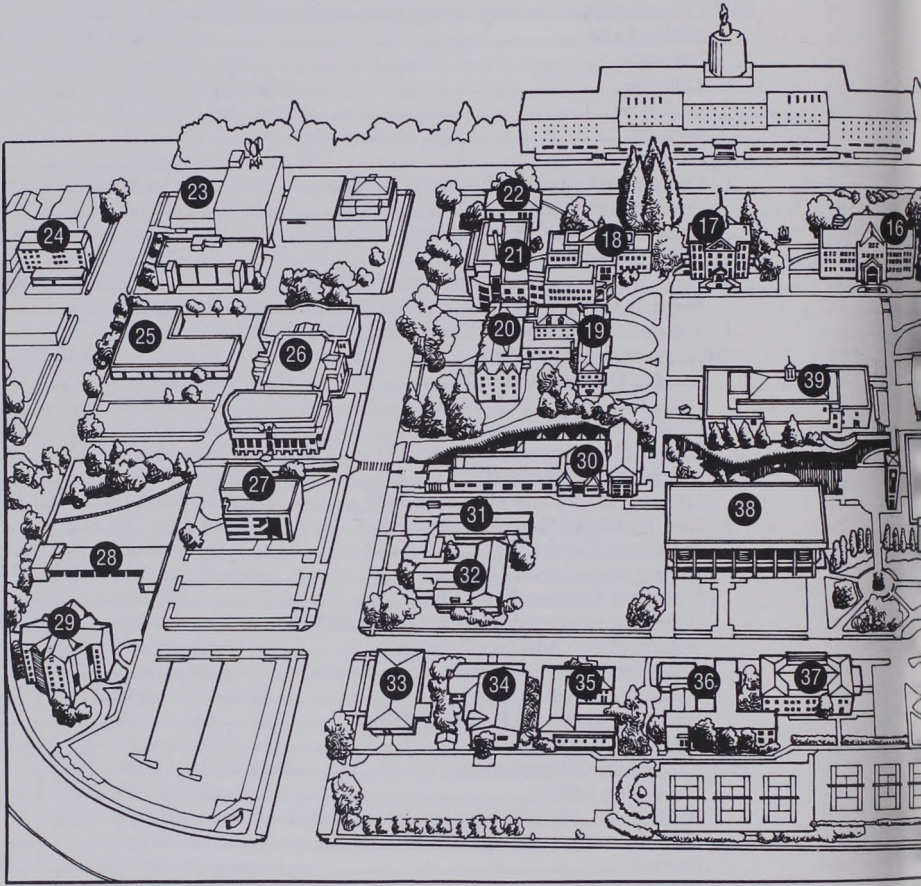
# TABLE OF CONTENTS

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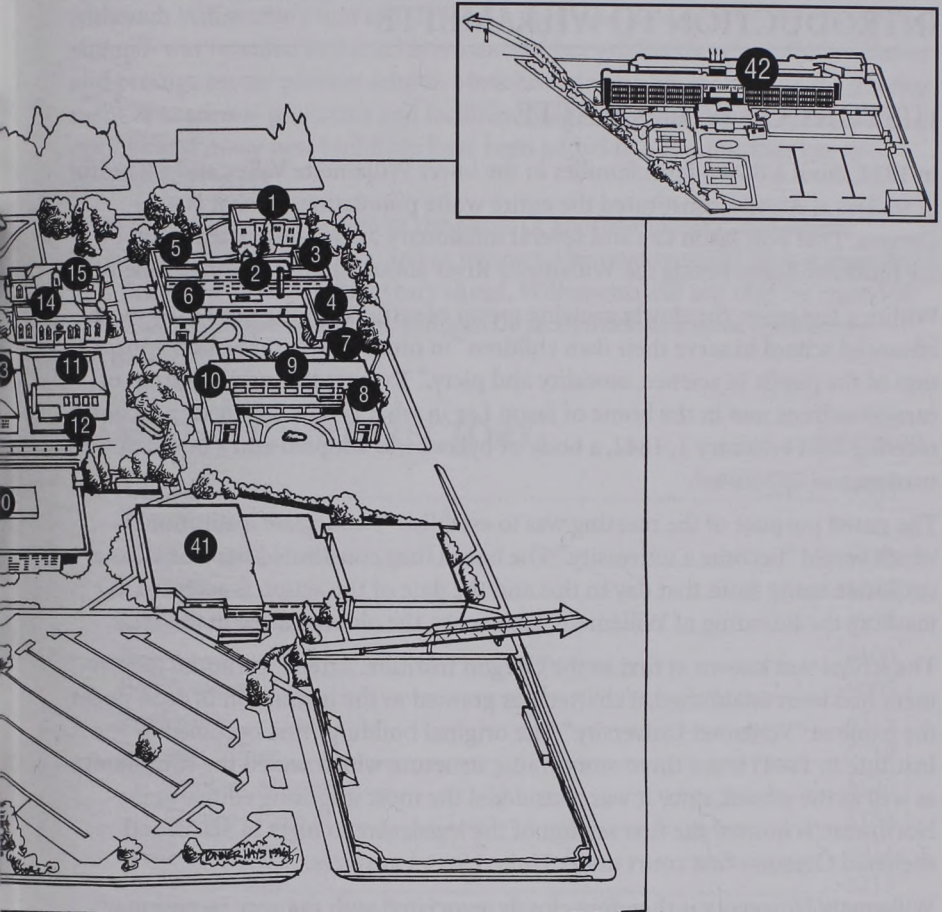
INTRODUCTION TO WILLAMETTE .....	6
History of Willamette .....	6
Campus Phone Directory .....	7
Calendar .....	9
General Grounds Information .....	10
Traditions and Willamette Lingo .....	11
STUDENT SERVICES .....	15
ASWU .....	15
ASTIUA .....	16
Athletics .....	17
Bishop Wellness Center .....	17
Counseling Services .....	17
Disability Services .....	18
Student Health Services .....	18
Student Health Insurance .....	19
Sexual Assault Advisors .....	19
Sexual Harassment Advisors .....	20
Office of University Judicial Affairs .....	20
Campus Safety .....	21
Career Services .....	21
Office of the Chaplain .....	22
Community Outreach Program .....	23
Education Placement .....	24
Greek Community .....	24
Office of International Student and Faculty Services .....	25
Office of Multicultural Affairs .....	26
Office of Residence Life .....	26
Office of Student Activities .....	27
Intramural Activities .....	27
Office of Student Affairs .....	28
CAMPUS RESOURCES .....	28
Office of Academic Administration .....	28
Office of Academic Grants and Awards .....	29
Accounting Office .....	29
Admission Office .....	30
Office of Alumni and Parent Relations .....	30
Bistro Willamette .....	30
Willamette University Bookstore .....	31
Bon Appetit Food Service .....	31
Cat Cavern .....	31
Office of Communications .....	32
Copy Center .....	32
Office of the Dean of the College of Liberal Arts .....	32
Financial Aid Office .....	33
Office of Financial Affairs and Human Resources .....	33
Language Learning Center .....	33
Mark O. Hatfield Library .....	34
Loans and Student Accounts Office .....	34
Mail Services .....	35
Office of the President .....	35
Payroll Office .....	36
Physical Plant .....	36
Recycling .....	36
Registrar's Office .....	37
Travel Center .....	38
University Information Center .....	38
Office of University Relations .....	38
Writing Center .....	39

CAMPUS TECHNOLOGY RESOURCES .....	39
WITS Computing, AV, Telephone and Network Services .....	39
WITS Production .....	40
Microcomputer Labs .....	40
Electronic Classroom .....	41
Residence Hall Rooms .....	41
On or Off-Campus Modem Access .....	41
Campus Phone Systems .....	42
VISUAL AND PERFORMING ARTS .....	42
Willamette University Art .....	42
Willamette University Music Department .....	43
Willamette University Theatre .....	43
STUDENT ORGANIZATIONS .....	45
Clubs and Organizations Affiliation Procedure .....	45
Directory of Student Organizations .....	46
Academic/Honorary Organizations .....	47
Alpha Lambda Delta .....	47
Dobro Slovo .....	47
Mortar Board .....	47
Mu Phi Epsilon .....	47
Omicron Delta Kappa .....	47
Order of Omega .....	48
Phi Delta Kappa .....	48
Phi Eta Sigma .....	48
Pi Kappa Lambda .....	48
Psi Chi .....	48
Psi Xi Phi .....	48
Phi Beta Kappa .....	49
Educational and Service Organizations .....	49
Alpha Phi Omega .....	49
Best Buddies .....	49
Cartoon Club .....	49
Omicron Delta Epsilon .....	49
English Majors Club .....	50
Environmental Community Outreach Society (ECOS) .....	50
Habitat for Humanity .....	50
Mentor Program .....	50
Model United Nations .....	50
Phi Alpha Delta Pre-Law Fraternity .....	50
Society for Human Resource Management .....	51
Spanish Club .....	51
Students Against Rape Together (StART) .....	51
Multicultural Organizations .....	51
ASIA (Asian Students In Action) .....	51
Black Student Organization (BSO) .....	51
Hawaii Club .....	52
Unidos Por Fin .....	52
Willamette International Student Association (WISA) .....	52
Performing Arts Organizations .....	52
Behind the Scenes .....	52
Chamber Choir .....	52
Chamber Winds .....	53
Male Ensemble Willamette .....	53
Music Therapy .....	53
Philomathean Society .....	53
University Band .....	54
University Women's Choir .....	54
Willamette University Pep Band .....	54
Willamette University Jazz Ensemble .....	54
Willamette Singers .....	54

Willamette Taiko Drumming Club .....	55
Media Organizations .....	55
Bubble Radio .....	55
<i>Chrysalis</i> .....	55
<i>Collegian</i> .....	55
Darkroom .....	55
<i>Wallulah</i> .....	55
Religious Organizations .....	56
Campus Ambassadors Christian Fellowship .....	56
Fellowship of Christian Athletes .....	56
InterVarsity Christian Fellowship .....	56
Jewish Students Union .....	56
Latter Day Saints Student Association (LDSSA) .....	56
Newman Community .....	56
Willamette International Christian Fellowship .....	57
Social/Support Organizations .....	57
Campus Democrats .....	57
Circle K .....	57
College Republicans .....	57
House of Hall Representatives (HHR) .....	57
Interfraternity Council (IFC) .....	58
Lesbian, Gay, Bisexual Alliance (LGBA) .....	58
Non-Traditional Students Association .....	58
Panhellenic Council .....	58
Student Alumni Association .....	58
Willamette Community for Choice .....	59
Willamette Emergency Medical Services (WEMS) .....	59
Willamette Peer Advocacy Program .....	59
Willamette Progressive Union .....	59
Willamette Socialist Union .....	59
Willamette University For Family Literacy .....	60
Womyn's Center .....	60
Sports/Recreational Organizations .....	60
Boardriders Club .....	60
Foil Fencers .....	60
Golf .....	60
Lacrosse .....	60
Outdoor Pursuits .....	61
SnOW .....	61
Volleyball Club .....	61
Water Polo Club .....	61
Willamette Indoor Sports Club .....	61
Willamette Outdoors Club .....	61
Willamette Ruggers .....	61
Publicity .....	62
Poster Policy .....	62
Scheduling .....	62
SALEM COMMUNITY .....	63
Map of Salem .....	63
Movie Theaters .....	64
Selected Restaurants .....	64
Willamette Area Pizza .....	65
Selected Sweets .....	65
Downtown Coffee Houses .....	65
Shopping .....	65
Transportation .....	66



- |                          |                                 |
|--------------------------|---------------------------------|
| 1. Gatke Hall            | 13. Music Recital Hall          |
| 2. Baxter Hall           | 14. Walton Hall                 |
| 3. Phi Delta Epsilon     | 15. Smullin Hall                |
| 4. Sigma Alpha Epsilon   | 16. Eaton Hall                  |
| 5. Beta Theta Pi         | 17. Waller Hall                 |
| 6. Sigma Chi             | 18. E.S. Collins Science Center |
| 7. Kappa Sigma           | 19. Doney Hall                  |
| 8. Terra House           | 20. Lausanne Hall               |
| 9. Matthews Hall         | 21. F.W. Olin Science Center    |
| 10. Belknap Hall         | 22. Art Building                |
| 11. Willamette Playhouse | 23. Hallie Ford Museum of Art   |
| 12. Maintenance Shops    | 24. Haseldorf Apartments        |



- |  |   |
|--|---|
| 25. School of Education                | 36. Alpha Chi Omega   |
| 26. Truman Wesley Collins Legal Center | 37. Willamette International Studies House (WISH)             |
| 27. Seeley G. Mudd Building            | 38. Putnam University Center                                  |
| 28. Maintenance Shops                  | 39. G. Herbert Smith Auditorium and Fine Arts Building        |
| 29. University Apartments              | 40. Mark O. Hatfield Library                                  |
| 30. Goudy Commons                      | 41. Lestle J. Sparks Physical Education and Recreation Center |
| 31. York House                         | 42. Tokyo International University of America                 |
| 32. Lee House                          |   |
| 33. Shepard House                      |   |
| 34. Pi Beta Phi                        |   |
| 35. Delta Gamma                        |   |

## INTRODUCTION TO WILLAMETTE

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### HISTORY OF WILLAMETTE

In 1834 about a dozen farm families in the lower Willamette Valley and a handful of settlers at Astoria constituted the entire white population of what is now Oregon. That year Jason Lee and several missionary associates started a school for Indian children beside the Willamette River about 10 miles north of Salem.

Within a few years, the slowly growing group of settlers felt the need for a more advanced school to serve their own children “in order to secure the best education of the pupils in science, morality and piety.” To meet this need, a group of earnest citizens met in the home of Jason Lee in what is now Salem. At a second meeting held February 1, 1842, a body of bylaws was adopted and a board of trustees was appointed.

The stated purpose of the meeting was to establish “a collegiate institution” which would “become a university.” The board thus constituted has existed as a corporate entity from that day to this and the date of the action is accepted as marking the founding of Willamette University, the oldest college in the West.

The school was known at first as the Oregon Institute. After a territorial government had been established, a charter was granted to the institution in 1854 under the name of “Wallamet University.” The original building (first occupied by the Institute in 1844) was a three-story frame structure which served the community as well as the school, since it was considered the most imposing edifice in the Northwest. It housed the first session of the legislature to meet in Salem and sheltered Oregon’s first court under United States auspices.

Willamette University is therefore closely associated with the very inception of law and government for the vast region now comprising the states of Oregon, Washington, Idaho and parts of Montana and Wyoming — the original “Oregon Territory.”

In facing its responsibilities in this remote area, Willamette attempted to serve the needs of the time. In addition to the College of Liberal Arts, a College of Medicine was established in 1866, the first north of San Francisco. It operated continuously until 1913, when it merged with the medical school of the University of Oregon. The College of Law, now a major division of the University, opened its doors in 1883 and was the first in the Northwest.

The first degrees in music were granted by the College of Liberal Arts in 1872, and by 1898, the music department had become the College of Music; music is now again a department in the College of Liberal Arts. The George H. Atkinson Graduate School of Management began classes in 1974.

Although Willamette's first century was a period of slow growth, her educational strength was revealed in the achievements of her graduates, who reflected honor and prestige on the pioneer school. More recent years are marked by the development of academic programs and facilities. Many new study opportunities and options and many new buildings have been added to a campus that has expanded to 57 acres.

With the completion in 1986 of the Mark O. Hatfield Library, Willamette University entered a new era, an era tempered by quality students and sharpened by a dedicated faculty. In the years ahead, Willamette will not only be regarded as the "oldest in the West," but will also be recognized as one of the best in the nation.

## CAMPUS PHONE DIRECTORY

### Extension

Admission, CLA .....	6303
ASWU	
Activities Hotline .....	6733
Office .....	6058
Athletic Department .....	6420
Bistro .....	6100
Bon Appetit .....	6005
Bookstore .....	6315
Business Office .....	6210
Student Accounts .....	6120
Student Payroll.....	6188
Campus Safety .....	6911
Career Services .....	6213
Cashier .....	4350
Chaplain .....	6213
Community Outreach .....	6807
Copy Center .....	6717
Counseling Services .....	6471
Dean's Office, CLA .....	6285
Disability Services .....	6471
Education Placement .....	5374
Financial Aid .....	6273
Fire Department .....	9-911
Food Service	
ARA, Kaneko Dining Room .....	3314
Bon Appetit .....	6005
Goudy Commons .....	6005
Hatfield Library .....	6312
Health Services .....	6062

Housekeeping .....	6135
Interfraternity Council Advising .....	6212
International Student and Faculty Services .....	5404
Intramural and Recreational Activities .....	6463
Kaneko Dining Room .....	3314
Learning Resources Center .....	6054
Mail Services .....	5472
Maintenance .....	6003
Mill Stream Market .....	4036
Multicultural Affairs .....	6265
Panhellenic Council Advising .....	6463
Physical Plant .....	6003
Police, City of Salem .....	9-911
President's Office .....	6209
Publications	
<i>Collegian, Wallulah, Chrysalis</i> .....	6053
<i>Inside Willamette Weekly</i> .....	6014
Purchasing .....	6055
Recycling Services .....	4506
Registrar's Office .....	6206
Residence Life .....	6212
Scheduling of Facilities .....	5442
Sparks Athletic Center .....	6420
Student Activities .....	6463
Student Affairs .....	6447
Switchboard .....	6300
Telephones	
Access Numbers, Long Distance Bills .....	6210
Services For Repairs .....	6004
Theatre Box Office .....	6221
Thetford Lodge Reservations .....	5442
Tokyo International University of America (TIUA) .....	3300
TIUA Residence Life Office .....	3351
TIUA Pool .....	3315
Travel Center .....	6388
University Information Center .....	6300
WITS .....	6004
WITS Help Desk .....	6767
Work Study .....	4467

**Campus Telephone Numbers: Prefix Extension**

370 .....	begins with 6	375 .....	begins with 5
373 .....	begins with 3	316 .....	begins with 2

## CALENDAR 1998-99

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### AUGUST

27 Residence halls open for new students. Orientation begins.

### SEPTEMBER

1 Classes begin at 8 a.m. Registration for returning students who did not complete Advance Class Selection.  
 5 Student Activities Clubs & Organizations Fair  
 7 Labor Day, no classes  
 25-27 Homecoming Weekend

### OCTOBER

9-11 Parents & Family Weekend  
 23 Mid-Semester Day, no classes

### NOVEMBER

26-29 Thanksgiving Break

### DECEMBER

5 Advance Course Selection for Spring Semester 1999.  
 11 Classes end  
 12-13 Study days  
 14 Fall Semester final examinations begin.  
 16 Study day  
 19 Fall Semester final examinations end. Winter Break begins.

### JANUARY

18 Registration for new students and for returning students who did not complete Advance Class Selection.  
 19 Classes begin at 8 a.m.

### MARCH

20-28 Spring Break

### APRIL

24 Advance Course Selection for Fall Semester 1999.

### MAY

4 Classes end  
 5-6 Study days  
 7 Spring Semester final examinations begin.  
 9 Study day  
 12 Spring Semester final examinations end.  
 16 Baccalaureate and Commencement

## GENERAL GROUNDS INFORMATION

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Gardens: *The Japanese Garden* adjacent to the Art Building was renamed in 1994 for the late Dr. Germaine Fuller. Professor Fuller had been an art history professor at Willamette since 1986. She fulfilled a desire to create a hands-on environment for students studying Oriental Art.

The *Martha Springer Botanical Garden* was named after the late professor emeritus in biology. She desired to create a garden for leisure and learning about native plants as well as horticultural varieties. When the abandoned railroad behind Sparks was removed in 1987, Dr. Susan Kephart designed the garden to fulfill Martha Springer's dream. Elaine Joines, botanical garden curator, continues to care for the garden. It has 12 distinct garden areas including a cutting area.

The *Sesquicentennial Memorial Rose Garden* was created for the celebration of Willamette's 150th Anniversary in 1992. Donors paid \$150 per rose bush and plaque, enabling funds to be placed into an endowment for self-perpetuating maintenance of the gardens. The rose garden began with 150 rose bushes, one for each year since the university's founding, and has doubled in size since its dedication.

The beautiful Mill Stream, which runs through campus, is a unique feature of Willamette. The Mill Stream, or Mill Race as it is sometimes called, was excavated by hand in the 1850s for the purpose of providing power to several mills located on and near the property that is now Willamette University. The Mill Stream is fed from Mill Creek, which is located northeast of campus. Mill Creek, in turn, is fed from the Santiam River via the Salem Ditch, which runs from Stayton and intersects Mill Creek at the state penitentiary. Mission Mill Museum is the last example of how industry in the 1800s used water for power. "Hudson's Bay," the wide area of the stream near Jackson Plaza, was created in 1983, and was named after former Willamette President Jerry Hudson.

The grassy quad is a fixture on many campuses and Willamette is no different. Until McCulloch Stadium was built in 1952, the quad was Willamette's football field, called Sweetman Field. The campus buildings along the sides of the quad all have their main entrances facing it.

Brown Field is located between the University Center and the Lee-York complex. It is a general use field, and the lacrosse team often plays there.

The College of Law, Atkinson Graduate School of Management, the School of Education, the University and Haseldorf Apartments, Physical Plant West and the Hallie Ford Museum of Art are located on the west side of campus.

Parking is by permit only during the school year from 8 a.m. to 5 p.m. Lots located by the Atkinson School (southwest corner of the map) can only be used from 6 a.m. to 12 p.m. For further parking questions, please contact Campus Safety at (503) 370-6911 (6911 on campus). The Sparks parking lot can be

accessed from Mill Street, as well as from Bellevue Street, which is south of campus.

There are six full-size fenced tennis courts, with lighting, throughout Willamette's campus.

## WILLAMETTE LINGO

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**Access Code:** A five-number code which hall residents use for long-distance telephone billing.

**Area Coordinator:** One Area Coordinator is responsible for each living unit and the total operation of the residence. This includes supervising RA staff, supporting hall governments, and ensuring student rights and responsibilities. The Area Coordinator lives in an apartment on the first floor of one of the buildings in his/her complex.

**ASWU:** Associated Students of Willamette University. All registered students of the College of Liberal Arts and Tokyo International University of America are members of the association upon payment of the student body fee.

**The Atkinson School:** Formally the Atkinson Graduate School of Management, it is a Willamette graduate school located on Winter Street.

**Atkinson Lecture Series:** A yearly series of lectures made possible through the support of the Atkinson Fund.

**Barney the Bearcat:** The school mascot, a mystery animal to everyone.

**Baxter Complex:** The location of four fraternities, wellness residence hall and wellness health center.

**Bistro Willamette:** Located on the first floor of the UC, the student-run and organized coffee shop has unique cuisine and atmosphere where occasional poetry readings and music are featured.

**Bush's Pasture Park:** An expansive park south of Willamette across Mission Street. It contains walking and jogging trails, tennis courts, playground, picnic areas, Bush House Museum, Deepwood Museum and the University's McCulloch Stadium and track, and baseball fields.

**CLA:** The College of Liberal Arts, also known as the undergrads.

**The Cat Cavern:** A snack bar, study area and hangout, located on the second floor of the University Center.

**Chrysalis:** The literary magazine of Willamette, containing prose, poetry, short stories and art.

**College of Law:** Willamette graduate school located on Winter Street.

**The Collegian:** The weekly, student-produced, campus newspaper.

**Cone Chapel:** Waller Hall, second floor; the location of convocations, small concert and speaker events, weddings and religious services.

**Convocation (Convo):** A weekly, hour-long (Wednesdays; 11:30 a.m.-12:30 p.m.) presentation addressing concerns and interests of the Willamette community held in Cone Chapel.

**EPC:** The Educational Programs Committee is the sponsor of programs and speakers, with a focus on diversity and coeducational programming. Funded by ASWU and Student Activities, it is comprised of students, faculty and administrators.

**FAE:** Fine Arts East — the east wing of Smith Auditorium.

**FAW:** Fine Arts West — the west wing of Smith Auditorium.

**Fusser's Guide:** Willamette's own "white pages;" telephone numbers and addresses of virtually every person on campus, from staff to students.

**Greek:** Persons affiliated with one of the campus fraternities or sororities.

**Haseldorf:** Apartment building owned by the University; run by the Office of Residence Life as an alternative to residence hall living.

**HHR:** House of Hall Representatives — the governing association for independents.

**Hill House:** Retreat site owned by Willamette University located east of Salem. Call the President's Office for reservation information.

**Hudson's Bay:** The section of the Mill Stream between the Library and the University Center. Named after former University president Jerry Hudson.

**IFC:** Interfraternity Council — the governing body of campus fraternities.

**Independent:** Person who is not affiliated with one of the campus fraternities or sororities.

**Inside Willamette Weekly:** Weekly employee newsletter containing information about coming events, guest speakers, etc. You can pick up a copy by the mailboxes in the University Center and at select places around campus.

**Jackson Plaza :** The cement-and-brick area west of the Hatfield Library entrance.

**Late-Night Breakfast:** An ASWU event, held at the end of each semester, consisting of a late-night breakfast for students who are burning the midnight oil studying for finals; sometimes it features cartoons and coloring.

**Mill Race:** The stream that cuts its way through campus.

**Mill Stream Market:** Located across from the Bistro, telephone 4036. Hours are 8 a.m.-8 p.m. Monday-Saturday. A convenient variety of snacks, beverages and sundries are available for purchase here.

**Non Nobis Solum Nati Sumus:** “Not unto ourselves alone are we born;” it is the motto of Willamette University.

**Non-Trad:** Term used to identify students who are of older-than-average age, are married, are parents, etc.

**Panhellenic:** Panhellenic Association is the governing body for campus sororities.

**Parents and Family Weekend:** Traditionally held during the month of October, it is a chance for parents and family members of Willamette students to visit the campus, meet faculty and administrators and attend events in their honor.

**The Quad:** The large, rectangular, grassy area located in the center of campus, bordered by Smith, Doney, Waller, Eaton and Smullin.

**RA:** Short for Resident Assistant; there are one to six RAs living in each independent residence. They are undergraduate students who have attended Willamette for at least one year and have an understanding of campus resources and events. RAs help plan activities and programs.

**The Ram:** “Border Cafe” and sports bar located at the southeast edge of campus.

**Rush:** The Greek system of recruiting new members.

**Senior Skits:** Seniors’ opportunity to share their Willamette experiences in a theatrical and sometimes dramatic manner.

**Sorority Row:** The section of Mill Street which runs in front of the sororities and the University Center.

**Sparks:** The athletic center which contains Cone Fieldhouse, Henkle Gym, Curry classroom, racquetball courts, weight room, etc.

**Star Trees:** The five giant Sequoias located northeast of Collins Science Center form a star in the sky when viewed from the center; originally called the Temple of the Centuries.

**Thetford Lodge:** Retreat site owned by the University, located east of Salem near the North Fork of the Little Santiam River. Call the Scheduling Office for reservation information.

**Thompson’s:** A brew pub and eating establishment located on Liberty Road South. Special features include seasonal ales and pizza bread.

**TIUA:** Tokyo International University of America. Located across the 12th Street skybridge at the southeast corner of campus. TIUA is part of TIU in Kawagoe, Japan, which has been a sister university to Willamette since 1965. Students are sent from TIU in Japan and stay for 11 months for English, liberal arts and American studies. Approximately half of the TIUA students live on the Willamette campus and, in turn, Willamette students live on the TIUA campus. TIUA holds two seats in the ASWU Senate.

**UC:** Putnam University Center was built in 1970 and renovated in 1995. Named in honor of Oregon journalist George Putnam, the Putnam University Center is the campus gathering space. It offers a place to relax, study, be entertained, buy books, check mail, get something to drink, cash a check, or receive information on campus events. The popular Bistro Willamette, a student-run cafe, is a place to catch up with friends and is on the first floor of the UC. The other place to grab a quick bite is the Cat Cavern located on the second floor. The UC also is the home of many offices and student services. These include the Associated Students of Willamette University (ASWU), Student Publications, the Womyn's Center, Mail Services, Campus Bookstore, Financial Aid, Registrar, Panhellenic Council, Student Activities, Intramural and Recreational Activities, Multicultural Affairs, Career Services, Chaplain, Campus Ministry, Community Outreach Program, International Student and Faculty Services, and the vice president for student affairs.

**The University Information Center:** Located on the first floor, it is the place to go to find out about campus activities, cash a check, make photocopies, buy tickets to on-campus and some off-campus events, make local calls at no charge, use a fax machine or get supplies to make a banner for your organization.

**U-Rep:** Short for University Representative, there is one U-Rep in each fraternity housed in the residence halls who has supervisory responsibilities for the operation of the house; it is a half-time position employed by the Office of Residence Life. Duties include maintenance needs, working with chapter officers in areas of programming, conduct issues, and leadership development. The U-Rep lives in a separate apartment on the first floor of the hall.

**Waller Hall:** Built in 1867, it is the oldest building on campus named in honor of the Rev. Alvan Waller.

**Wallulah:** Willamette's yearbook.

**Willamette Dialogue:** Yearly journal of student scholarship.

**Willamette International Studies House (WISH):** Built in 1965 and located across Mill Street from the UC, it houses 37 residents. The Office of Admission is located on the east side of the building.

**WISA:** Willamette International Students Association.

## STUDENT SERVICES

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### ASWU

UC third floor, telephone 6058

#### Officers:

Eric Van Hagen, president  
 Dustin Beuhler, vice president of the executive  
 LaKisha Clark, vice president of programming  
 Erik Fast, vice president of administration  
 Nathan Springer, vice president of finance

#### Office Hours

Monday-Friday, 10 a.m. to 5 p.m.  
 ASWU Senate: Thursday, 6:30 p.m.

The Associated Students of Willamette University (ASWU) is the student organization designed to oversee general matters of student life at Willamette. ASWU is composed of registered students from the College of Liberal Arts (CLA) and Tokyo International University of America (TIUA). Every registered student in the two programs pays ASWU fees each semester. As part of the Associated Students of Willamette University, students may attend ASWU-sponsored events free of charge. Students can also join ASWU clubs or organizations and have the right to vote in all ASWU elections.

ASWU is the primary source of advocacy for students at Willamette. The student government consists of the Senate, various boards and committees and five elected student body officers; the president, vice president of the executive, vice president of programming, vice president of administration and vice president of finance. All of these individuals are responsible for actively and effectively advocating student concerns and issues to the faculty and administration. ASWU is the student voice in University concerns and is here to serve student needs.

ASWU plans and organizes various social events for the campus, such as a weekly movie series, entertainers in the Bistro and the Black Tie Affair. Along with the Office of Student Activities, ASWU co-sponsors Homecoming and the Educational Programs Committee (EPC). ASWU also sponsors numerous social, recreational and interest-related clubs and organizations on campus that benefit both students and the Willamette community.

ASWU Constitution is located on Willamette's Web page, in the "Student Life" section, under "ASWU."

## ASTIUA

### Tokyo International University

TIUA Student Activities Coordinator, telephone 3313

The Associated Students of Tokyo International University of America is an organization established to improve TIUA student life and relationships with the Willamette and Salem communities. ASTIUA is comprised of TIUA students, who pay both ASWU and ASTIUA fees for the year. Though only TIUA students are official members of ASTIUA, all students in the Willamette community are encouraged to join in ASTIUA activities.

ASTIUA officers meet once a week to discuss TIUA student issues, to plan various events to improve TIUA life, to advocate TIUA student concerns, and to consider how to improve relationships with the Willamette and Salem communities. There are nine ASTIUA officers, which in addition to acting as representatives, also manage various areas. ASTIUA terms are from February to December, corresponding to the TIUA school year.

The officers are:

- President
- Vice President
- Secretary-Treasurer
- Activity Officer
- WISA Representative
- TIUA Hall Council Committee Chairman
- Japanese & American Cultural Exchange (JACE) Coordinator
- Harvest Festival Coordinator
- Community Service Coordinator

Willamette students are especially invited to take part in any of these areas, as a primary goal of ASTIUA is to provide exchanges and service to the community.

## ATHLETICS

### Sparks Center

#### Director of Athletics

Bill Trenbeath, telephone 6420

#### Assistant Director of Athletics

Paula Petrie, telephone 6132

#### Director, Sparks Center

Gordie James, telephone 6063

Willamette is proud of its 20-sport athletics program. A member of NCAA Division III, the Bearcats compete in the Northwest Conference (NWC) which is comprised of 10 private schools in Oregon and Washington.

More than 350 student athletes take part in the program — many participate in two sports. The emphasis of Willamette athletics is based upon the value of participation for student athletes of both genders. Furthermore, it is the goal of the University that individuals and the teams on which they participate will have been challenged with the same intensity they receive in the classroom.

Sports offerings for men are football, soccer, cross country, basketball, swimming, baseball, track and field, tennis, golf and crew. Sports offerings for women are volleyball, soccer, cross country, basketball, swimming, softball, track and field, tennis, golf and crew.

## BISHOP WELLNESS CENTER

### Counseling Services

Bishop Wellness Center, Baxter Complex, telephone 6471

#### Assistant Vice President for Student Affairs/Director of Counseling

Deborah L. Loers

Counseling Services offers a wide range of free services to students to help them receive the most from their college experience and life at Willamette.

A licensed, professional staff offers therapy and consultations for individuals, couples, or small groups to discuss a wide variety of subjects. Concerns may include stress, relationship problems, academic problems, grief and loss, sexuality, confusion or indecision about a personal choice, or any other problem a person is encountering. Evaluation for medication is also available.

Specialized groups led by the staff are available in the areas of eating disorders, chemical dependency, adult children of alcoholics, parental divorce and sexual abuse. These groups allow students to discuss their concerns in a safe place and to learn from each other.

Call for an appointment or for more information. The staff can also help a student find an appropriate therapist in the Salem community.

### Office of Disability Services

Bishop Wellness Center, Baxter Complex, telephone 6471, TT 375-5383

#### Director

Robin K. Smithtro

Willamette University is committed to ensuring that all students have equal access to academic and social programs. The Office of Disability Services is a resource center for students with disabilities within all colleges of the University. The office works to assess students' needs and provide appropriate and reasonable accommodations.

### Student Health Services

Bishop Wellness Center, Baxter Complex, telephone 6062

#### Director

Vickie Simpson

The University Health Services, located in Baxter Complex, delivers health care for acute illnesses and minor injuries. In addition, Health Services seeks to assist students by patient education, to maintain good health and to learn to appropriately seek and utilize health care services at Willamette and in the community. If you have special health care needs, please contact Health Services early in the semester so that the staff can assist you in developing a plan of care during your time at Willamette.

Other services include medical care for men's and women's reproductive health, a self-help center with non-prescription medications and information and assistance with referral to medical specialists in the Salem community.

There is no office visit charge to students, regardless of their insurance status, for examinations performed at the Health Services. Fees are charged for lab work, prescriptions and some supplies.

Appointments should be made in advance, but urgent problems will be seen immediately.

When the Health Services is closed students may go to Salem Hospital Emergency Room, 665 Winter St. SE, 370-5238 or to an urgent care clinic: Immediate Care and Medical Clinic, 3777 Commercial SE, 588-9026 or Salem Hospital Urgent Care Clinic, 1175 Leslie SE, 370-5554.

## Student Health Insurance

Bishop Wellness Center, Baxter Complex, telephone 4368

### Student Insurance Clerk

Crystal Stevens

The University offers a Student Health Insurance Plan for emergency care coverage and some outpatient medical, mental health and drug and alcohol care. To keep costs low, this policy is a secondary insurance, meaning that other coverage must be utilized first when available. Additionally, if you are covered by a Health Maintenance Organization (HMO) or a Preferred Provider Organization (PPO), you should check with them regarding out-of-area coverage and ascertain if you will be covered by them while at Willamette. Students are required to enroll in the Student Health Insurance Plan if they have no other health care coverage, as Health Services is not able or intended to cover all medical needs students may have. For assistance with medical claims, contact Health Services. To obtain more information about and to purchase the Student Insurance Plan, contact the Business Office at x6120.

## Sexual Assault Advisors

Sexual Assault Advisors have been designated by the University to provide information to student survivors of sexual assault concerning procedures and resources at Willamette and in the community. These individuals have been trained to assist survivors of sexual assault and accompany them through the process if a complaint is filed. They are:

<b>Meredyth Edelson</b> .....	6133
Professor of Psychology	
<b>Sue Corner</b> .....	4453
Associate Director of Admission	
<b>Susan Smith</b> .....	6493
Professor of Law	

*You may contact any of them directly. They can give you information in person or over the phone.*

Staff members from the following areas are also available to talk with you: Counseling Services, x6471; the Health Services, x6062; and the Chaplain, x6213. Your client or patient privilege is protected by law. Call and indicate that it is urgent.

For more information about Willamette's Sexual Assault Policy, see the Policy Manual.

## Sexual Harassment Advisors

Sexual Harassment Advisors and Complaint Recipients have been designated by the University to provide information to students about sexual harassment procedures at Willamette University. These individuals have been trained to assist you, and if you choose to file a complaint, can accompany you through the process. They are:

<b>Robert Trapp</b> .....	6244
CLA, Professor of Rhetoric and Media Studies	
<b>Ross Runkel</b> .....	6411
Law School, Professor of Law	
<b>Steve Maser</b> .....	6440
AGSM, Associate Dean	
<b>Brook Gauthier</b> .....	6583
CLA, Student	
<b>Donna McElroy</b> .....	5404
CLA, Director, International Student and Faculty Services	
<b>Linda Pyle</b> .....	6285
CLA, Administrative Assistant, CLA Dean's Office	

*You may contact any of them directly. They can give you information in person or over the phone.*

Staff members of the Counseling Services, x6471; the Health Services, x6062; and the Chaplain, x6213; are also available to talk with you. Your client/patient privilege is protected by law. Call and indicate that it is urgent.

For more information about Willamette's Sexual Harassment Policy, see the Policy Manual.

## OFFICE OF CAMPUS JUDICIAL AFFAIRS

Doney Hall (north side), telephone 6212

### University Judicial Officer

Jim Bauer

The Office of University Judicial Affairs serves the needs of the University community by responding to incidents which may be considered a violation of the Willamette University Standards of Conduct or other campus policies.

Students who have information related to, or have been involved in a violation of, Campus Policies or Standards of Conduct should contact this office for information and assistance. The university has adopted guidelines which insure a fair and consistent process.

For more information regarding the campus policies and procedures, please consult the Willamette University Selected Policies Handbook. Copies are available at the office of Residence Life.

## CAMPUS SAFETY

Doney Hall (south side), telephone 6911, 24-hour hotline

### Director

Ross C. Stout

Campus Safety's goal is to ensure a safe and secure environment that facilitates the academic achievement and advancement of students. The staff provides assistance, information and advice on crime prevention, fire safety, parking and other information regarding campus security issues. Safety officers will intervene in social activities only when behavior becomes destructive, hazardous or bothersome to others. Campus Safety provides other helpful services such as campus escorts, vehicle jump-starts, assistance with lockouts, etc. Call x6911 if you are suspicious of any person or incident and believe a problem may occur.

## CAREER SERVICES

UC second floor, telephone 6213

### Director

Nancy M. Norton

Career Services provides a wealth of information concerning career options and choices, decision-making, how-tos, job listings and graduate school possibilities. Additionally, the Center houses SIGI+ (a computerized career assistance tool) and offers interest-testing. In 1995 Willamette joined with 12 other schools in the

state to form a consortium, Oregon Job Trak, whereby new job openings are posted electronically. This service is available in the Career Center and via the internet. It is password protected, but available to all Willamette students and alumni. Contact Holli Davenport, x6213, if you are interested in this service.

Regular workshops are offered throughout the school year to assist with writing resumes, cover letters, personal statements, graduate school applications, graduate entrance exam preparation, determining a major, job searches and interviewing. Career Services also provides Credential Files, serving as a student's "central collection agency" for letters of recommendation, current resumes and course listings.

Each semester, alumni come to campus to discuss their careers based on their majors; anyone may attend. Juniors and seniors are encouraged to participate in November's Alumni Career Mentor Day.

Every spring semester, the Office of Career Services, in cooperation with the Oregon Liberal Arts Placement Consortium, participates in a two-day Career Information and Job Fair. Students at all levels (freshmen-seniors and first year alumni) can talk to and interview with employers for summer, internship and full-time job opportunities. The 1999 Fair will be held April 7 and 8. Look for our new home page late summer, providing links to the Oregon Graduate School Fair on November 4, 1998, OLAPC and other exciting sites!

## OFFICE OF THE CHAPLAIN

UC second floor, telephone 6213

### University Chaplain

Charles I. Wallace, Jr.

Since Willamette University recognizes the significance of religion in personal and social life, one of the functions of the Office of the Chaplain is to offer a variety of opportunities which foster spiritual growth and understanding as well as religious commitment and action.

The Chaplain sponsors the University Convocation series, worship services, retreats, speakers and films. The office also provides counseling, advises a discussion group ("The Seekers"), and serves as University liaison with various denominational and para-church ministries on campus. Worship services in Cone Chapel, located in Waller Hall, are rooted in Willamette's Methodist heritage, but are ecumenical in nature and open to students of all denominations and faiths. Cone Chapel is open mornings for private prayer and meditation.

Students are invited to make use of the Chaplain's library. The collection includes theological and biblical resources, seminary catalogs and current religious periodicals.

## COMMUNITY OUTREACH PROGRAM

UC second floor, telephone 6807

Community Outreach Program encourages and facilitates community involvement in a reciprocal effort to improve the quality of life in the surrounding area while building a greater awareness of the needs and issues facing our society.

The Community Outreach Program provides five central services to students and the community:

1. Resource Center for individuals interested in volunteering, providing site placements and advice for experiences ranging from one hour to three years, across the street to across the globe.
2. Coordination of One-Time Projects, providing assistance to residence halls, fraternities, sororities, clubs, etc., interested in community service.
3. Coordination of ongoing community partnerships, providing training and support to the student leaders of 13 projects.
4. Integration of Service-Learning throughout the curriculum, creating a stronger link between academics and service.
5. Exploration of deeper social issues behind community service, through newsletters, articles in other publications, forums and speakers.

Over the past six years, the Community Outreach Program has provided over 70,000 volunteer hours to the community, with more than one-third of the undergraduate students participating in the program on some level.

Opportunities for ongoing involvement include the Elementary School Mentoring Project, Cartoon Club, Outdoor Pursuits, Simple Meals, Best Buddies and more.

In addition, the Community Outreach Program offers the opportunity to participate in service projects during academic breaks. In the past, these projects, dubbed "Alternative Breaks," have been held in Portland, Salem, Los Angeles, San Francisco, Woodburn, Warm Springs and Seattle.

## EDUCATION PLACEMENT

UC second floor, telephone 5374

### **Education Placement Specialist**

Catherine Lutz

The Education placement function of the Master of Arts in Teaching program is located in Career Services on the second floor of the University Center. All job listings, placement files and career fair information is maintained here.

Assistance is also available to current students and alumni for resumes, cover letters and portfolios.

## THE GREEK COMMUNITY

*IFC and Panhellenic Council*

### **Advisor, Interfraternity Council (IFC)**

Kevin Dull, telephone 6212, Residence Life

### **Advisor, Panhellenic Council and Rush**

Lisa Jones, telephone 6463, Student Activities

There are five national men's fraternities and three national women's fraternities (sororities) at Willamette. These organizations make up what is referred to as the Greek community. Members join these organizations for a variety of reasons such as friendship, leadership opportunities, philanthropic and service opportunities, scholastic support, and a sense of belonging in a close knit, family-like atmosphere. Membership is for a lifetime. After members have graduated from college, membership in their organization and opportunities for advancement and networking continue.

The process of selecting a fraternity or sorority for membership is often referred to as "rush." This is an organized event which brings individuals interested in learning more about the Greek community together with members of each of the organizations. It is a mutual selection process and no one is required to join or guaranteed an offer for membership in an organization. Formal rush occurs during the spring semester for new students. Rush can also be an informal, casual event in which a person is invited to become a member of a particular group with which he or she has become acquainted.

The Interfraternity Council (IFC) and Panhellenic Council (PHC) are the governing bodies for the men's and women's fraternities, respectively. While each chapter is independent of another, IFC and PHC create activities and programs for the entire Greek and Willamette communities, as well as broader leadership opportunities on campus.

The women's fraternities have been on Willamette's campus for over 50 years. Alpha Chi Omega and Pi Beta Phi were established in 1944 and Delta Gamma was chartered in 1945. Each chapter has a membership total of between 50 and 120 women. Each sorority has a unique chapter house that is university owned, but operated by local alumnae in association with the collegiate members. The chapter's local alumnae advisory board hires a full-time, live-in House Director who is responsible for supervision of the kitchen and housekeeping staff. Alpha Chi Omega and Delta Gamma each house 48 members, Pi Beta Phi houses 46.

The men's fraternities are housed in the residence halls. Each chapter has its own wing and brings its own style to its living quarters. Phi Delta Theta, originally chartered in 1946 at Willamette, went through a reorganization period and was rechartered in 1991. Beta Theta Pi and Sigma Chi were founded in 1947. Sigma Alpha Epsilon came on in 1949; Kappa Sigma in 1961. Each chapter has a University Representative, employed by the University Office of Residence Life, who lives in the chapter and assists with programming, conduct and leadership development.

#### **Fraternity or Sorority Membership for First-Year Students:**

First-year students may not join a fraternity or sorority until spring semester. First-year students joining a fraternity or sorority chapter may move into the chapter house fall semester of the following year. Exceptions include first-year students who have joined an organization replacing members away from campus for the spring semester because of participation in the following Willamette University-sponsored programs: foreign study, exchange programs, December graduation.

## **OFFICE OF INTERNATIONAL STUDENT AND FACULTY SERVICES**

UC, second floor, telephone 5404

#### **Director**

Donna M. McElroy

This office provides services for international students, faculty and language assistants, and provides support and leadership for international groups. Additionally, the Office of International Student and Faculty Services works closely with members of the university community in promoting programs that enhance awareness and appreciation of cultural diversity.

## OFFICE OF MULTICULTURAL AFFAIRS

UC, second floor, telephone 6275

### **Assistant Vice President for Student Affairs/Director**

Richard H. Shintaku

The Office of Multicultural Affairs promotes multiculturalism throughout the campus community, delivering a variety of educational programs and services. The office provides specific assistance, advocacy and consultation related to the academic and personal success of students; addresses multicultural and diversity issues and concerns of individuals and groups; and supports the ongoing development of multicultural student organizations.

## OFFICE OF RESIDENCE LIFE

Doney Hall (north side), telephone 6212

### **Dean**

Jim Bauer

Supporting the University's commitment to a well-balanced education, the Office of Residence Life works to enhance the opportunities for students to pursue academic excellence. To that end, Residence Life provides students with several unique options for living and learning at Willamette. Residing in apartments, traditional residence halls, theme houses, or University-owned fraternities and sororities, students experience a variety of educationally and socially beneficial programs. Programs often focus on leadership development, appreciation of cultures and diversity, lifeskills and academic support.

Residence Life provides organizational and advising support to over 15 hall governments, and the House of Hall Representatives and the Interfraternity Council, all of which work to develop and maintain quality living communities for residential students.

The Office of Residence Life assists the University and its student body in resolving conflicts and aiding students as they encounter the challenge of living in residential communities. An in-depth description of this process is included in the Willamette University Selected Policies Manual.

## OFFICE OF STUDENT ACTIVITIES

UC second floor, telephone 6463

### Director

Lisa Jones

Located on the second floor of the University Center, the Office of Student Activities is committed to developing and maintaining high-quality programs, services, advising and leadership opportunities for Willamette students. Staff members work with students, faculty and administrators to develop programs and policies which enhance the quality of campus life.

Student Activities coordinates and advises programs and organizations such as Opening Days, Parents and Family Weekend, the Associated Students of Willamette University, Panhellenic Council, the Educational Programs Committee speaker series, intramural and recreational activities, leadership development, trips off-campus through Off-the-Block, the Womyn's Center and Understanding Gender Perspectives. The office also provides support to recognized clubs and organizations as well as their advisors.

## Intramural Activities

UC second floor, telephone 6463

### Coordinator of Intramural and Recreational Activities

Bruce Mace

"Scheduled competitive and recreational activities" is how Willamette defines what is commonly referred to as intramural activities. Fall semester activities include a flag football league, volleyball league, softball tournament, golf tournament, bowling tournament and a cross-country run. In the spring a chess tournament, racquetball tournament, soccer tournament and basketball league are offered. In the future, the office will continue to expand to encompass a broad range of activities that best meet the needs of the students, faculty and staff.

Any currently enrolled student (part-time or full-time) at Willamette University and Tokyo International University of America, who is in good standing and has paid his or her fees is eligible for intramural competition. Faculty and staff of Willamette University are also eligible to participate. Intramural activities are offered for both men and women. Most activities will have a men's, women's and co-rec division. Varsity and JV athletes are not allowed to participate in the IM activity of their sport, but can participate in all others.

There are many ways in which one can become involved in intramural activities at Willamette other than competing on a team. Each residence hall, fraternity

and sorority has an intramural representative who is responsible for gathering information and organizing participants for events. The intramural program employs a staff of approximately 35 intramural officials, who act as referees and/or scorekeepers for the various events.

For more information on how to become involved in intramural activities at Willamette, contact the intramurals coordinator in the Office of Student Activities at x6463.

## OFFICE OF STUDENT AFFAIRS

UC, telephone 6447

### Vice President for Student Affairs

*Non Nobis Solum Nati Sumus* — “Not unto ourselves alone are we born,” the motto of Willamette University, suggests both the sense of community in which our students partake and the sense of service and leadership to the larger community which our students have traditionally displayed.

In Student Affairs, we seek to support the mission of the University, our faculty and the curriculum so that our students, long after they have graduated, will both in their words and deeds affirm the vision and the reality of our motto.

The following departments constitute Student Affairs:

Athletics, Campus Safety, Career Services, Community Outreach Program, Counseling Services, Disability Services, Student Health Services, International Student and Faculty Services, Intramural Recreational Activities, Multicultural Affairs, Residence Life and Student Activities.

## CAMPUS RESOURCES

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### OFFICE OF ACADEMIC ADMINISTRATION

Waller Hall, fifth floor, telephone 6374

This office coordinates planning, evaluation and operations for the Academic Administration division, which includes the following departments and programs:

Mark O. Hatfield Library  
Willamette Integrated Technology Services  
Academic Computing, Network and User Services  
Administrative Computing  
Integrated Technology Production Services

Telephone Services  
 University Registrar's Office  
 Office of Financial Aid and the University's financial aid programs  
 Smith Auditorium

## OFFICE OF ACADEMIC GRANTS AND AWARDS

Waller Hall, third floor, telephone 6607

### **Assistant Director**

Mary Tolar

The Office of Academic Grants and Awards provides support to undergraduate and graduate students who apply for grants and awards based on their academic performance, research or prospects for graduate study.

Examples of external scholarship opportunities include the Fulbright Grant for study abroad; British Marshall Scholarship for graduate study in the United Kingdom; Rhodes Scholarship for study at Oxford University; Mellon Fellowship in humanistic studies; Goldwater Scholarship in the natural sciences, engineering, computer science and mathematics; and Truman Scholarship for careers in public service. The assistant director also serves as staff to the Undergraduate Grants & Awards Committee, which administers the Carson Undergraduate Research Grant program.

## ACCOUNTING OFFICE

Waller Hall, first floor, telephone 6104

### **Controller**

Robert N. Olson

### **Accounting Office Manager**

Laura J. Hildebrandt

The Accounting Office handles check cashing (up to \$50), disbursement of funds to students and vendors, phone payments and student account payments.

## ADMISSION OFFICE

WISH, East Wing, telephone 6303

### **Vice President for Enrollment**

James M. Sumner

This office is responsible for all student admission into the College of Liberal Arts, including the Master of Arts in Teaching (MAT) program. The office arranges campus tours, overnight visits, meals, class visits and other appointments for prospective students.

## OFFICE OF ALUMNI AND PARENT RELATIONS

Waller Hall, fourth floor, telephone 5304

### **Director**

Jim Booth

After you receive a degree from Willamette, you will be a life-long member of the Alumni Association. The Alumni Office coordinates class reunions every five years after graduation, on Homecoming Weekend. The Alumni Association also sponsors a senior party, or "Zero Reunion" each spring. In cooperation with the Office of Career Services, the Alumni Association has established a career network to put students in touch with alumni to learn about potential career fields. The Career Network is on the WU website. Call the Alumni Office (x5304) for login and password. In addition, a student-alumni association (SAA) has been organized to give students the opportunity to learn about and participate in the alumni program.

## BISTRO WILLAMETTE

UC, first floor, telephone 6100

### **Co-managers**

Peter Stratman

Chelsey Gazely

Manda Davis

Willamette's student-run coffee shop, the Bistro, is a favorite hangout of students and faculty alike. From the steaming hot coffee and espresso drinks to the tasty lunch entrees, specialty treats and bars, the Bistro menu is sure to have something to please even the most discriminating palate. The unique atmosphere is a fine blending of intellectual discussions, lively conversations, poetry readings and acoustic musical performances. Whether you swing by for a scone between

classes or kick back and relax in the evening, we're sure you'll enjoy the Bistro. And if you just can't get enough, ask about employment opportunities.

## **WILLAMETTE UNIVERSITY BOOKSTORE**

UC, first floor, telephone 6315

### **Director**

Don Beckman

The Bookstore sells all required textbooks and supplies. It also carries school supplies, art supplies, stationery, clothing, gifts, cards and a selection of reference and leisure reading materials. In the Bookstore's Computer Shop, students can purchase computers, printers and software at educational prices. The Bookstore is open Monday through Friday, 8:30 a.m.-4:30 p.m. and Saturday, 10 a.m.-4:30 p.m.

## **BON APPETIT FOOD SERVICE**

Goudy Commons, telephone 6005

### **General Manager**

Sia Mohsenzadegan

The Bon Appetit Food Service provides total food service for the University. All catering needs (coffee services, receptions, parties, special meals), and specialty items such as cakes or food baskets are available. Your student identification card is your meal card. Meal plans for off-campus students are also available during registration and in the Food Service Office.

## **CAT CAVERN**

UC, second floor, telephone 6700

The Cat Cavern's snack bar is open weekdays, 8:00 a.m. to 2:00 p.m. Available in the Cat are hot soups and meals, cold sandwiches, salad bar, and a wide choice of beverages. The Cat is a wide-open space which provides a pleasant atmosphere for eating, studying and socializing.

## OFFICE OF COMMUNICATIONS

Waller Hall, fourth floor, telephone 6014

### Director

Betty M. O'Brien

The Office of Communications is responsible for the University's media relations and for development, design, preparation and coordination of all publications directed to off-campus constituencies. The staff offers consultation to departments and students.

## COPY CENTER

Waller Hall, first floor, telephone 6717

### Supervisor

Mark Wade

Located on the ground floor of Waller Hall, the Copy Center offers the following services: standard black as well as color printing on paper sizes including 8-1/2 x 11, 8-1/2 x 14, and 11x17; paper is available in a variety of colors depending on size; transparencies can be made in black or color; hot binding and comb binding, stapling, folding and cutting.

## OFFICE OF THE DEAN OF THE COLLEGE OF LIBERAL ARTS

Smullin 108, first floor, telephone 6285

### Dean

Lawrence D. Cress

### Associate Dean

Carol S. Long

This office is responsible for implementing academic programs proposed by the various campus and faculty committees, and working with student concerns involving faculty or programs. The Carson Undergraduate Research Program and Willamette's student internships are coordinated through this office.

## FINANCIAL AID OFFICE

UC, third floor, telephone 6273

### Director

Leslie Limper

Financial aid is awarded in the form of scholarships, grants, loans and work study in packages that the Financial Aid Office determines will best meet the needs of the student. The University distributes financial aid on the basis of need with some exceptions based on academic excellence and/or activity achievement. Each applicant must have a completed a Free Application for Federal Student Aid (FAFSA) Form on file to establish need. The FAFSA Form must be renewed each year in early February to receive aid for the next school year.

## OFFICE OF FINANCIAL AFFAIRS AND HUMAN RESOURCES

Waller Hall, first floor, telephone 6210

### Vice President for Financial Affairs

Brian W. Hardin

### Director of Human Resources

Carol Black-Rossow

The Financial Affairs Office oversees the Physical Plant, Accounting and Finance, Human Resources, Word Processing, Mail Services, Copy Center, Purchasing, Travel Center and the Bookstore. In addition, this office handles long distance telephone bills.

## LANGUAGE LEARNING CENTER

Walton Hall, telephone 375-5492

### Dean of Liberal Arts

Lawrence D. Cress

### Director

Natalia Shevchenko

The Language Learning Center is an individual study lab featuring 25 audio listening carrels, individual VCR monitors, computers equipped with foreign language software, multimedia stations, scanner, CD-ROM, tri-standard video equipment and satellite dish. These facilities are available to all students and faculty.

## MARK O. HATFIELD LIBRARY

telephone 6312

### University Librarian

Larry R. Oberg

Mark O. Hatfield Library, built in 1986, was named for Oregon's former senator, a Willamette alumnus, teacher, administrator and life trustee. The library has a collection of more than 250,000 volumes and over 1,400 current journal subscriptions. The collections include books, journals, newspapers, CD-ROMs, video recordings, sound recordings and musical scores. The library is also a partial depository for federal government documents. The Hatfield Library provides access to its on-line catalog, an array of almost 60 electronic indexes and databases, and to a wealth of Internet resources through its World Wide Web server from its computerized scholarly workstations, or Infostations. Most of these on-line resources are networked across the campus, allowing 24-hour access, whether the library is open or not. The Hatfield Library Catalog is found at <<http://library.willamette.edu/webstation/wulib/>>. The Hatfield Library home page is found at <<http://library.willamette.edu/>>.

The Hatfield Library has many comfortable areas for study and research, including numerous individual and group study rooms, and audiovisual rooms. Photocopy machines, microfilm readers & printers, computers and audiovisual equipment are available for use. The Hatfield Room is a lovely facility used for lectures, readings and recitals. A 24-hour study room equipped with vending machines remains available during the hours the library is closed.

A current Willamette identification card is required to check out materials, including reserve items. Materials not owned by the Hatfield Library usually can be obtained directly through Orbis (<http://orbis.uoregon.edu>), the unified catalog of 13 Pacific Northwest colleges and universities and through interlibrary loan. The library has a program of course-related library instruction in which librarians teach students search strategies and research methods. Reference assistance is available much of the time the library is open and students may make appointments with librarians for assistance with specialized research needs.

## LOANS AND STUDENT ACCOUNTS OFFICE

Waller Hall, first floor, telephone 5308

### Assistant Controller

Susan Chavez

The Loan Office disburses bank loans and Perkins loans to students as well as awarding and collecting emergency loans (up to \$500). The Student Accounts Office is responsible for billing and collecting tuition and room and board charges.

## MAIL SERVICES

UC first floor, telephone 5472

### Supervisor

Connie Ames

CLA students are assigned a campus mailbox, allowing them to receive incoming campus mail. They are allowed to keep this mailbox as long as they are considered an “enrolled” student as determined by the Registrar’s Office. **Each student must ensure mail is addressed showing the name as it is on file with the Registrar’s Office.** If friends or family address mail using nicknames, alias, etc., your mail goes through a lengthy “look up process” and it may be returned to sender “insufficient address.” You must have your mailbox key, as mailroom staff will not check your mail. If you lose your key, Mail Services will order a replacement key at a \$10 charge.

Mail Services window hours are Monday through Friday 10 a.m. to 4 p.m. During the academic year the window is open on Saturday for package pick-up only from 10 a.m.-1 p.m.

Services available through the mail center include: receiving and distribution of all incoming mail/packages (U.S. Post Office stamp purchase, postage meter services, special services (express, registered, certified, insured, etc.), both international and U.S. package shipment. Various shipping vendors’ services (UPS, Federal Express, Airborne, etc.) are available with discounted prices.

Outgoing U.S. Post Office mail leaves campus Monday through Friday promptly at 2:30 p.m. UPS (United Parcel Services) has a 3:30 p.m. deadline; all other vendors must be received at the Mail Center by 2 p.m.

## OFFICE OF THE PRESIDENT

Waller Hall, fifth floor, telephone 6209

### President

M. Lee Pelton

### Assistant to the President

Kevin Neely

The president is the chief executive officer of Willamette University and is selected and appointed by, and reports to, the University’s board of trustees. Willamette’s vice presidents and academic deans serve at the direction of the president.

The Office of the President serves as the administrative hub of Willamette, and as a primary contact point with the University’s trustees, alumni and external

constituencies. Members of the Office of the President are available as resources to students for information and advice about the administrative operations of Willamette.

## **PAYROLL OFFICE**

Waller Hall, first floor, telephone 6188

### **Student Payroll Clerk**

Charlene Bramble

The payroll office handles payroll processing and distribution for Willamette University students. Student paychecks are delivered to their campus boxes on the last working day of each month. At the end of each semester students may submit self-addressed stamped envelopes for paychecks to be mailed to their homes. Campus job information is available in the Financial Aid Office.

## **PHYSICAL PLANT**

Physical Plant, telephone 6003

### **Director**

Tom Neal

The Physical Plant oversees Maintenance, Grounds, Custodial, Housekeeping and Recycling. The Physical Plant is responsible for the maintenance and service of all University-owned furnishings, buildings and grounds, as well as campus-wide recycling. In addition, the Physical Plant Office arranges special services for motor pool usage, pest control problems, issuance of University keys and elevator problems.

## **RECYCLING**

Baxter Complex, telephone 4506

### **Recycling Coordinator**

Justin Sterrett

Willamette University is dedicated to reducing the amount of waste generated by the campus community. A major part of this program is Campus Recycling, which is responsible for the collection, sorting, delivery and tracking of recyclable materials on our campus. The center also helps with waste reduction efforts, waste audits, source reduction and are responsible for recycling education on campus. A variety of events are sponsored, ranging from helping ECOS (the student environment group) plan Earth Day to hosting the Spring Education Conference for the Association of Oregon Recyclers.

The core of the recycling program is the color-coded paper recycling system. At each station, posters are designated to help sort paper easily and correctly. Most types of paper, magazines, books and newspaper can be recycled at these stations. Bins for containers such as glass, aluminum, plastic bottles and milk cartons and drink boxes are conveniently located in every campus building. Please rinse out all containers, remove caps, lids and labels and flatten tin cans (not soda cans). Sixteen cardboard bins are also located around campus. Confidential recycling is available upon request; contact the office for details.

Many other recyclables are accepted at the recycling shed drop-off area. Please sort all items and place them in the appropriate bins or storage areas. The shed accepts Styrofoam (#6 only please!), packing peanuts (in a bag or box please!), and #2 & #5 plastic tubs and cups. There are also bins available for the materials collected at the regular stations. Please follow directions on the signs and do not leave trash.

There are several items that are NOT recyclable. Any paper items with food or grease on them are NOT recyclable. This includes PIZZA BOXES, paper cups or plates, candy wrappers and coffee filters. Other paper products not recyclable include kleenex, napkins, paper towels, stickers, waxed paper, carbon paper, laminated materials and plastic mailing envelopes.

If you have any questions, need help with a research project or would like to schedule a presentation for a group or office, please call the office or send an e-mail. Thanks to everyone's participation, 80.68 tons of paper were recycled in 1996! This program depends on the continued support of the Willamette community, so keep up the good work and remember ... Reduce, Reuse and Recycle!

## REGISTRAR'S OFFICE

UC, third floor, telephone 6206

### University Registrar

Paul J. Olsen

The Registrar's Office maintains the official academic records for all students of the University. Students are responsible for verifying the accuracy of their transcripts and petitioning for changes in their official records if an error exists. Information concerning the General Education Program, major requirements and graduation are available here.

Drop or Add cards, Change of Advisor forms, Petitions for Graduation and forms for declaring majors and minors may be acquired at this office. Veteran's Services information is also available.

## TRAVEL CENTER

UC, first floor, telephone 6388

### **Manager**

Monica Buchanan

The Travel Center provides help in reserving your airline tickets, vacation packages, cruises, hotel and car reservations, Eurail passes and Amtrak reservations. They also issue International Student Identification Cards. Hours during the school year are Monday-Friday 8:30 a.m. to 5 p.m.

## UNIVERSITY INFORMATION CENTER

UC, first floor lobby, telephone, 6300

### **Information Specialist**

Liesa Kister

The staff of the University Information Center serve as receptionists for the UC and switchboard operators for the University. The center offers a variety of information including maps, brochures and schedules. The center is the main resource for information about campus and community activities. Tickets to many on-campus and some off-campus events are available at the information center.

Students and staff may cash checks here and a copier and a fax machine are available for use. The Information Center also offers resources such as off-campus housing listings and flyer posting.

## OFFICE OF UNIVERSITY RELATIONS

Waller Hall, fourth floor, telephone 6340

### **Vice President for University Relations**

Barbara S. Mahoney

The University Relations Office serves as liaison with the University's external constituencies: alumni, parents, donors, foundations, corporations, media and the public. It has responsibility for all aspects of development: raising the funds necessary to meet operating expenses, enhance programs, build capital projects and increase the endowment. Through the Office of Communications, people important to Willamette receive news through University publication and media relations. Through the Office of Scheduling & Conference Services, it coordinates the use of campus facilities.

## WRITING CENTER

Matthews Hall, first floor, telephone 4822

### Director

Eleanor Berry

The Writing Center, staffed by student and faculty writing consultants, serves as a location where students can gather to work on their writing. Often, students can get a session with a consultant on a drop-in basis, but during busy times in the semester — World Views deadlines, mid-semester and at the end of the semester — appointments are advised. Writing consultants are from a variety of different majors, encompassing all areas of academia. Student consultants have taken a course in Composition Theory and Pedagogy (WR330) which acquaints them with recent scholarship on the many different ways writers go about writing. Consultants are trained in responding constructively to work at any stage in the writing process, from pre-writes to revisions of graded papers. The Writing Center staff also conducts workshops on a wide variety of topics such as proper grammar usage and writing effective grant proposals. The Writing Center contains a reference library with relevant texts on writing, a lounge where students can work individually or meet with groups and a computer laboratory with 25 Macintosh computers, all of which have full Internet access. All parts of the center are open during scheduled hours.

## CAMPUS TECHNOLOGY RESOURCES

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### WITS COMPUTING, AV, TELEPHONE AND NETWORK SERVICES

Smullin, first floor, telephone 6004

Willamette Integrated Technology Services (WITS) is responsible for the management of general access microcomputer facilities on campus, audiovisual equipment check-out, telephone services to residence halls and the campus computer network. The WITS Help Desk (Smullin 119) offers support and training on the use of computer, network, telephone and audiovisual equipment on campus. This office provides students with e-mail accounts. Students can also obtain individual consultation on various uses of technology, including multi-media production. The wide variety of technological resources made available by WITS encourages the integration of educational technology and learning.

Students may check-out AV equipment for class use with signed permission from the instructor. Campus residence halls can check out equipment with permission

from the Office of Residence Life, while fraternities and sororities must make arrangements for such use directly through the WITS main office. Students may purchase transparencies, large posters, signs, brochures and other graphic productions video duplication (within copyright laws) and photographic supplies, such as film, from WITS.

Questions and concerns regarding WITS services should be directed to the WITS help desk, Smullin 118 (x6767) or WITS Web page consultants (on Willamette's home page, under Campus Resources).

## WITS PRODUCTION

Smullin, first floor (photographic, video), telephone 6004

Gatke, second floor (graphic, lamination, drymounting), telephone 6652

This division of Willamette Integrated Technology Services was established to be of service to faculty, staff, administration and to students alike. WITS Production provides a wide range of services including graphic design and laser printing, computer to 35mm slide conversion, drymounting and lamination.

In Smullin video duplicates can be made from non-copyright protected originals. Bulk-loaded black and white and Ektachrome slide film is also available for purchase. WITS also offers Ektachrome and black and white film processing and copywork from original materials.

In Gatke, a tabloid-size black and white 1200 dpi laser printer produces high quality posters, signs and notices. Color transparencies or posters are also available. A Phaser140 inkjet is used for heavier papers while a 32-inch wide by as-long-as-you-want-it poster printer makes possible color printing on a variety of materials including canvas. Flatbed and slide scanners are also available.

There is a charge for labor and materials on all production work.

## MICROCOMPUTER LABS

Smullin 119, first floor, telephone 5441

The general access lab houses 43 computers, including both Pentium PCs and Power Macintoshes as well as laser printers. This lab is accessible 24 hours a day, seven days a week. Student lab assistants are on duty during the day and evening hours. The computers in this lab are loaded with Microsoft Office, popular graphing programs (such as Cricket Graph), Internet utilities and more.

A Multimedia workroom is located within the microcomputer lab (Smullin 119B). This specialized lab is open whenever the lab assistants are on duty (there are also several part-time multimedia lab assistants; hours are indicated on posted schedules). A 200 and 400 Mhz PC and two PowerMac G3s are in the

workroom, along with two flatbed scanners and video capture equipment. Each computer has a zip drive, CD-ROM drive, sound card (with speakers), and an accelerated video card. Each computer is loaded with specialized multimedia software including: Adobe Photoshop, Corel Draw!, Adobe PageMaker, RayDream Studio and OCR software (select machines). A 1200 dpi color laser printer is also located in the workroom.

## Electronic Classroom

Collins Science Center, third floor

The electronic classroom is equipped with 30 Pentium PCs which are available for walk-in use when not in use by a class. All computers are networked to appropriate file servers with access to a variety of software as well as to the campus network and the Internet.

## Residence Hall Computer Clusters

There are eight residence hall computer clusters spread across campus, one each in the basements of Baxter, Belknap, Doney, Lausanne, Matthews, Shepard, Terra House and WISH. The clusters include a mix of Macintosh and PC machines to give access to network accounts (e-mail) and the Internet. Limited software is provided to support other uses such as word processing. The computer clusters are open 24 hours a day, seven days a week, but the residence halls themselves are locked to non-residents from late evening to early morning.

## Residence Hall Rooms

All residence halls, except Haseldorf Apartment, are wired for campus network access. Students can purchase network cards or adapters from the University bookstore. The bookstore sells hardware for desktop PCs and a few Macintosh models. Macintosh computers must be running System 7.1 or higher and PCs must be running Windows 3.1 or higher. Information regarding network connection can be obtained from WITS.

## On- or Off-Campus Modem Access

Any student can connect to the campus network using a computer equipped with a modem. The campus modems can support speeds up to 28.8K bps using V.Fast or V.34 protocol. The network modem servers can also support Point to Point Protocol (PPP) for a network connection via modem. The modem access numbers are:

10-minute express line .....	370-6626
up to 14.4 connections .....	370-6627
up to 28.8 connections .....	370-6628

## Campus Phone Systems

Willamette has its own phone system. Phones and phone service are provided in all student rooms except in the Haseldorf apartments, where residents are responsible for ordering their own service from US West. Willamette phone service is free of a monthly charge and local calls (both on- and off-campus) are also free.

All campus phone numbers are called extensions and are four digits long. From campus, only the extension is dialed to call someone. When calling a campus extension from off-campus, an appropriate prefix must be added: 316 for 2700 numbers, 373 for 3000 numbers, 375 for 5000 numbers and 370 for 6000 numbers.

To make a local off-campus call dial 9, then the number. To make a long-distance call charged to a calling card, dial 9 and the access number for your carrier (as if you were on a payphone), or dial 9 and the 1-800 number of your carrier. For long distance dialing each resident is issued an access code. To use this code dial 7, wait for a tone, dial the access code, wait for a dial tone, then dial 9+1+ the long distance number. A bill for these long distance calls will be sent to you each month and should be paid at the Cashier's Window in Waller Hall.

Standard payphones are located in Sparks Center as well as outdoors near Doney and WISH.

## VISUAL AND PERFORMING ARTS

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### WILLAMETTE UNIVERSITY ART

#### The Hallie Brown Ford Gallery

Art Building, fourth floor, telephone 6136

The Hallie Brown Ford Gallery, located on the fourth floor of the Art Building, hosts continuously changing exhibits of student art produced in Art classes, and is a venue for exhibits of student art satisfying the Creating in the Arts mode of inquiry in the General Education curriculum.

## Hallie Ford Museum of Art

700 State Street, telephone 5458

### Director

John Olbrantz

The Hallie Ford Museum of Art, one block east of campus on the corner of State and Cottage Streets, features the Carl Hall Gallery of Pacific Northwest and American Art, a Special Exhibitions Gallery for temporary shows of various types, a Native American Gallery, a general Collections Gallery, a print and Drawing Room, a small Study Gallery and an art history lecture room. The galleries exhibit Willamette's permanent collections and also feature changing special exhibitions. Each year there is an exhibit related to the World Views topic in the fall and the Senior Art Majors Exhibit in the spring.

## WILLAMETTE UNIVERSITY MUSIC DEPARTMENT

Smith Auditorium, telephone 6255

### Department Chair

Wallace Long

The Music Department presents a regular series of concerts and recitals by University ensembles, students and faculty. It also offers a Distinguished Artists Series of guest artists who perform and present master classes on campus as well as the New Music at Willamette, programs of 20th century music, organized by the Swindells Composer-in-Residence. All music events are open to the public. In addition, the Music Department sponsors a weekly student recital to provide students with the opportunity to play before an audience of peers and to experience the repertoire of the various media and music history period.

## WILLAMETTE UNIVERSITY THEATRE

Kresge Theater, telephone 6222

### Administrative Assistant

Suzanne Kersh

Willamette University Theatre offers a wide spectrum of theatrical performances as well as a liberal arts degree in theatre. Theatre is a vibrant, exciting, challenging department filled with faculty and students striving to continue the journey of discovery and interaction with our fellow humans that leads to greater understanding of ourselves, our neighbors and our world.

Auditions occur during the Opening Days weekend for fall semester plays and the first week of spring semester for spring semester plays, and are open to the entire University Community.

Inquiries about the performance schedule should be directed to Zoë Stagg, Student Production Stage Manager. Performance information is also available by calling (503) 370-6221.

### Box Office Hours:

Monday-Wednesday .....	Noon-5 p.m.
Thursday-Friday .....	Noon-8 p.m.
Saturday .....	3-8 p.m.
Sunday .....	12:30-2 p.m.

### Regular Ticket Prices:

(Hours begin the week of opening of each production)

Friday and Saturday .....	\$10	General Admission
Thursday and Sunday .....	\$8	General Admission
Students and Senior Citizens .....	\$6	All Days
Preview Thursday		All Tickets are Half Price

\$18 Student Season Passes may be purchased at the theatre during the first week of the semester through the closing of the first production. This includes five productions plus the dance concert.

### Preview Night, Post-Play Discussions & Signed Performances

Previews are scheduled for the Thursday before the opening of each mainstage production at 8 p.m. Tickets are half-price for previews. An informal post-play discussion with the director and cast will follow the second Thursday performance of each mainstage production. The closing matinee of each mainstage production will be signed for the hearing impaired.

## STUDENT ORGANIZATIONS

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The Student Club and Organization Service Center, located in the Office of Student Activities on the second floor of the University Center, offers mailboxes for each club and organization, a posting area for events, office work space and supplies, van rental forms and copy center forms.

### Clubs and Organizations Affiliation Procedure

The purpose of student organizations at Willamette University is to provide opportunities for the enhancement of academic, cultural, social and recreational aspects of student life through participation in group programs and activities. Recognized student organizations are entitled to certain privileges including, but not limited to, the ability to seek ASWU funding and reserve Willamette University facilities at no charge. In order for a student group to be a recognized Willamette University student organization, the following criteria must be met:

1. The organization must have an advisor who is a member of the Willamette University faculty, staff or administration.
2. The organization must complete a Student Organization Affiliation Form and update that form with the Office of Student Activities every year after official recognition.
3. The membership of the organization must be composed of at least 50 percent Willamette University students.
4. The organization must have a current constitution on file with the Office of Student Activities.
5. In the initial year that any given student group seeks official recognition, the group must provide the Office of Student Activities with a petition signed by at least 10 students who indicate an interest in becoming a member of the student organization.
6. In order to maintain standing as an officially recognized student organization, the leader(s) of the organization must do the following: Complete a new Organizational Affiliation Policy, listing new officers, provide a copy of a new constitution if any changes have been made and meet with a representative of the Student Activities Office to discuss the goals and structure of the organization.

**As a result of your affiliation with the University, you are eligible for the following benefits:**

1. Listing in the Student Handbook available to all students
2. Ability to participate in the Activities Fair
3. Advising and assistance from Student Activities for:
  - budget planning and ASWU funding process
  - leadership and group facilitation training

- recruiting new members
- event planning and promotion
- 4. Use of motorpool vehicles
- 5. Free use of tables in the UC lobby for fund raising purposes
- 6. Access to and support of the facilities scheduler
- 7. Access to and use of meeting rooms in the University Center
- 8. Access to and free use of other WU on-campus facilities
- 9. Access to mailing services to stuff flyers in mail boxes
- 10. Free use of the Student Activities typewriter for organizational use
- 11. Free use of the Student Activities Macintosh computer and laser printer for organizational use
- 12. Free artistic assistance with flyer design
- 13. Free use of poster-making supplies
- 14. Free banner-making and flyer-making service
- 15. Information about other organizations and events, including leadership information and contacts
- 16. Ability to request ASWU funding
- 17. Ability to apply to ASWU for space in the Student Organization Center
- 18. Ability to apply for funds for speakers from the Educational Programs Committee
- 19. Right to use the name “Willamette University” in promotion and publications

For complete information and forms regarding official student organization affiliation, stop by the Office of Student Activities in the University Center.

## DIRECTORY OF STUDENT ORGANIZATIONS

Every Willamette student has the opportunity to become involved in campus organizations, and as the following list indicates, there are a variety of organizations from which to choose.

- Academic/honorary organizations
- Educational and service organizations
- Multicultural organizations
- Performing arts organizations
- Print media organizations
- Religious organizations
- Social and support organizations
- Sports and recreational organizations

## Academic and Honorary Organizations

### ALPHA LAMBDA DELTA

**Advisor:** Sam Hall, telephone 6118, Mathematics Department

**Contact:** Rachel Trautman, H-212

Alpha Lambda Delta encourages superior scholastic achievement among students in their first year in institutions of higher education, promotes intelligent living and a continued high standard of learning and assists women and men in recognizing and developing meaningful goals for their roles in society. This organization is a national freshman honor society for those with a minimum 3.5 g.p.a.

### DOBRO SLOVO

**Advisor:** Magda Schay, telephone 6015, Foreign Language Department

Dobro Slovo recognizes excellence in the study of Slavic languages and literature. Members of this honor society promote interest in Russian activities.

### MORTAR BOARD

**Advisor:** Tony Noble, telephone 6070

**Contact:** Amy Kay Boatright, A-236

As a national honorary society, Mortar Board recognizes seniors for superior scholarship, provides opportunities for continued leadership development, promote services to colleges and universities, and encourage lifelong contributions to the global community.

### MU PHI EPSILON

**Advisor:** Carole Stewart, telephone 6255, Music Department

**Contact:** Angie Turley, B-285

Mu Phi Epsilon is a professional fraternity which encourages high scholastic and musical performance. It is open to all music majors and minors.

### OMICRON DELTA KAPPA

**Advisor:** Lisa Jones, telephone 6463, Office of Student Activities

ODK recognizes outstanding accomplishments of campus leaders in all areas of campus life and creates a forum where students and faculty can meet to discuss campus concerns.

### ORDER OF OMEGA

**Advisor:** Lisa Jones, telephone 6463, Office of Student Activities

This is a national honorary society, open to juniors and seniors, which recognizes members of fraternities and sororities who have excelled in academics, campus involvement and community service.

### PHI DELTA KAPPA

**Advisor:** Rich Biffle, telephone 6294, Education Department

Phi Delta Kappa is a professional post-graduate organization. Students must receive faculty endorsement for membership. It is composed of professionals throughout the Willamette Valley.

### PHI ETA SIGMA

**Advisor:** Sam Hall, telephone 6118, Mathematics Department

Phi Eta Sigma honors and recognizes exceptional scholastic achievement. It also seeks to emphasize those personal qualities which are essential to a successful and happy life. The person who succeeds must possess three important qualities: a vigorous and disciplined mind; a strong and healthy body; and, above all, a noble, generous character.

### PI KAPPA LAMBDA

**Advisor:** Richard Stewart, telephone 6378, Music Department

**Contact:** Teresa Hudkins, telephone 6303, Admission

Membership in Pi Kappa Lambda requires outstanding scholastic achievement and musical performance ability.

### PSI CHI

**Advisor:** Sue Koger, telephone 6341, Psychology Department

**Contact:** Nicole Ann Smith, A-226

Psi Chi is a national scholastic honorary organization whose purpose is to encourage, stimulate and maintain excellence in scholarship of the individual members in all fields, particularly psychology and to advance the science of psychology.

### PSI XI PHI

**Advisor:** William Smaldone, telephone 5440, History Department

The purpose of Psi Xi Phi is to continue and to advance the study of conventional and non-traditional forms of history. It serves to unify the professors and students of the Willamette University Department of History through a social and academic atmosphere.

**PHI BETA KAPPA**

**President:** George McCowan, telephone 6297, History Department

Founded in 1776, Phi Beta Kappa is the nations oldest academic honor society. Its mission is to foster and to recognize excellence in the liberal arts and sciences. Students are elected to Phi Beta Kappa as seniors (a small number may elected as juniors), based on scholarly achievement, broad cultural interests and good character. There is no application process. Members of the WU chapter, Delta of Oregon, base selection largely on an adjusted GPA, considering also departmental recommendations and academic honors.

**Educational and Service Organizations****ALPHA PHI OMEGA**

**Advisor:** Director, telephone 6807, Community Outreach Program

**Contact:** Jason Upton, C-104

The purpose of this fraternity is to assemble college students in a National Service Fraternity in the fellowship of the principles of Alpha Phi Omega; to develop leadership, to promote friendship and provide service to humanity; and to further the freedom that is our national, educational and intellectual heritage.

**BEST BUDDIES OF WILLAMETTE**

**Advisor:** Director, telephone 6807, Community Outreach Program

**Contact:** Gar Willoughby

This program pairs college students with people who have mental retardation or developmental disabilities. The primary goal is to promote one-to-one friendships. There are also group outings and discussions.

**CARTOON CLUB**

**Advisor:** Director, telephone 6807, Community Outreach Program

**Contact:** Rebecca Frazier, DS-224

The Cartoon Club seeks to offer students of Willamette University an opportunity to interact with and provide a positive role model for the children and parents staying at the Salem Outreach Shelter.

**OMICRON DELTA EPSILON**

**Advisor:** Jerry Gray, telephone 6307, Economics Department

Omicron Delta Epsilon is an International Honor Society in Economics. The purpose to confer distinction for high scholastic achievement in Economics while stimulating and promoting student interest in all aspects of Economics.

### ENGLISH MAJORS CLUB

**Advisor:** Frann Michel, telephone 6389, English Department

The English Majors Club plans activities related to the English field and disseminates information to its members concerning guest speakers, authors and the Ashland Shakespearean Festival.

### ENVIRONMENTAL COMMUNITY OUTREACH SOCIETY (ECOS)

**Advisor:** Joe Bowersox, telephone 6220, Politics Department

**Contact:** Greg Stiles

Through cooperative outreach to students, faculty and alumni affiliated with various academic disciplines represented at Willamette University, ECOS aims to foster environmental awareness, continued environmental education and environmental career opportunities.

### HABITAT FOR HUMANITY

**Advisor:** Bob Kister, telephone 6345, University Bookstore

**Contact:** Melissa Ferguson, D-197

This organization is an ecumenical Christian ministry with the goal of eliminating poverty housing and homelessness. This campus group seeks to work with local Habitat-affiliated projects toward this goal.

### MENTOR PROGRAM

**Advisor:** Director, telephone 6807, Community Outreach Program

**Contact:** Erin Gould, A-244

The purpose of this program is to pair Willamette University students with children from Salem area elementary schools so children can develop a one-on-one relationship with an adult through non-academic activities and ultimately provide them with experiences to improve their self-concept.

### MODEL UNITED NATIONS

**Advisor:** Suresht Bald, telephone 6261, Politics Department

Participants of Model United Nations research and prepare for conferences with other schools across the nation.

### PHI ALPHA DELTA PRE-LAW FRATERNITY

**Advisor:** Joe Bowersox, telephone 6220, Politics Department

**Contact:** Sara Barnett, B-235

This organization provides a forum for students interested in learning more about the legal profession. Activities include guest speakers and group discussions on the social impact of contemporary legal issues.

**SOCIETY FOR HUMAN RESOURCE MANAGEMENT (SHRM)****Advisor:** Dr. Kathleen Powers**Contact:** Pawan Singh, AGSM

The purpose of SHRM is to promote Human Resource Management by making students more aware of current issues in the workplace.

**SPANISH CLUB****Advisor:** Martha Gavilanez-Uggen, telephone 5469, Foreign Language Dept.

The purpose of this organization is to promote the culture and the language of Spanish-speaking countries in the Willamette University and Salem communities through traditional festivals, group excursions, informative gatherings, community outreach and regularly scheduled meetings.

**STUDENTS AGAINST RAPE TOGETHER (START)****Advisor:** Deborah Loers, telephone 6471, Counseling Center

The purpose of this organization is to provide a means for students who are concerned about campus rape issues to meet, discuss and plan events to increase awareness of these issues and effect change on the Willamette campus.

**Multicultural Organizations****ASIA (ASIAN STUDENTS IN ACTION)****Advisor:** Rich Shintaku, telephone 6265, Office of Multicultural Affairs**Contact:** Jamuna Deshmukh, B-181

The Willamette Asian Association acts as a support network for its members and other Willamette students of Asian ancestry. This group is committed to promoting and encouraging Asian cultural identity through speakers and educational programs.

**BLACK STUDENT ORGANIZATION****Advisor:** Rich Biffle, telephone 6294, Education Department**Contacts:** LaKisha Clark, C-134

The Black Student Organization encourages cultural awareness, acts as a support group for all people interested in Black issues and promotes educational programs on campus.

### HAWAII CLUB

**Advisors:** Rich Shintaku, telephone 6265, Office of Multicultural Affairs  
Teresa Hudkins, telephone 6303, Office of Admission

**Contact:** Trisha Yamada, F-320

This club provides a support group for students from Hawaii and those interested in learning about the culture and spirit of Hawaii.

### UNIDOS POR FIN

**Advisor:** Robert Dash, telephone 6262, Politics Department

**Contact:** Moises Arellano, B-149

This club helps students maintain their cultural identities (Latino, Mexican, Hispanic) by promoting various films, speakers and ethnic celebrations. It provides a supportive environment for Hispanic students through potlucks, trips and other cultural gatherings.

### WILLAMETTE INTERNATIONAL STUDENT ASSOCIATION (WISA)

**Advisor:** Donna McElroy, telephone 5404, International Student Services

WISA provides support for international students to assist them in integrating into the Willamette University community. This association provides opportunities for international awareness through the International Extravaganza, International Dinner and coffee hours, as well as an opportunity for U.S. students to become involved in international activities.

## Performing Arts Organizations

### BEHIND THE SCENES

**Advisor:** Valerie McIntosh, telephone 6456, Music Department

The purpose of "Behind the Scenes" is to offer students an opportunity to learn about what goes into making a musical production. The club meets weekly to discuss choosing appropriate works, making the most of limited resources, and learning the how-tos of set design and construction, make-up, costuming, etc. Campus-wide seminars conducted by experts on subjects applicable to production are offered as well.

### CHAMBER CHOIR

**Advisor:** Wallace Long, telephone 6320, Music Department

**Contact:** Barry Nelson, E-273

The Chamber Choir is a 36-voice ensemble open by audition to all Willamette University students and engages in extensive touring as well as frequent on-

campus performances. Rehearsals are held three times weekly. Members must have significant experience in singing and are required to audition for entrance.

### CHAMBER WINDS

**Advisor:** Martin Behnke, telephone 6255, Music Department

**Contact:** Jennifer White, DS-189

The Chamber Winds is a Music Department curricular offering. Membership is open, by audition, to select Willamette students with a wind instrumental background. The group rehearses three days a week and performs several times per semester on-campus, off-campus and on regional tours.

### MALE ENSEMBLE WILLAMETTE

**Advisor:** Paul Klemme, telephone 6255, Music Department

**Contact:** Barry Nelson, E-273

This group is to help encourage men campus-wide to consider singing as a curricular activity which can add breadth and depth to their Willamette experience.

### MUSIC THERAPY CLUB

**Advisor:** Melissa Brotons, telephone 6450, Music Department

**Contact:** Erin Smith, B-170

This group is to promote interest and mutual assistance in our common pursuit of academic preparation for the Music Therapy profession; to provide a forum through which Music Therapy students at Willamette University may contribute to and participate in the activities of student and professional Music Therapy organizations on local, regional and national levels; and to establish the widespread understanding of music in therapy for the general public.

### PHILOMATHEAN SOCIETY

**Advisor:** Robert Trapp, telephone 6244, Rhetoric and Media Studies

Noting the value of Dialogue in the process of a liberal arts education, the Philomathean Society aims to benefit membership of the Willamette University community by sponsoring a series of public debates and other such opportunities for intellectual enlightenment.

### UNIVERSITY BAND

**Advisor:** Martin Behnke, telephone 6255, Music Department

**Contact:** Jennifer White, DS-189

The University Band is a Music Department curricular offering. It is an ensemble open to all University students. Rehearsals are once a week with an hour and a half a week outside practice time. The group performs on campus two or three times each semester.

### UNIVERSITY WOMEN'S CHOIR

**Advisor:** Lisa Ross, telephone 6255, Music Department

**Contact:** Barry Nelson, E-273

This group is to help encourage more women campus-wide to consider singing as a curricular activity which can add breadth and depth to their Willamette experience.

### WILLAMETTE UNIVERSITY PEP BAND

**Advisor:** Martin Behnke, telephone 6259, Music Department

**Contact:** Jennifer White, D-189

The Willamette Pep Band's purpose is to perform "Pep" music at Willamette athletic functions with the intent to energize and excite the audience and teams at those events.

### WILLAMETTE UNIVERSITY JAZZ ENSEMBLE

**Advisor:** Martin Behnke, telephone 6259, Music Department

**Contact:** Jennifer White, D-189

The Willamette Jazz Ensemble is a curricular class which explores, studies, rehearses and regularly performs music for off-campus audiences and the students of Willamette University. The Ensemble also hosts the Willamette Jazz Festival.

### WILLAMETTE SINGERS

**Advisor:** Wallace Long, telephone 6320, Music Department

**Contact:** Barry Nelson, E-273

Composed of 12 vocalists, piano, bass and drums, the Willamette Singers concentrates on vocal jazz and is open to all Willamette students. Willamette Singers rehearse three times weekly and perform several times per semester on-campus, off-campus and on regional tours. Members must have significant experience in singing or instrument playing and are required to audition for entrance.

## WILLAMETTE TAIKO DRUMMING CLUB

**Advisor:** Richard Spielman, telephone 6368, Politics Department

The purpose of Willamette Taiko is to give an opportunity to students to learn the traditional ways of Japanese Taiko drumming and through this learning to be able to engage their own imaginations in creating musical pieces. Our ultimate goal is to be able to perform for the school as well as other local communities in hopes of expanding the knowledge of Japanese tradition to the public.

## Media Organizations

### BUBBLE RADIO

**Contact:** Eric Larson, C-254

The purpose of Bubble Radio is to provide a medium for campus organizations and individuals as a source of information, as well as a means of connecting Willamette to the outside cultural, political, intellectual, musical and informational world.

### CHRYSALIS

The *Chrysalis* is Willamette's literary and arts magazine. It contains poetry, prose, and visual artwork and is published each fall and spring.

### THE COLLEGIAN

**Advisor:** Carol Long, telephone 6285, CLA Dean's Office

**Contact:** Giao Bui, telephone 6053, B-258, Editor

*The Collegian* promotes skills in journalism while producing Willamette's weekly student newspaper.

### DARKROOM

**Contact:** ASWU, 6058

The darkroom provides pictures for the yearbook, newspaper, and photographs for other Willamette organizations.

### WALLULAH

**Contact:** Melissa Van Acker, telephone 6053, A-258

The *Wallulah* is Willamette's school yearbook. Involved in the *Wallulah's* production are theme development, design layout, page arrangement and personal interviews.

## Religious Organizations

### CAMPUS AMBASSADORS CHRISTIAN FELLOWSHIP

**Advisor:** Jeff Poush, telephone 6213, Chaplain's Office

**Contact:** Lauren Hunt, A-194

Campus Ambassadors seeks to encourage Willamette community members to integrate Christ into their lives through monthly celebrations, speakers, retreats and famine relief projects.

### FELLOWSHIP OF CHRISTIAN ATHLETES

**Advisor:** Dan Barram, 364-4522

**Contacts:** Cindy Koenig, B-296

This organization meets weekly for a variety of programs and social functions, focusing on the special spiritual needs of the athletic community.

### INTERVARSITY CHRISTIAN FELLOWSHIP

**Advisor:** Charlie Wallace, telephone 6213, Chaplain's Office

**Contact:** Aaron Kenagy, DS-213

IVCF provides a context for Christian nurture and evangelical witness for anyone within the Willamette community.

### JEWISH STUDENTS UNION

**Advisor:** Charlie Wallace, telephone 6213, Chaplain's Office

**Contact:** Aimee Oberndorfer, C-189

This organization meets for fellowship and celebration of Jewish holidays and festivals and maintains a link with Salem's synagogue, Temple Beth Shalom.

### LATTER DAY SAINTS STUDENT ASSOCIATION (LDSSA)

**Advisor:** Dale Kirby, telephone 6213, Chaplain's Office

**Contact:** Dorcas Delatori, DS-244

LDSSA exists to assist students at Willamette University in balancing their academic, social, cultural and religious education. LDSSA provides religious education, social interaction, opportunities for humanitarian service and leadership training.

### NEWMAN COMMUNITY

**Advisor:** Father Bing Hoang, 581-1623

Newman Community is the Catholic apostolate to Salem area university students and offers spiritual, intellectual and social support for men and women within a Catholic-Christian framework.

## WILLAMETTE INTERNATIONAL CHRISTIAN FELLOWSHIP

**Advisor:** Buell Hadley, 363-7067

A Christian friendship organization that offers services to international students of all religions and nationalities and introduces Americans to international students in hopes of building friendships and a "home away from home." Willamette International Christian Fellowship offers Bible studies, social activities, outings, conferences and help of various sorts that may be needed by the international student.

## Social/Support Organizations

### CAMPUS DEMOCRATS

This organization works to help promote overall awareness both on and around Willamette University of politics and helps to encourage political activism and participation through the mobilization and motivation of students.

### CIRCLE K INTERNATIONAL OF WILLAMETTE

**Advisor:** Director, telephone 6807, Community Outreach Program

**Contact:** Pamela Hutchison, A-198

Circle K involves college and university students in campus and community service while developing quality leaders and citizens.

### COLLEGE REPUBLICANS

**Advisor:** James Frew, telephone 6232, Economics Department

This organization promotes the principles of the Republican party among the students at Willamette University. Club members develop political and leadership skills that will prepare them for future service to the party and the community.

### HOUSE OF HALL REPRESENTATIVES

**Advisor:** Office of Residence Life, telephone 6212

**Contact:** Karen Sharp, D-212

HHR is made up of the presidents and representatives of the residence halls and the University Apartments. It is the representative body for those living in independent campus residences. HHR plans and sponsors campus-wide programs, forums, and social events which enrich life at Willamette-TIUA.

### INTERFRATERNITY COUNCIL (IFC)

**Advisor:** Kevin Dull, telephone 6212, Residence Life

**Contact:** Jim Meurer, D-193

The Interfraternity Council is a governing body of the existing fraternities on the Willamette Campus. IFC sponsors a formal rush and several other activities throughout the year.

### LESBIAN, GAY, BISEXUAL ALLIANCE (LGBA)

**Advisor:** Michael Marks, telephone 6932, Politics Department

**Contacts:** Mark Gano, A-158

The Willamette LGBA group exists to provide and encourage the support, education and visibility of gay, lesbian or bisexual concerns and issues in the Willamette-TIUA community. Its aim is to create an awareness and celebration of differing perspectives and lifestyles.

### NON-TRADITIONAL STUDENTS ASSOCIATION

**Advisor:** Linda Heuser, telephone 6915, Sociology Department

**Contact:** Andrea Kemper, F-221; Annalivia Komyate, H-238

The purpose of this organization is to provide a supportive and caring environment for older-than-average students, married students and students with children. The club meets regularly to discuss issues such as commuting, child care, stress and time management and balancing family issues with school.

### PANHELLENIC COUNCIL

**Advisor:** Lisa Jones, telephone 6463, Office of Student Activities

**Contact:** Kirsten Olson, G-187

“We, the fraternity women of America, stand for service through the development of character inspired by the close contact and deep friendship of individual fraternity and Panhellenic life. The opportunity for wide and wise human service through mutual respect and helpfulness is the tenet by which we strive to live (National Panhellenic Conference).” The Panhellenic Council is the representative body for the sororities on the Willamette campus.

### STUDENT ALUMNI ASSOCIATION

**Advisor:** Brian Hess, telephone 4413, Alumni Relations

**Contact:** Sabrina Webb, DS-203

The Student Alumni Association (SAA) seeks to provide a link to alumni and other University constituencies, forging relationships for students and alumni of the institution. SAA encourages interaction between alumni, current students, faculty and the surrounding community through positive programming and a commitment to the mission of Willamette University.

**WILLAMETTE COMMUNITY FOR CHOICE**

**Advisor:** Lisa Jones, telephone 6463, Office of Student Activities

**Contact:** Mags Greenlee, D-159

Willamette Community for Choice is dedicated to educating the Willamette community about the issue of choice and providing support to NARAL and Planned Parenthood.

**WILLAMETTE EMERGENCY MEDICAL SERVICES (WEMS)**

**Advisor:** Ross Stout, telephone 6911, Campus Safety;

Vickie Simpson, telephone 6062, Health Center

**Contact:** Kandra Yee, DS-150

The purpose of WEMS is to provide quick response medical services to the Willamette community, to encourage and facilitate training of students expressing interests in emergency medical services, to include but not limited to training in CPR and First Aid and to provide certification in CPR to Willamette faculty, staff and students.

**WILLAMETTE PEER ADVOCACY PROGRAM**

**Advisor:** Sue Koger, telephone 6341, Psychology Department

The WPA is an organization designed to serve the mental, social and psychological needs of the Willamette community. Peer advocates act as a referral source and are highly trained in many "wellness" issues that address student needs.

**WILLAMETTE PROGRESSIVE UNION**

**Advisor:** William Smaldone, telephone 5440, History Department

**Contact:** Erica Eichers, DS-180

Whereas the left wing of the American political spectrum has been fragmented into its component parts, the Willamette Progressive Union, a non-sectarian coalition, have come together to establish a left political culture and encourage the unity of leftists on campus.

**WILLAMETTE SOCIALIST UNION**

**Advisor:** William Smaldone, telephone 5440, History Department

Our purpose is to promote solidarity among the Willamette community, and create a venue where progressive ideas, thoughts and actions can be expressed and realized.

### WILLAMETTE UNIVERSITY FOR FAMILY LITERACY

**Advisor:** Director, telephone 6807, Community Outreach Program

**Contact:** Anna Geer, H-191

The purpose of this organization is to participate meaningfully in the community by working to support literacy. A primary focus is to teach English as a second language to non-native English speaking adults, enabling them to gain necessary and practical language skills.

### WOMYN'S CENTER

**Advisor:** Lisa Jones, telephone 6463, Office of Student Activities

**Contact:** Mags Greenlee, D-159

The Womyn's Center, located on the third floor of the UC, was created to encourage awareness of gender related issues on campus and support women student organizations.

## Sports/Recreational Organizations

### BOARDRIDERS CLUB

**Advisor:** Tony Noble, telephone 6003, Physical Plant Office

The purpose of the Boardriders club is to bring together different people with similar interests to form a common bond, "a love for board sports."

### FOIL FENCERS

**Advisor:** James Ciaramitaro, telephone 6420, Athletic Department

This club promotes and preserves standard foil fencing and provides an environment where competent fencers of all skill levels and disciplines can gather and fence.

### GOLF CLUB

**Advisor:** Jerry Gray, telephone 6307, Economics Department

This club provides an opportunity for Willamette students to play golf.

### LACROSSE

**Advisor:** Bruce Mace, Coordinator of Intramural and Recreational Activities, telephone 6463, Student Activities

The lacrosse organization is coordinated by students who compete against PAC-10 schools such as Oregon, Washington and Washington State, as well as against smaller colleges in the region.

## OUTDOOR PURSUITS

**Advisor:** Bruce Mace, Coordinator of Intramural and Recreational Activities, telephone 6463, Student Activities

The purpose of Outdoor Pursuits is to involve older children (between the ages of 9 and 14) in outdoor activities that not only combine learning with fun, but also encourage a sense of responsibility, self-reliance and an awareness of our natural environment.

## SNOWBOARDERS OF WILLAMETTE (SNOW)

**Advisor:** Tony Noble, telephone 6003, Physical Plant Office

This club's mission is to promote and propagate the god-like activity known by mortals as snowboarding!

## VOLLEYBALL CLUB

**Advisor:** Marlene Piper, telephone 6230, Athletic Department

This club provides the opportunity to practice and learn volleyball skills and compete against other schools and clubs in tournaments and matches.

## WATER POLO CLUB

**Advisor:** Skip Kenitzer, telephone 6257, Athletic Department

The Water Polo Club trains and competes competitively in water polo matches.

## WILLAMETTE INDOOR SPORTS CLUB

**Advisor:** Ron Loftus, telephone 6275, Japanese Department

**Contact:** Jim Meurer, DS-193

To provide a fun yet competitive atmosphere for students to participate in sports.

## WILLAMETTE OUTDOORS CLUB

**Advisor:** Bruce Mace, Coordinator of Intramural and Recreational Activities, telephone 6463, Student Activities

**Contact:** Ken Duncan, DS-167

Willamette Outdoors provides opportunities for students to explore and appreciate outdoor activities throughout the Pacific Northwest.

## WILLAMETTE RUGGERS

**Advisor:** Bruce Mace, Coordinator of Intramural and Recreational Activities, telephone 6463, Student Activities

The Rugby Team provides the Willamette student community with a nationally recognized collegiate sport. The Willamette University Rugby Team fields both

women's and men's teams and plays various universities throughout Oregon and Washington. The game requires many people so there are positions available for people of all sizes and shapes. Fall season only.

## **PUBLICITY**

### **Poster Policy**

Signs, posters and banners may not be placed on the exteriors of any of the following: academic or administrative buildings, lamp posts, trees, bridges, etc. This includes the use of chalk on buildings and sidewalks.

People and organizations may receive permission to post announcements on the exteriors of the University Center and residence halls with prior approval. For permission to post announcements at the University Center, contact the Office of Student Activities at 370-6463. For permission to post announcements in residence halls, contact the Office of Residence Life at 370-6212.

## **SCHEDULING**

Lee House, telephone 5442

### **Facilities Scheduler**

Nicki Shaw

Meeting rooms and table reservations need to be scheduled through the Office of Scheduling and Conference Services at x5442. The e-mail address is <nshaw@willamette.edu>. The following facilities are scheduled independently:

Collins Legal Center — Carla Stewart, telephone 6380

Atkinson Graduate School — Michelle Duchateau, telephone 6440

McCulloch Stadium, Sparks Center — Gordie James, telephone 6063

TIUA — Tomoko Harpster, telephone 3300

The scheduling policy may be viewed on the Willamette web page.

# SALEM COMMUNITY — “ON THE TOWN”

## Map of Salem



## Movie Theaters

Keizer Cinemas 3555 River Rd. N .....	393-7374
Lancaster Mall Theatres 3790 D St. NE .....	581-9300
Salem Center Movieland Marion & High Sts. ....	588-3456
Salem Cinema 445 High SE .....	378-7676
Southgate Cinema World 3893 Commercial SE .....	364-2226

## Selected Restaurants and Fast Food

Alessandro's Park Plaza (Italian) 325 High SE .....	370-9951
Applebee's Grill & Bar Corner of Lancaster and Center .....	581-8040
Arbor Cafe 380 High NE .....	588-2353
Black Angus (Steak) 220 Commercial SE .....	585-1011
The Brick 105 Liberty NE .....	375-0959
Busick Court Restaurant 250 Court NE .....	370-8107
China Best 364 Center NE .....	581-1668
Croissant & Co. 190 High SE .....	362-7323
DaVinci's (Italian) 180 High SE .....	399-1413
Denny's 3155 Ryan Dr. SE .....	585-8424
El Tapatio 1391 Broadway NE .....	581-2405
The Golden Crown (Chinese) 365 Liberty NE .....	362-9560
Geppetto's Italian Restaurant 616 Lancaster NE .....	378-1271
The Heritage Tree 574 Cottage NE .....	399-7075
International House of Pancakes 260 Liberty SE .....	581-2622
Jackie's Ribs 3404 Commercial SE .....	399-7464
Jonathan's Oyster Bar 445 State .....	362-7219
Karma's Cafe 1313 Mill SE .....	370-8855
Kwan's Original Cuisine (Chinese) 835 Commercial SE, .....	362-7711
Kyoto Japanese Restaurant 1610 Lancaster Dr. NE .....	363-3552
La Margarita (Mexican) 545 Ferry SE .....	362-8861
La Margarita Express 515 Chemeketa NE .....	371-7960
McDonald's 1110 Center St. ....	363-5314
McGrath's Fish House 350 Chemeketa NE .....	362-0736
Ming's Restaurant 440 State .....	588-2928
Mongolian Grill 4250 Commercial SE .....	588-1978
Newport Bay Restaurant 1717 Freeway Ct. NE .....	315-7100
Off Center Cafe 1741 Center NE .....	363-9245
Olive Garden Italian Restaurant 1302 Lancaster NE .....	364-6885
Outback Steakhouse 2265 Lancaster Dr. NE .....	399-3700
The Pointe 195 Commercial NE .....	585-5588
Ram Border Cafe & Sports Bar 515 12th SE .....	363-1904
Red Robin 3760 Center NE .....	362-9666
Roadhouse Grill 481 Lancaster Dr. NE .....	375-0942

Rock-N-Rogers (50s diner) 1405 Broadway NE .....	364-5734
Cafe Today 1244 State .....	378-9180
Santa Fe Burrito Co. Market & Lancaster .....	399-5363
Spaghetti Company 920 Commercial SE .....	391-9005
Subway Sandwiches 1310 State .....	391-9848
Taste of Thai 3405 Commercial SE #160 .....	363-9010
Thompson Brewery 3575 Liberty Rd. S .....	363-7286
Tong King Garden 989 12th SE .....	585-9932

### Willamette-Area Pizza (\*Delivery available)

Domino's Pizza* 1049 Commercial SE .....	371-3559
Izzy's Pizza Restaurants 2990 Commercial SE .....	581-9831
Izzy's Pizza Restaurants 2205 Lancaster Dr. NE .....	399-0915
Little Caesar's 3771 Commercial SE .....	371-4491
Little Caesar's 3052 Lancaster NE .....	588-7212
Pizza Hut* 3302 Commercial SE .....	364-7286
Pizza Hut* 3278 Lancaster NE .....	363-7414
Round Table* 3910 Center NE .....	362-9988
Round Table* 4435 Liberty Rd S .....	370-9316
Straight from New York Pizza 233 Liberty NE .....	581-5863

### Selected Sweets

Baskin Robbins Salem Centre, 480 Center St. ....	362-9824
Gerry Frank's Konditorei 310 Kearney SE at Commercial St. ....	585-7070
Dairy Queen 1465 25th SE at Mission Street .....	364-2601
Dunkin Donuts 1980 Commercial SE .....	364-9621

### Downtown Coffee Houses

The Beanery 220 Liberty NE .....	399-7220
Governor's Cup Coffee Roasters 471 Court NE .....	581-9675
Starbucks Coffee 399 Court NE .....	375-2156
Starbucks Coffee 3405 Commercial SE .....	391-7193
The Daily Planet 1667 Center NE .....	391-9369
Coffee House Cafe 135 Liberty .....	371-6768

### Shopping Malls in Salem

Salem Center 401 Center St. N.E. ....	364-0495
<i>Monday-Friday 10 a.m.-9 p.m., Saturday 10 a.m.-6 p.m., Sunday 11 a.m.-6 p.m.</i>	

Salem Center is located downtown and connected by a series of skybridges. The major department stores are J.C. Penney, Meier & Frank, Mervyn's and Nordstrom. There is a food court and many other stores, including the Gap, Eddie Bauer, Musicland and Waldenbooks.

**Lancaster Mall** 831 Lancaster Drive N.E. .... 585-1338  
Monday-Friday 10 a.m.-9 p.m., Saturday 10 a.m.-9 p.m., and Sunday  
11 a.m.-6 p.m.

A more typical, suburban mall, the Lancaster Mall is anchored by four department stores: Sears, Montgomery Ward, The Bon Marche and Emporium. Houses approximately 60 other establishments.

**Reed Opera House Mall** 189 Liberty Street N.E. .... 391-4481

Located in the historic Reed Opera House downtown, this mini-mall features specialty shops, restaurants, antique stores and Gold's Gym.

## Transportation

**Amtrak Station** 13th & Oak SE ..... 588-1551  
**Cherriots Bus Station** 183 High NE ..... 588-2877  
**Greyhound Bus Lines** 450 Church NE ..... 362-2407  
**HUT Airport Limousine, Inc.** 2990 25th SE ..... 363-8059  
**Valley Shuttle** 4675 Portland Rd. NE ..... 390-0526



The first part of the paper discusses the importance of the research and the objectives of the study. It also provides a brief overview of the methodology used in the study.

The second part of the paper presents the results of the study. It discusses the findings and their implications for the field of research.

The third part of the paper discusses the limitations of the study and suggests areas for future research. It also provides a conclusion to the study.

The fourth part of the paper provides a summary of the study and its findings. It also includes a list of references and a list of figures and tables.

The fifth part of the paper provides a list of references and a list of figures and tables. It also includes a list of references and a list of figures and tables.



